

BUCKS COUNTY COMMISSIONERS

July 10, 2019

The Regular Meeting of the Bucks County Board of Commissioners was held today at 6:00 pm, at Stover-Myers Mill Park, 400 Dark Hollow Road, Pipersville, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Commissioner Loughery welcomed everyone to the meeting and thanked Blooming Glen Catering for servicing the picnic again this year. He also thanked Vickie Tasher from Public Information, and General Services for setting everything up. The Commissioner introduced Bill Mitchell, Executive Director of Parks and Recreation, who spoke about the park and introduced Parks and Recreation Board members Chuck Raudenbush and Penrose Hallowell.

Commissioner Loughery welcomed county row officers Mary Smithson, Clerk of Courts, and Donald Petrille, Jr., Register of Wills, as well as Nancy Adam from Senator Steve Santarsiero’s office, and Pennsylvania State Representative Wendy Ullman.

PROCLAMATIONS

The Commissioners proclaimed July 10, 2019 as “Lynne Kallus-Rainey Day,” commending Lynne for her long, distinguished career of dedicated service to Bucks County’s children and families. Ms. Rainey thanked the Commissioners and said a few words about the exceptional staff and challenging work of Children & Youth.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Commissioner Loughery announced that the County Commissioners held an Executive Session on July 9th, 2019 to discuss the pending litigation of *Taha vs. Bucks County*, Case No: 12-6867, United States District Court, Eastern District of Pennsylvania

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes for the regular meeting of June 19, 2019 were approved.

NEW BUSINESS

Chairman Loughery read through the agenda, addressing questions and comments.

Items 4d through h - Corrections Director Chris Pirolli responded to Commissioner Marseglia’s question.

Item 11j - MH/DP Administrator Donna Duffy-Bell responded to Commissioner Martin’s question.

Item 12c – Rich Brahler, Director of Transportation Planning, provided additional information and responded to Commissioner Martin’s question regarding the ground breaking for the Upper Bucks Rail Trail.

RESOLUTIONS

Upon motion of Commissioner Marseglia seconded by Commissioner Martin, with the vote being 3-0, the following Resolutions were approved:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. AccuFund Inc. Needham, MA	Approve contract decrease and extension to provide fiscal management and state reporting services. 6/11/19 - ongoing	(\$5,286.80)
	b. Eastern Upper Bucks Seniors, Inc. Ottsville, PA	Approve contract increase and extension to support senior center services. 7/1/19 – 6/30/20	\$16,250** (County 2%)
	c. Fairmount Ventures, Inc. Philadelphia, PA	Approve contract increase and extension to provide consulting services. 1/1/19 – 9/30/19	\$10,000** (County 0%)

	d.	The Wood Company, a wholly owned indirect subsidiary of Sodexo Management Inc. Warrington, PA	Approve contract renewal to provide home-delivered meals. 7/1/19 – 6/30/20	\$10,000** (County 9%)	
2.	BEHAVIORAL HEALTH	a.	Child and Family Focus, Inc. Audubon, PA	Approve contract to provide Systems Integration Facilitation services. 7/1/19 – 6/30/20	\$75,000** (County 0%)
		b.	Milliman, Inc. Wayne, PA	Approve contract renewal to provide actuarial services. 7/1/19 – 6/30/20	\$50,000** (County 0%)
		c.	The Peace Center Langhorne, PA	Approve contract renewal to provide resource and call center guidance for bullying prevention. 7/1/19 – 6/30/20	\$60,000** (County 0%)
3.	CHILDREN & YOUTH	a.	Bucks County Housing Group, Inc. Warminster, PA	Approve contract amendment for supportive housing services. 7/1/18 – 6/30/19	
		b.	K/S Consultants, Inc. Warrington, PA	Approve contract increase for the Truancy Prevention/Diversion program. 7/1/18 – 6/30/20	\$40,000** (County 10%)
		c.	K/S Consultants, Inc. Warrington, PA	Approve contract increase for the Transition to Foster Care program. 7/1/18 – 6/30/20	\$67,500** (County 20%)
		d.	Pennsylvania Department of Human Services Harrisburg, PA	Approve increase and extension of grant agreement for the Promoting Responsible Fatherhood/Child Abuse Prevention (PRF/CAP) Programs. 7/1/19 – 6/30/21	\$436,385.60 (Revenue)
4.	CORRECTIONS	a.	Bucks County Drug & Alcohol Commission, Inc. Warminster, PA	Approve contract to continue HEART program. 7/1/19 – 6/30/20	\$80,000** (County 25%)
		b.	Bucks County Drug & Alcohol Commission, Inc. Warminster, PA	Approve agreement for Pre-Trial Program. 7/1/19 – 12/31/19	\$96,000 (County 100%)
		c.	Bucks County Drug & Alcohol Commission Warminster, PA	Approve reimbursement to Inmate Welfare Fund for therapeutic consultant expenses. 7/1/19 – 6/30/20	\$106,080 (Revenue)
		d.	Gregory Rearick New Hope, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/19 – 6/30/20	\$9,360** (County 0%)
		e.	Helen Leatherman Sellersville, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/19 – 6/30/20	\$18,720** (County 0%)
		f.	Shannon Hays Levittown, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/19 – 6/30/20	\$37,440* (County 0%)
		g.	Sonia Horwitz Newtown, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/19 – 6/30/20	\$40,560** (County 0%)
		h.	Matthew Hopkins Telford, PA	Approve contract increase for chaplain to provide services. 4/13/19 – 12/31/19	\$9,450** (County 0%)
5.	EMERGENCY MANAGEMENT	a.	U.S. Dept. of the Interior, Geological Survey New Cumberland, PA	Approve contract renewal for the operation and maintenance of six gauging stations in the Neshaminy Creek Basin. 10/1/19 – 9/30/20	\$63,300 (County 100%)

