

BUCKS COUNTY COMMISSIONERS

November 4, 2020

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and Purchasing Director Maureen McIlvaine led the Pledge of Allegiance.

INTRODUCTIONS

Commissioner Marseglia invited those county row officers who were present to introduce themselves. They were: Meredith Buck, Coroner; Matthew Weintraub, District Attorney; Judi Reiss, Prothonotary; Linda Bobrin, Register of Wills; and Kristian Ballerini, Treasurer.

PUBLIC COMMENT – Agenda Items

None

CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

- A. Minutes from the October 21, 2020 regular meeting
- B. Resolutions
 - 1. BH/DP
 - a. Special Equestrians Warrington, PA Approve contract to provide equipment and supplies needed due to COVID-19 pandemic. \$1,522** (County 0%)
3/1/20 – 12/30/20
 - b. Woods Services Langhorne, PA Approve contract to provide residential and day program services. \$1,795,065** (County 3.9%)
7/1/20 – 6/30/21
 - 2. CHILDREN & YOUTH
 - a. Edison Court, Inc. Doylestown, PA Approve contract to provide equipment, supplies, and funding to assist clients and staff impacted by the COVID-19 Pandemic. \$45,033** (County 0%)
3/1/20 – 12/30/20
 - b. K/S Consultants, Inc. Warrington, PA Approve contract to provide equipment, supplies, and funding to assist with the impact of the COVID-19 Pandemic. \$53,050** (County 0%)
3/1/20 – 12/30/20
 - 3. CORRECTIONS
 - a. Honeywell Building International Fort Washington, PA Approve contract to purchase security cameras at the Correctional Facility. \$156,200 (County 100%)
NTP – 12/31/20
 - b. Honeywell Building Solutions Fort Washington, PA Approve contract increase for security management system for Women’s Correctional Facility expansion project. \$45,730 (County 100%)
1/1/20 – 12/31/21
 - c. Max-Secure Systems Inc. Williamsville, NY Approve contract to purchase suicide resistant bunks and furniture needed due to COVID-19 pandemic. \$170,434.61** (County 0%)
NTP – 12/30/20
 - d. Millennium Access Control Technology, Inc. Deer Park, NY Approve contract to purchase access control units, needed due to COVID-19 pandemic. \$76,560** (County 0%)
NTP – 12/30/20
 - 4. COURTS
 - a. Court Conciliation & Evaluation Service, d/b/a Ronald E. (Reb) Brooks Doylestown, PA Approve contract to provide psychological counseling and evaluation services in child custody and visitation matters. \$68,700** (County 100%)
1/1/21 – 12/31/21
 - 5. DISTRICT ATTORNEY
 - a. Roberta Kostick New Britain, PA Approve contract to provide consulting services for domestic violence investigations. \$900/completed investigation + travel expenses* (County 0%)
1/1/21 – 9/30/21

