

BUCKS COUNTY COMMISSIONERS

June 5, 2019

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, at Special Equestrians on Street Road in Warrington, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery introduced Mary-jo May, Development Director, who welcomed everyone to Special Equestrians. She spoke about their facility and advised that they would be giving tours after the meeting.

Chairman Loughery recognized county row officers who were present: Mary Smithson, Clerk of Courts; Neale Dougherty, Controller; Judi Reiss, Prothonotary; Robin Robinson, Recorder of Deeds; and Donald Petrille, Jr., Register of Wills.

PROCLAMATIONS

The Commissioners recognized Alesandra Temerte as “2019 HIGH SCHOOL POET OF THE YEAR” applauding her creative gift of poetry and commending her contribution to the literary tradition of the community. Ms. Temerte, a senior at Central Bucks East High School, read “A Poem about Heartbreak or Climate Change.”

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes for the regular meeting of May 15, 2019 were approved.

Commissioner Loughery announced that the County Commissioners held an Executive Session on June 4th, 2019 to discuss the pending litigation of *Taha vs. Bucks County*, Case No: 12-6867, United States District Court, Eastern District of Pennsylvania

NEW BUSINESS

Chairman Loughery summarized the agenda, providing clarification and addressing questions and comments.

Item 1b - Kathy Bennett, Director of the Bucks County Area Agency on Aging, responded to Commissioner Marseglia’s question regarding the mediation services.

Item 13a – A question posed by Commissioner Martin sparked an extensive conversation regarding the costs and funding for this project by the Recorder of Deeds office. Each of the Commissioners, Robin Robinson and Gail Humphrey from the Recorder of Deeds Office, Chief Operating Officer Brian Hessenthaler, and Purchasing Director Maureen McIlvaine all contributed to this discussion. It was decided that in addition to the \$977,770* already on the agenda, an additional \$100,000 – unit cost/not to exceed will be added.

RESOLUTIONS

Upon motion of Commissioner Martin seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved with these exceptions and notations:

- Item 3c & d passed 2-0-1 with Commissioner Marseglia abstaining
- Item 13a was approved with the addition of \$100,000**

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. Middletown Senior Citizens Association Levittown, PA	Approve contract increase and extension to support senior center services. 7/1/19 – 6/30/20	\$55,097** (County 2%)
	b. The Peace Center Langhorne, PA	Approve contract to provide mediation resolution services. 7/1/19 – 6/30/20	\$1,500** (County 0%)

2.	COMMISSIONERS	a.	Bucks County Historical Society Doylestown, PA	Approve amendment of the original 2017 deposit inventory.	
		b.	Redevelopment Authority of the County of Bucks Bristol, PA	Approve amendment to the cooperation agreement for a Redevelopment Assistance Capital Program (RACP) grant for construction project at Villa Joseph Marie High School.	
3.	CORRECTIONS	a.	Bucks County Drug & Alcohol Commission, Inc. Warminster, PA	Approve contract to continue HEART program. 1/1/19 – 6/30/19	\$48,000** (County 0%)
		b.	Bucks County Drug & Alcohol Commission, Inc. Warminster, PA	Approve contract to provide recovery program. 1/1/19 – 12/31/19	\$300,000** (County 100%)
		c.	Pennsylvania Commission on Crime and Delinquency Harrisburg, PA	Approve application for Residential Substance Abuse and Treatment Program grant. 7/1/19 – 6/30/21	\$125,000 (Revenue)
		d.	Pennsylvania Commission on Crime and Delinquency Harrisburg, PA	Approve application for a General Government Operations grant. 7/1/19 – 6/30/21	\$500,000 (Revenue)
4.	DISTRICT ATTORNEY	a.	National Medical Services, Inc. d/b/a NMS Labs Willow Grove, PA	Approve contract to provide DNA and drug analysis. 1/1/19 – 12/31/19	\$40,000** (County 100%)
5.	GENERAL SERVICES	a.	George Leck & Son, Inc. d/b/a Leck Waste Services Ivyland, PA	Approve contract increase to provide dumpster and trash hauling. 6/1/19 – 5/31/22	\$4,374.09* (County 100%)
		b.	H&K Group, Inc. Schwenksville, PA	Approve contract decrease for reconstruction of Bucks County Bridge #13 on Walnut Street over East Perkiomen Creek in Perkasio Borough.	(\$7,656.08)
		c.	INTEX Environmental Group, Inc. Pipersville, PA	Approve contract increase for engineering services at the Hidden Valley Landfill. 5/1/18 – 4/30/19	\$8,278.77** (County 100%)
		d.	J.P.S. Construction Company, Inc. Glenside, PA	Approve contract decrease for repairs to Bridge #209, located on Church Lane over Haycock Creek in Haycock and Nockamixon Townships.	(\$26,194.62)
		e.	Maarv Waterproofing Inc. Clifton, NJ	Approve general construction contract for restoration of the Bucks County Parking Garage.	\$820,000* (County 100%)
		f.	Russell Reid Waste Hauling and Disposal Service Co., Inc. f/k/a Rinehart's Sanitation Services, Inc. d/b/a Potty Queen Keasbey, NJ	Approve vendor name change for contract to pump and remove sewage from holding and septic tanks at various park locations. 5/1/19 – 4/30/20	
6.	HEALTH	a.	Antheil Maslow & MacMinn, LLP Doylestown, PA	Approve contract for Stephaine Shortall, Esq., to act as the Bucks County Department of Health Solicitor for general legal services regarding matters of public health. 5/17/19 – ongoing	\$100/hour* plus expenses (County 100%)
		b.	Pennsylvania Department of Health, Bureau of Family Health Harrisburg, PA	Approve increase of award for the Maternal and Child Health (MCH) program. 7/1/18 – 6/30/21	\$26,835.90 (Revenue)
7.	HUMAN RESOURCES	a.	FSSolutions f/k/a First Lab Chalfont, PA	Approve contract amendment to adjust testing fees and collection sites. 6/6/19 – 12/31/20	