6.	GENERAL SERVICES	a.	Borough of Dublin	Approve a Right-of-Way Acquisition, Drainage Easement, and Temporary Construction Easement for reconstruction of Bucks County Bridge #45, on Stone Bridge Road in Bedminster Township, in lieu of condemnation. Also, authorize General Services Director of Operations to sign the Settlement Statement on behalf of the County. (TMP 01-011-110)	\$7,200 (County 100%)
		b.	Franc Environmental, Inc. Horsham, PA	Approve contract increase and extension for services at the waste water treatment plant. 9/1/19 – 8/31/20	\$15,990.80** (County 100%)
		c.	Green Street Real Estate Doylestown, PA	Approve amendment to listing agreement for sale of county property at 600 Louis Drive, Warminster. 4/1/19 – 12/31/19	
		d.	IEH Auto Parts LLC d/b/a Auto Plus Auto Parts Kennesaw, GA	Approve contract increase and extension to provide auto supplies for county fleet maintenance. 7/1/19 – 6/30/20	\$50,000** (County 100%)
		e.	Industrial Diesel Power, Inc. Croydon, PA	Approve contract increase for generator maintenance inspection program. 1/20/18 – 1/19/21	\$7,308.50* (County 100%)
		f.	Pine Run Construction Doylestown, PA	Approve contract decrease for replacement of county fuel pumps and control systems.	(\$800)
		g.	PennDot Engineering District 6-0 Harrisburg, PA	Approve signature authorization for General Services Director of Operations, to electronically sign Amendments to Bridge Reimbursement Grant Agreement #R15060006, for the rehabilitation of Bucks County Bridge #333 on Strocks Grove Road over Beaver Creek in Nockamixon Township, and for Chief Clerk to attest signature.	
		h.	Pickering, Corts & Summerson, Inc. Newtown, PA	Approve authorization for General Services Director of Operations to approve invoices in ECMS so payments can be made pursuant to Bridge Project Specific Agreement #L0030, for environmental studies, preliminary engineering, final design, ROW acquisition services, and construction consultation for the replacement of Bridge #54 on King Road over Herkaken Creek in New Britain Township.	\$346,517.77 (County 100%)
		i.	PPL Electric Utilities Corporation Allentown, PA	Approve Utility Relocation Reimbursement Agreement to relocate electric utilities for reconstruction of Bucks County Bridge #21 on Rickert Road over Morris Run in Hilltown Township.	\$50,321.82 (County 20%)
		j.	Traffic Planning and Design, Inc. Doylestown, PA	Approve contract increase and extension for Engineering Design and Construction Consultation Services for Bucks County Bridge #220, located on Mill Creek Road over Martin's Creek in Falls Township. 8/10/18 – 6/30/20	\$9,070 (County 100%)
7.	HEALTH	a.	Pennsylvania Department of Health, Office of Public Health Preparedness Harrisburg, PA	Approve annual grant for the Pennsylvania Health Department's Public Health Preparedness Program. 7/1/19 – 6/30/20	\$481,369 (Revenue)
8.	HOUSING SERVICES	a.	Bucks County Housing Group Warminster, PA	Approve contract extension to provide housing counseling services. 7/1/19 – 12/31/19	