6. EMERGENCY COMMUNICATIONS	a. Versaterm, Inc. Ottawa, Ontario	Approve contract amendment for Computer Aided Dispatch system. 4/17/19 – 5/1/26	
7. GENERAL SERVICES	a. Apple Automotive Group Inc. d/b/a Apple Ford Red Lion, PA	Approve purchase of upfit package for General Services cargo van.	\$4,920** (County 100%)
	b. Grace Industries Bath, PA	Approve contract increase to provide construction services for replacement of Bucks County Bridge #21 on Rickert Road over Morris Run in Hilltown Township. 12/18/19 – Completion	\$56,777.72** (County 5%)
	c. Pen Ryn Associates, Inc Bensalem, PA	Approve lease amendment to resolve encroachment issues.	
	d. Westgate Chevrolet, Inc. d/b/a Apple Chevrolet York, PA	Approve purchase of a 2020 Chevrolet Traverse SUV for Advocates for Homeless & Those in Need (AHTN) non-profit agency, needed due to COVID-19 pandemic.	\$29,675.95** (County 0%)
	e. Westgate Chevrolet, Inc. d/b/a Apple Chevrolet York, PA	Approve purchase of a 2020 Chevrolet Silverado 2500HD work truck and snow plow for General Services.	\$49,720.29** (County 100%)
8. HOUSING & COMMUNITY DEVELOPMENT	a. ATM Marketing Services Doylestown, PA	Approve contract to provide marketing services to increase participation in housing programs, needed due to COVID-19 pandemic. 10/21/20 – 12/30/20	\$18,045 (County 0%)
9. HUMAN RESOURCES	a. Lynne Ridgway Churchville, PA	Approve settlement of Workers' Compensation claim.	\$4,000 (County 100%)
	b. Joseph Huttemann, Esquire Philadelphia, PA	Approve settlement of Workers' Compensation claim for Lynne Ridgway.	\$7,758.63 (County 100%)
10. INFORMATION TECHNOLOGY	a. Core BTS Exton, PA	Approve contract to purchase equipment to enhance internet connectivity, needed due to COVID-19 pandemic. (Subject to final approval by County Solicitor)	\$380,194** (County 0%)
	b. Excel Communications Worldwide Inc. Harleysville, PA	Approve contract to purchase equipment to enhance internet connectivity, needed due to COVID-19 pandemic. (Subject to final approval by County Solicitor)	\$275,795.70** (County 0%)
	c. NextGen Security, LLC Exton, PA	Approve contract increase to upgrade the existing building security system at the Almshouse Road Warehouse and Chapel/Building G locations, needed due to COVID-19 pandemic.	\$3,149 (County 0%)
11. JUVENILE PROBATION	a. Juvenile Court Judges' Commission Harrisburg, PA	Approve renewal of grant agreement for juvenile and specialized probation services. 7/1/20 – 6/30/21	\$216,091.89 (Revenue)
12. LAW DEPARTMENT	a.	Approve maximum hourly rate for outside counsel for public utilities matters. 11/4/20 – Open	\$350/hour** + expenses (County 100%)
	b. Virginia Torresson-Berk, Ted Berk, and Haggerty, Goldberg, Schleifer, & Kupersmith, P.C. Holland, PA	Approve payment in the matter of <u>Torresson-Berk v. Council Rock School District, et al.</u> for settlement of litigation and general release of claims.	\$40,000 (County 100%)
13. MILITARY AFFAIRS	a. BSV Housing LP Philadelphia, PA	Approve Memorandum of Understanding for county staff to provide services to veteran residents. 12/1/20 – 12/1/21	

14. PLANNING COMMISSION	a. Environmental Systems Research Institute, Inc. Redlands, CA	Approve contract renewal for software licenses and maintenance of the county's Geographic Information System (GIS) program. 1/1/21 – 1/15/22	\$41,545 (County 100%)
	b. Monster Paving, Inc. Lower Gwynedd, PA	Approve contract extension to construct Upper Bucks Rail Trail. 12/16/20 – 1/26/21	
15. PROTHONOTARY	a. Paperless Solutions, Inc. Bensalem, PA	Approve contract increase and amendment to scan and index additional cases into existing system. 10/1/19 – 9/30/22	\$7,700** (County 0%)
16. PURCHASING	a. Cintas Corporation Conshohocken, PA	Approve contract increase and extension for rental and cleaning of uniforms for the Security Department. 1/1/21 – 12/31/21	\$19,000** (County 100%)
	b. Clean Rental Services, Inc. Philadelphia, PA	Approve contract increase and extension for rental and cleaning of uniforms for the Departments of Corrections. 1/1/21 – 12/31/21	\$247,020.10** (County 100%)
17. TAX CLAIM BUREAU	a. GovDeals Montgomery, AL	Approve Memorandum of Understanding to facilitate virtual tax sale. (Subject to final approval by County Solicitor)	
18. WORKFORCE & ECONOMIC DEVELOPMENT	a.	Approve Resolution authorizing payment of obligations of the former nonprofit "Bucks County Workforce Development Board."	
	b. Gilah Properties, LLC c/o Bucks County Office Center Bristol, PA	Approve payment of lease and utilities for the PA CareerLink center. 11/1/19 – 10/31/20	\$119,400** (County 0%)
	c. Philadelphia Industrial Development Corporation (PIDC) Philadelphia, PA	Approve grant agreement to participate in the state's Partnerships for Regional Economic Performance (PREP) program.	\$25,675 (Revenue)

REGULAR AGENDA

19. CORONER	a. VertiQ Software, LLC Morgan Hill, CA	Approve contract for coroner information system needed due to COVID-19 pandemic. (Subject to final approval by County Solicitor) 11/1/20 – 10/31/25	\$286,960* (County 10%)
20. GENERAL SERVICES	a. Bucks County Water & Sewer Authority Doylestown, PA	Approve sale of water and sewer system located at Neshaminy Manor Center in Doylestown. (Subject to final approval by County Solicitor)	\$10,000,000 (Revenue)
	b. New Horizon Property Management Inc. Levittown, PA	Approve purchase of property located at 1206 State Road in Croydon for transitional housing, needed due to COVID-19 pandemic.	\$344,900 (County 0%)

*Unit Cost/Estimated for operational purposes only. ** Unit Cost/Not to Exceed

Item 19a – Coroner Meredith Buck commented on all the behind the scenes work related to the election and commended all those involved. Ms. Buck then presented information on the increased case load and state reporting requirements imposed on the Coroner's Office due to COVID-19, and the subsequent need for the requested case management system. Upon Motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, this Resolution was approved by the Bucks County Board of Commissioners.