8.	HUMAN SERVICES	a.	MJDP Resources, LLC Media, PA	Approve contract to provide technical application development support. 6/5/19 – 2/28/20	\$50,000* (County 0%)
9.	JUVENILE PROBATION	a.	Edison Court, Inc. Doylestown, PA	Approve contract increase to add Community Service Program. 7/1/18 – 6/30/20	\$475,000** (County 17%)
10.	NESHAMINY MANOR	a.	Interboro Packaging Corporation Montgomery, NY	Approve contract to purchase nitrile gloves. 6/1/19 – 5/31/21	\$172,048* (County 0%)
		b.	Manheim Medical Supply Manheim, PA	Approve contract to purchase nitrile gloves. 6/1/19 – 5/31/21	\$30,360* (County 0%)
11.	PROTHONOTARY	a.	Paperless Solutions, Inc. Bensalem, PA	Approve contract increase and amendment of Master Services Agreement to create search tool. 4/1/18 – 9/30/19	\$1,700** (County 0%)
12.	PUBLIC DEFENDER	a.	Allan M. Tepper, J.D. Psy.D. Philadelphia, PA	Approve contract to provide forensic and psychological services. 1/1/19 – 12/31/19	\$60,000** (County 100%)
13.	RECORDER OF DEEDS	a.	KOFILE Preservation Inc. Essex, VT	Approve contract increase and extension to restore historic deed books. 4/1/19 – 3/31/20	\$977,770* +\$100,000** (County 0%)
14.	RECORDS IMPROVEMENT COMMITTEE	a.		Approve adoption of County-wide Records Improvement Plan.	
15.	OTHER CIVICS	a.	BC Historical Society	Approve Payment	\$6,000
			Central Bucks Chamber of Commerce		\$2,000
			Delaware Canal 21		\$2,500
			Doylestown Historical Society		\$2,000
			Special Equestrians		\$1,000
			Twilight Wish Foundation		\$2,400

*Unit Cost/Estimated for operational purposes only. ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BUDGET ADJUSTMENTS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Budget Adjustments were adopted:

2018 BUDGET ADJUSTMENTS

Agenda Description

June 5, 2019

BUDGET ADJUSTMENTS - Adjust Operating Budget to cover additional expenditures

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #46	Sheriff	24,800
	General Fund	(24,800)
Adjustment #51	Human Services	600
	General Fund	(600)
Adjustment #52	Children & Youth (Revenue)	190,000
	Children & Youth (Transfers)	(190,000)
	Neshaminy Manor (Revenue)	510,000
	Neshaminy Manor (Transfers)	(510,000)
	General Fund (Transfers)	700,000
Total Adjustment to General Fund Balance		700,000

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Budget Adjustments were adopted:

2019 BUDGET ADJUSTMENTS

Agenda Description

June 5, 2019

BUDGET ADJUSTMENTS - Adjust Operating Budget for Grant Funds

Adjustment	Department	Amount
Adjustment #1	Human Services	50,000
	Human Services (Internal Service Credit)	(50,000)
	Behavioral Health (Internal Service Credit)	50,000
	Behavioral Health (Revenue)	(50,000)
Total Adjustment to General Fund Balance		-