9.	HUMAN RESOURCES	a. Arthur J. Gallagher & Co. Mt. Laurel, NJ	Approve contract to provide pharmacy consulting services. 7/10/19 – 12/31/19	\$25,000 (County 100%)
10.	HUMAN SERVICES	a. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve State Food Purchase Program Plan of Operation and Participation Statement. 7/1/19 – 6/30/20	
11.	MH/DP	a. Advocates for the Homeless & Those in Need Fairless Hills, PA	Approve payment for consulting and transportation costs. 12/1/18 – 5/31/19	\$10,000 (County 3.1%)
		b. Children's Therapy Services, LLC Coopersburg, PA	Approve contract increase to provide early intervention services for children up to age three. 7/1/18 – 6/30/19	\$80,000** (County 10%)
		c. Easter Seals of Southeastern Pennsylvania Philadelphia, PA	Approve contract increase to provide early intervention services for children up to age three. 7/1/18 – 6/30/19	\$80,000** (County 10%)
		d. CO-MANS, Inc. Pennel, PA	Approve contract increase to provide supported living and community residential services. 7/1/18 – 6/30/19	\$6,628** (County 3.9%)
		e. LifePath, Inc. Bethlehem, PA	Approve contract increase to provide community participation and residential services. 7/1/18 – 6/30/19	\$373** (County 8%)
		f. Montgomery County Emergency Services, Inc. Norristown, PA	Approve contract increase to provide inpatient services for individuals with a mental health diagnosis. 7/1/18 – 6/30/19	\$50,000** (County 3.9%)
		g. Reach Out Foundation of Bucks County Pennel, PA	Approve contract increase to provide social rehabilitation drop-in center services. 7/1/18 – 6/30/19	\$10,734** (County 3.9%)
		h. Shared Support South, Inc. Warrington, PA	Approve contract increase to provide in home and community support services. 3/1/19 – 6/30/19	\$5,000** (County 3.9%)
		i. Shared Support South, Inc. Warrington, PA	Approve contract renewal to provide in home and community support services. 7/1/19 – 6/30/20	\$347,151** (County 3.9%)
		j. Voice & Vision, Inc. Warminster, PA	Approve contract renewal for consumer satisfaction team and peer support services. 7/1/19 – 6/30/20	\$382,240** (County 2%)
12.	PLANNING COMMISSION	a. Dan and Barbara White Southampton, PA	Approve authorization for Planning Commission Executive Director to sign Waiver of Rights and Deed of Easement relating to construction of the Upper Southampton portion of the Newtown Rail Trail. (TMP #48-011-005)	\$1 (County 100%)
		b. Michael Baker International, Inc. Fort Washington, PA	Approve contract increase for design and engineering services for Newtown Rail Trail in Upper Southampton Township. 7/20/16 - completion	\$8,208.93** (County 100%)
		c. PennDot King of Prussia, PA	Approve Reimbursement Agreement for the Newtown Rail Trail.	\$2,178,000 (Revenue)
13.	PUBLIC DEFENDER	a. Bucks County Court Reporters, LLC Bensalem, PA	Approve contract to provide court stenographic services. 1/1/19 – 12/31/19	\$70,000** (County 100%)
14.	YOUTH CENTER	a. County of Luzerne Wilkes Barre, PA	Approve contract to provide temporary housing for detention of out-of-county juveniles. 1/1/19 – 12/31/19	\$300/day* /resident (Revenue)

	b.	Eagle Maintenance Systems LLC Gilbertsville, PA	Approve contract to provide janitorial services. 8/1/19 – 4/30/20	\$36,074.88* (County 50%)
15. OTHER CIVICS	a.	Bucks County Tour of Honor	Approve Payment	\$4,000
		Coalition to Shelter and Support the Homeless		\$1000
		Delaware Valley Music Club		\$1,000
		Livengrin Foundation		\$500
		Neshaminy School District		\$519.62
		Palisades Community Chorus		\$800

Upon motion of Commissioner Loughery, seconded by Commissioner Marseglia, with the vote being 3-0, the above Other Civics contributions were approved with the exception of Neshaminy School District which was approved with a vote of 2-0-1 with Commissioner Martin abstaining.

\*Unit Cost/Estimated for operational purposes only.      \*\* Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BUDGET ADJUSTMENTS**

Upon motion of Commissioner Martin seconded by Commissioner Marseglia, with the vote being 3-0, the following budget adjustments were approved.