Item 20a - Upon Motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, this Resolution was approved by the Bucks County Board of Commissioners.

Item 20b - Upon Motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, this Resolution was approved by the Bucks County Board of Commissioners.

PERSONNEL

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST November 4, 2020								
As recommended by the Department of Human Resources								
Item numbers 1 through 37								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	4415	Elena J. Cho	PHN II	Health Department	06	40.0	11/9/2020	33.14 PH
2	N/A	George H. Golding IV.	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
3	N/A	Eric W. Hinrichs	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
4	N/A	Mary Kremser	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
5	N/A	Michael G. McAleer	Mail Clerk - PD	Mail Room	00	25.0	10/26/2020	15.00 PH
6	4331	Maphata P. McDonald	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	11/10/2020	20.37 PH
7	N/A	Amy T. McGahran	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
8	N/A	Matthew J. McGahran	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
9	N/A	Rebecca McKeivitt	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
10	N/A	Bei Penn Mopecha	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
11	N/A	Emma Rosenthal	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
12	N/A	Alexander Schnitzer	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
13	N/A	David Schnitzer	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
14	N/A	Hannah Smith	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
15	N/A	Steven Thomas-Peer	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
16	N/A	Benjamin J. Wachspress	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH
17	N/A	Bree Ward	Ballot Clerk - PD	Board of Voter Registration	00	35.0	10/26/2020	15.00 PH

REHIRE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
18	4324 Patricia T. Davis Separation Date: 9/1/2020	Registered Nurse - PD	NM Nursing Pool	60	14.0	11/7/2020	37.37 PH	

PER DIEM TO PERMANENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
19	4494 Dawn M. Ragan	Administrative Assistant PW- County Property Director	General Services	00	17.5 TO 40.0	11/7/2020	24.00 PH	

POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
20	4491 Vashir T. Brookins	Correctional Case Manager TO Case Manager Supervisor	Main Jail	01 TO 81	40.0	11/7/2020	31.82 PH TO 34.30 PH	
21	N/A Noelia J. Cruz	Corrections Officer TO Sergeant Corrections	Main Jail	01 TO 81	40.0	11/7/2020	25.68 PH TO 31.76 PH	
22	N/A Kerri M. Kalbach	Caseworker TO Casework Supervisor	Children and Youth	04 TO 84	37.5	11/7/2020	30.63 PH TO 31.90 PH	
23	N/A Niall K. Mander	Sergeant Corrections TO Lieutenant Corrections	Main Jail	81 TO 00	40.0	11/7/2020	34.12 PH TO 38.79 PH	
24	4514 Sean A. Ryan	Cook TO Food Service Supervisor	NM Dietary Services	03 TO 44	40.0	11/7/2020	22.86 PH TO 22.24 PH	
25	4498 Jessica L. Seith	Clerk Typist II TO Clerk Typist III	Children and Youth	04	37.5	11/9/2020	20.87 PH TO 21.61 PH	

SALARY ADJUSTMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
26	N/A Jeffrey L. Contino	Deputy Superintendent	Main Jail	00	40.0	11/7/2020	88,723.00 PA 93,000.00 PA	

SEPARATION					
NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE	COMPENSATION	
27	Joseph C. Bockin III	Corrections Officer	Main Jail	11/2/2020	28.79 PH
28	Arionna M. Brookins	Food Service Attendant - PD	NM Dietary Services	11/10/2020	13.54 PH
29	Agata A. Gielarowicz	Registered Nurse - PD	NM Nursing Pool	11/5/2020	37.74 PH
30	Anna M. Packer	Physician Services Assistant	NM Physician Services	11/13/2020	22.86 PH
31	Donna C. Seamans	Unit Manager	NM Admin	12/1/2020	41.85 PH
32	Fan Zhang	Data-Database Administrator	Information Technology	11/6/2020	32.93 PH