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PERSONNEL

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST June 5, 2019								
As recommended by the Department of Human Resources Item numbers 1 through 42								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	4008	Teresa M. Balcaitis	Corrections Officer	Main Jail	01	40.0	6/24/2019	21.71 PH
2	4008	Gregory P. Black	Corrections Officer	Main Jail	01	40.0	6/24/2019	21.71 PH
3	4024	Anna Bogdan	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/18/2019	9.18 PH
4	4023	Andrew M. Clark	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/18/2019	8.09 PH
5	4008	Christopher DiGiuseppe	Corrections Officer	Main Jail	01	40.0	6/24/2019	21.71 PH
6	4024	Sarah L. Hawley	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/18/2019	9.18 PH
7	4076	Tina B. Henries	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	6/11/2019	20.37 PH
8	4090	Brittney Jones	HR Manager	Human Resources	00	40.0	6/6/2019	55,000.00 PA
9	4023	Emma E. Kramer	Seasonal Help - PD	Parks Recreation Services	00	40.0	6/8/2019	8.25 PH
10	4041	Mark Lewandowski	Security Guard	Security	08	40.0	6/10/2019	22.99 PH
11	4008	Eduardo A. Lopez Pineda	Corrections Officer	Main Jail	01	40.0	6/24/2019	21.71 PH
12	4008	Ryan C. McAfee	Corrections Officer	Main Jail	01	40.0	6/24/2019	21.71 PH
13	4008	Christine Pagan	Corrections Officer	Main Jail	01	40.0	6/24/2019	21.71 PH
14	4078	Ashleigh H. Pasternak	Food Service Attendant - PD	NM Dietary Services	03	12.0	6/9/2019	12.75 PH
15	4023	Teone O. Sherrod-Hundley	Seasonal Help - PD	Parks Recreation Services	00	40.0	6/8/2019	8.09 PH
16	4074	Esther St Jean-Belleveue	R N Supervisor	NM Admin	86	40.0	6/11/2019	38.19 PH
17	4078	Adam W. Suttman	Food Service Attendant - PD	NM Dietary Services	03	24.0	6/8/2019	12.75 PH
18	4008	Victor Vargas	Corrections Officer	Main Jail	01	40.0	6/24/2019	21.71 PH
19	4024	Zachariah S. Woltman	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/18/2019	9.18 PH
PER DIEM TO PERMANENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
20	N/A	Elizabeth R. Craig	Dispatcher Trainee TO Dispatcher I	911 Emergency Response	00 TO 03	30.0 TO 40.0	6/5/2019	13.52 PH TO 26.73 PH
21	N/A	Collin J. Lydon	Dispatcher Trainee TO Dispatcher I	911 Emergency Response	00 TO 03	30.0 TO 40.0	6/5/2019	13.52 PH TO 26.73 PH
22	4113	Lorraine J. Shinnars	HR Office Coordinator TO HR Generalist	Human Resources	00	28.0 TO 40.0	6/6/2019	15.75 PH TO 37,440.00 PA
POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
23	4053	Shawn P. Loughlin	Data-Database Administrator TO Technical Specialist	Information Technology	00	40.0	6/17/2019	29.92 PH TO 31.25 PH
24	4023	Dominic M. Macaluso	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/18/2019	8.84 PH
25	4108	Lisa Ann Megas	Food Service Attendant TO Cafeteria Attendant	NM Dietary Services	03	40.0	6/8/2019	19.18 PH
26	4023	Joseph E. Schuler	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/18/2019	8.59 PH TO 8.67 PH
CLASS CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
27	N/A	Bryn-Erin Kerr	Planner-S TO Planner	Planning Administrative	46	40.0	6/11/2019	25.90 PH TO 28.33 PH
SALARY ADJUSTMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
28	N/A	Abigail M. Emmett	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/18/2019	8.09 PH TO 9.18 PH
SEPARATION								
NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE	REMARKS				
29	Robert Bozena	Chief Appraiser	Board of Assessment	6/3/2019	Separation			
30	Deena Kay Dean	Director Board of Election Voter Registration	Board of Voter Registration	4/22/2019	Separation			
31	Tiffany Krolczak	Food Service Attendant - PD	NM Dietary Services	5/15/2019	Separation			
32	Madelen A. Kropp	Nursing Assistant - PD	NM Nursing Assistants	5/22/2019	Separation			
33	Stefanie L. Mastrangelo	Social Worker I	Children and Youth	8/21/2019	Separation			
34	Joseph C. Napoli	BMI	General Services	5/9/2019	Separation			
35	Renee A. Ott	L P N	NM Licensed Practical Nurses	5/9/2019	Separation			
36	Manny Rodriguez	Warehouseman	General Services	5/24/2019	Separation			
37	Tyra Shelle	Nursing Assistant	NM Nursing Assistants	5/17/2019	Separation			
38	Susan Lynn Ward	Bureau Director Personal Health	Health Department	5/15/2019	Separation			
39	Jacquelyn R. Wiest	HR Generalist	Human Resources	5/28/2019	Separation			
40	Trevor A. Wood	General Service - PD	General Services	5/10/2019	Separation			
41	Patricia A. Zeller	Staffing Coordinator	NM Administration	6/14/2019	Separation			
*Estimated Date **Never Started ***Agreement ****Reinstatement								
CORRECTION								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
42	N/A	Melanie A. Bason	EPS I TO EPS II	Health Department	46	40.0	6/11/2019	27.10 PH

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