**2019 BUDGET ADJUSTMENTS**

**Agenda Description**

**July 10, 2019**

BUDGET ADJUSTMENTS - Adjust Capital Budgets per 2018 CAFR

Adjustment	Department	Amount
Adjustment #2	Open Space Fund	498,100
	Open Space Fund (Revenue)	(498,100)
Adjustment #3	2013 Bond Fund	145,900
	2013 Bond Fund (Revenue)	(145,900)
Adjustment #4	2015 Loan Fund	28,300
	2015 Loan Fund (Revenue)	(28,300)
Adjustment #5	2016 Bond Fund	(559,700)
	2016 Bond Fund (Revenue)	559,700
Adjustment #6	2018 Loan Fund	(2,243,000)
	2018 Loan Fund (Revenue)	2,243,000
Adjustment #7	Miscellaneous Capital Projects Fund	967,200
	Miscellaneous Capital Projects Fund (Revenue)	(967,200)
Total Adjustment to General Fund Balance		-

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**PERSONNEL**

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST								
July 10, 2019								
As recommended by the Department of Human Resources								
Item numbers 1 through 42								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	4084	Meghan E. Clark	Caseworker	Children and Youth	04	37.5	7/22/2019	24.86 PH
2	4076	Lola Deshommes	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	8/20/2019	20.37 PH
3	N/A	Amy S. Hollander	Museum Assistant - PD	Parks Historical Properties	03	10.0	7/13/2019	10.41 PH
4	4126	Barbara Jack	PHN II	Health Department	06	40.0	7/11/2019	32.49 PH
5	4078	Nandini Kasibhotla	Food Service Attendant - PD	NM Dietary Services	03	12.0	7/11/2019	12.75 PH
6	4096	Amanda Kingsdorf	Social Services Aide II	Children and Youth	04	37.5	7/29/2019	17.30 PH
7	4023	Daniella Marinacci	Seasonal Help - PD	Parks Recreation Services	00	40.0	7/8/2019	9.18 PH
8	4023	Abigail R. McNavage	Seasonal Help - PD	Parks Recreation Services	00	40.0	7/6/2019	8.25 PH
9	4024	Nicholas B. O'Donnell	Seasonal Help - PD	Parks Recreation Services	00	40.0	7/3/2019	9.18 PH
10	4079	Alexander C. Pasqua	GIS Technician	Board of Assessment	46	40.0	7/22/2019	24.87 PH
11	4122	John C. Pendergast	Seasonal Help/Deputy Ranger - PD	Park Rangers	00	20.0	7/12/2019	13.00 PH
12	4084	Karly M. Ryan	Caseworker	Children and Youth	04	37.5	7/15/2019	24.86 PH
13	4076	Cheryl A. Scheidler	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	7/23/2019	20.37 PH
14	4078	Cheryl Turk	Food Service Attendant - PD	NM Dietary Services	03	24.0	7/12/2019	12.75 PH
15	4076	Camille C. Walker	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	7/23/2019	20.37 PH
REHIRE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
16	4065	Theresa M. Barlow	Registrar - PD	Board of Voter Registration	03	28.0	7/11/2019	11.50 PH
Separation Date: 12/9/2016								
PER DIEM TO PERMANENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
17	4116	Andrew G. Bunce	Food Service Attendant - PD TO Food Service Attendant	NM Dietary Services	03	24.0 TO 40.0	7/20/2019	13.27 PH TO 18.80 PH
18	4075	Elsie Chery	Nursing Assistant - PD TO Nursing Assistant	NM Nursing Assistants	03	24.0 TO 40.0	7/20/2019	20.37 PH TO 20.37 PH
19	4073	Bertha N. Enwereji	Registered Nurse - Pool TO Registered Nurse	NM Nursing Pool TO NM Registered Nurses	60 TO 06	14.0 TO 40.0	7/20/2019	37.74 PH TO 32.49 PH
20	4075	Marlene Thaw	Nursing Assistant - PD TO Nursing Assistant	NM Nursing Assistants	03	24.0 TO 40.0	7/20/2019	20.37 PH TO 20.37 PH
21	4075	Courtney Walkers	Nursing Assistant - Pool TO Nursing Assistant	NM Nursing Pool TO NM Nursing Assistants	30 TO 03	14.0 TO 40.0	7/20/2019	21.42 PH TO 20.37 PH
POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
22	4023	Giavanna R. DiCrosta	Seasonal Help - PD	Parks Recreation Services	00	40.0	6/29/2019	8.09 PH TO 8.50 PH
23	4092	Brian C. Joyce	Grounds Level I TO Trades Level II	General Services	02	40.0	7/15/2019	29.09 PH TO 27.44 PH
24	N/A	Krista L. Porter	Clerk Typist II TO Administrative Assistant I	Area Agency on Aging	04	37.5	7/11/2019	19.09 PH TO 23.76 PH
25	4124	Eric J. Reinbott Jr	Accounting Assistant TO Director of Finance and Administration	Main Jail	03 TO 00	40.0	7/11/2019	22.41 PH TO 68,000.00 PA
26	4023	Joseph E. Schuler	Seasonal Help - PD	Parks Recreation Services	00	40.0	6/15/2019	8.67 PH TO 10.75 PH
TRANSFER								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
27	4073	Adrijet Dida	Unit Manager TO Registered Nurse	NM Administration TO NM Registered Nurses	86 TO 06	40.0	7/20/2019	41.03 PH TO 35.76 PH
28	4120	Kathleen A. Krieger	Receptionist-Clerical TO Warehouseman	NM Business Office TO General Services	03	40.0	7/15/2019	20.78 PH TO 22.41 PH
29	4087	Tanya M. Rinkus	Social Services Aide II TO Health Clerk	Children and Youth TO Health Department	04 TO 03	37.5 TO 40.0	8/5/2019	17.30 PH TO 21.97 PH
SEPARATION								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE	REMARKS			
30	Mary V. Coyle	Activities Assistant - PD	NM Activities	6/13/2019	Separation			
31	John G. England	Dispatcher I	911 Emergency Response	7/11/2019	Separation			
32	Zachary T. Heckenswiler	Security Guard	Security	6/17/2019	Separation			
33	Kevin L. James	Security Guard	Security	7/1/2019	Separation			
34	Ryan D. McKinney	Community Corrections Officer	Main Jail	7/1/2019	Separation			
35	Daniel B. Miller	Assistant Fire Marshal - PD	Fire Marshal	6/26/2019	Separation**			
36	Clifton S. Mitchell	Deputy Warden Security	Main Jail	8/2/2019	Separation			
37	Katie M. Pliszka	Assistant Director	Board of Voter Registration	7/18/2019	Separation			
38	Edith D. Sadek	ID Program Specialist I	MH DP Admin	8/2/2019	Separation			
39	William Seckinger	Food Service Attendant - PD	NM Dietary Services	6/22/2019	Separation			
40	John J. Sentell	Resident Ranger	Park Rangers	6/28/2019	Separation			
41	Robyn V. Smith	HIV Navigation Coordinator	Health Department	7/12/2019	Separation			
42	Larissa J. Thomas	Nursing Assistant - Pool	NM Nursing Pool	6/28/2019	Separation			
*Estimated Date **Never Started ***Agreement ****Reinstatement								