*Estimated Date **Never Started ***Agreement ****Reinstatement

CORRECTION								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
33	N/A Catherine A. Barton	Project Manager	General Services	00	20.0	10/3/2020 TO 10/6/2020	13.02 PH TO 24.00 PH	
34	N/A Wayne J. Degan	Peace Officer	Security	08	40.0	10/16/2020 TO 10/15/2020	23.45 PH	
35	N/A Monica H. Gaffin	Manager Adult Services & Program Development TO MC Svcs/PD-A Mgr	Behavioral Health Services	00	40.0	10/24/2020	88,230.00 PA TO 80,376.00 PA	
36	N/A Andrew R. Kulczytzky	Deputy Director of Behavioral Health TO Deputy Director of Managed Care Operations	Behavioral Health Services	00	40.0	10/24/2020	88,189.00 PA TO 84,897.00 PA	
37	4472 Kristin Shovlin	Administrative Assistant	Workforce & Economic Development	00	40.0	10/22/2020 TO 10/26/2020	23.08 PH	

BOARD APPOINTMENTS

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

Library Board (3 year term)

Anthony Bush new appointment term expires 11/1/23
Steve Saddlemire new appointment term expires 11/1/23

Workforce Development Board (3 year term)

Anita Diggs reappointment term expires 11/1/23
Marybeth Ferguson reappointment term expires 11/1/23
Erin Lukoss reappointment term expires 11/1/23
Kevin Morrow reappointment term expires 11/1/23

OTHER CIVICS

Upon motion of Commissioner Marseglia, seconded by Commissioner Harvie, with the vote being 3-0, the following Other Civics contributions were approved:

Bristol Riverside Theater	\$30,000
Garden of Reflection	\$1,000

CHIEF OPERATING OFFICER REPORT

Margie McKeivitt, Chief Operating Officer, expressed appreciation to the Board of Elections and all other county staff who helped with the election over the past several days.

SOLICITOR REPORT

Solicitor Joe Khan echoed all the positive comments regarding the county staff and the election. He then provided an update on recent election related litigation. The county was recently successful in federal court defending challenges brought by the Trump campaign concerning how the election was being conducted. The county was sued again yesterday by the Trump campaign in the Bucks County Court of Common Pleas. Mr. Khan reported that the county was successful after a lengthy hearing, and the case was thrown out.

COMMISSIONER COMMENTS

Commissioner Marseglia thanked everyone that helped with the election, citing several challenges they faced between using new voting machines and other equipment, and it being the first election with write-in paper ballots. The Commissioner thanked all the people who worked through the night from various departments and said that everyone stepped up to make sure all votes were counted. She also gave special shout-outs to Chief Operating Officer Margie McKeivitt, Chief Clerk Gail Humphrey, Larry King and Jim O'Malley from Public Information, Jessica VanderKam and the Law Department, and especially Commissioner Harvie.

Commissioner DiGirolamo also commended all the hard work and effort by the Board of Elections, Tom Freitag, and Gail Humphrey, who were under an enormous amount of pressure and had to contend with challenges never faced before. The Commissioner also said a special thanks to Commissioner Harvie who, he said, has been here all night and was hands-on helping, not just watching. Commissioner DiGirolamo also noted the relatively small number of naked ballots found so far.

Commissioner Harvie echoed all the thanks to county staff for pitching in to help with the election. He offered special thanks to several people, including: Ms. McKeivitt, Ms. Humphrey, and Board of Elections Director Tom Freitag; Liz Gates, executive assistant to Margie McKeivitt, for the tremendous amount of work she did recruiting and scheduling employees from across the county to help with the election efforts; Randy Miller, Director of Training and Outreach, who was invaluable and took on a leadership role helping each new wave of volunteers as they came in; and the Board of Elections staff at the warehouse, who were busy running around the county picking up and delivering supplies and fixing equipment. Commissioner Harvie noted some of the problems they had at a couple of the polling places, with machines that were not running right away, ballots that printed slightly off center, and poll workers that didn't show up.

PUBLIC COMMENT

Former Commissioner Andy Warren, from Middletown Township, commended all involved for their efforts with the election and questioned if it is expected that future elections would be similar experiences. Commissioner DiGirolamo advised that Pennsylvania is one of only four states that are not allowed to start pre-canvassing ballots before Election Day. He said it is up to the state legislature and the governor to change the law to allow Pennsylvania counties to start opening and scanning ballots five to ten days before the election. On behalf of the commissioners, Commissioner Harvie said they all agree that the law needs to change with regard to early canvassing and other election timetables.

ADJOURNMENT

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, November 18, 2020, at 10:00 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: November 18, 2020

BUCKS COUNTY COMMISSIONERS

BY:

Diane M. Ellis-Marseglia
Commissioner, Chair

Robert J. Harvie, Jr.
Commissioner, Vice-Chair

Gene DiGirolamo
Commissioner

ATTEST:

Gail Humphrey, *Chief Clerk*