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

Commissioner Martin noted the retirement of Cliff Mitchell, Deputy Warden at the Main Jail, and said that he has been with the county for about 35 years and has done a great job.

**BOARD APPOINTMENTS**

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

Human Relations Council  
Bernard Hoffman

New Appointment

Parks and Recreation  
Nelson Clements

Reinstated

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**CHIEF OPERATING OFFICER REPORT**

None

COMMISSIONER COMMENTS

Commissioner Martin advised that he had recently received fifty postcards (noting they were all sent from the same address) requesting the county purchase new voting machines in time for the 2020 election. Regarding funding for the machines, the Commissioner said that he will veto buying them if Harrisburg doesn't approve the \$90 million.

Commissioner Marseglia advised that she has been getting emails about the Census and Chief Operating Officer Brian Hessenthaler advised that Evan Stone is aware of and is fielding these inquiries.

Commissioner Loughery spoke about Commissioner Martin's retirement at the end of the year. He noted that Commissioner Martin is one of the longest serving commissioners in the county, having been elected in 1995, and he presented "Charley Martin Farewell Tour" t-shirts.

PUBLIC COMMENT

Charles Dietzold, from West Rockhill Township, spoke at length about concerns he has with his property assessment. Commissioners Martin and Loughery both responded.

ANNOUNCEMENTS

Commissioner Loughery thanked all those who helped with tonight's event, including the General Services staff, Vickie Tasher and Larry King in Public Information, and Randy Miller from Information Technology.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, July 24, 2019, at 10:00 a.m. in the Bucks County Commissioners' Meeting Room.

ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the meeting was adjourned.

Approved: July 24, 2019

BUCKS COUNTY COMMISSIONERS

BY:

\_\_\_\_\_  
Robert G. Loughery  
*Chairman*

\_\_\_\_\_  
Charles H. Martin  
*Vice Chairman*

\_\_\_\_\_  
Diane M. Ellis-Marseglia  
*Commissioner*

ATTEST:

\_\_\_\_\_  
Deanna M. Giorno  
*Chief Clerk*