

BUCKS COUNTY COMMISSIONERS

March 6, 2019

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. After welcoming everyone, Chairman Loughery opened the meeting with a moment of silence followed by the Pledge of Allegiance.

COMMENDATIONS

The Commissioners presented a Letter of Commendation to public health nurse Anastasia Przybylski, in recognition of her recent display of medical professionalism that saved the life of a helpless infant. Ms. Przybylski said that they baby is now doing great and she shared her experience of the incident.

PROCLAMATIONS

The Commissioners proclaimed the week of February 25<sup>th</sup> through March 2<sup>nd</sup>, 2019 as “AMERICA SAVES WEEK,” joining with the Credit Counseling Center to support and encourage low to moderate income households to save money, reduce debt, and build wealth. Accepting the proclamation was Joan Reading from the Credit Counseling Center, who spoke briefly about the importance of planning, and saving money for emergencies.

The Commissioners proclaimed the month of February as “STORMREADY MONTH” in recognition of the county’s designation from the National Weather Service and the Pennsylvania *StormReady* Advisory Board as a *StormReady* county. The Commissioners congratulated Bucks County Emergency Services for their efforts in fulfilling the criteria for this designation and thanked them for their ongoing work to keep our citizens safe during weather related events. John Hertler of Emergency Services accepted the proclamation and said a few words about the weather in Bucks County.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes for the regular meeting of February 6, 2019 were approved.

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes for the agenda work session of February 5, 2019 were approved.

NEW BUSINESS

Chairman Loughery summarized the agenda, providing clarification and addressing questions and comments.

Item 10c – Karen Winkler from Domestic Relations responded to Commissioner Martin’s question regarding the need for a police-packaged vehicle, and said they need it to serve bench warrants. Sheriff Milt Warrell clarified that they have two full-time deputies dedicated to Domestic Relations who will be using the vehicle.

Item 10g – General Services Director Kevin Spencer responded to question posed by Commissioners Loughery and Marseglia regarding contracts for the construction management of the parking garage and administration building projects. After much discussion, Commissioner Loughery motioned to table this item. His motion was seconded by Commissioner Marseglia and the item was tabled with a vote of 2-1, with Commissioner Martin voting against the motion.

Item 11a – Commissioner Loughery spoke briefly on this contract increase and stated the funds will go toward the landlord incentive program. Director of Housing Services Jeff Fields provided additional information on the PHARE (Pennsylvania Housing Affordability and Rehabilitation Enhancement) Fund and BLIP (Bucks Landlord Incentive Program). Commissioner Loughery noted that the point-in-time count has decreased in the county over the past several years, in large part due to these types of homelessness prevention programs.

Item 11c – Commissioner Loughery noted some concerns that the commissioners had regarding the amount being requested. Commissioner Martin suggested approving \$200,000 now and said that they could request additional amounts later if needed. Mr. Fields provided additional information regarding the contract, citing negative cash flow issues, and he advised that they have requested a capital needs assessment on the portfolio. After additional discussion, the commissioners agreed to approve the amount of \$225,000.

Item 17a - Agricultural Land Preservation Program Director Rich Harvey presented information on a Municipal Open Space Program grant in Newtown Borough. The property has historical significance, dating back to the 1600's, and will serve as a pocket park.

RESOLUTIONS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved with these exceptions:

- Item 10g was tabled
- The contract amount for item 11c was changed to \$225,000.

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. Language Services Associates Horsham, PA	Approve contract amendment to provide interpretation services.	
	b. Metz Culinary Management, Inc. Dallas, PA	Approve contract increase and extension to provide congregate and home-delivered meals. 4/1/19 – 3/31/20	\$780,000 ** (County 9%)
2. BOARD OF ELECTIONS	a. Reliance Graphics West Chester, PA	Approve contract to provide printing of election materials for 2019 Primary & General Elections. 1/1/19 – 12/31/19	\$114,444* (County 100%)
3. CHILDREN & YOUTH	a. Bethany Christian Services of the Greater Delaware Valley Elkins Park, PA	Approve contract renewal to provide funding for the Safe Families Program. 7/1/18 – 6/30/19	\$40,000** (County 20%)
	b. Genesis Home Of New Beginnings York, PA	Approve contract to provide Community Residential Treatment Program to dependent children. 7/1/18 – 6/30/19	\$50,000** (County 20%)
	c. Valley Youth House Committee, Inc. Bethlehem, PA	Approve contract increase to provide supportive housing services. 7/1/17 – 6/30/18	\$9,968.74** (County 14%)
4. COMMISSIONERS	a. Doylestown Hospital Doylestown, PA	Approve resolution authorizing the County to complete grant administration, facilitating and assisting in obtaining and administering the State's RACP grant for construction of the Cardiovascular and Critical Care Pavilion Project.	
	b. Montgomery County Higher Education and Health Authority c/o Ballard Spahr, LLP Philadelphia, PA	Approve Resolution for the issuance of bonds by the Montgomery County Higher Education and Health Authority, solely for purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended, to finance a Project for Thomas Jefferson University.	
	c. Redevelopment Authority Bristol, PA	Approve acceptance of municipal grant program contracts. 1/1/19 – 12/31/19	
	i. County of Bucks	Support for Lower Bucks County Public Safety Training Center operations.	\$625,000 (Revenue)
	ii. St. Mary Adult Health Center	Support medical and behavioral health services for uninsured adults clinic in lower Bucks County.	\$70,000 (Revenue)
	iii. Bensalem Township	Support the integration of Police Records Management System throughout Bucks County.	\$195,000 (Revenue)
5. COMMUNITY & ECONOMIC DEVELOPMENT	a. Bucks County Community College Newtown, PA	Approve contract extension for 2018 CDBG funding for metal product manufacturing job training program. 12/1/19 – 5/31/20	
	b. Bucks County Industrial Development Authority Doylestown, PA	Approve contract for participation in State's Partnerships for Regional Economic Program (PREP). 7/1/18 – 6/30/19	\$10,000 (County 0%)

	c.	Philadelphia Industrial Development Corporation Philadelphia, PA	Approve grant award for staff participation in the State's Partnerships for Regional Economic Performance Program (PREP). 7/1/18 – 6/30/19	\$58,784 (Revenue)	
	d.	Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract increase for 2017 CDBG funding for Opportunity Center building renovations and rehabilitation. 12/1/17 – 12/31/19	\$21,517 (County 0%)	
	e.	Bucks County Redevelopment Authority Bristol, PA	Approve contract extension for CDBG funding for County-wide Owner Occupied Housing Rehabilitation Program. 1/1/19 – 6/30/19		
	f.	Nockamixon Township Upper Black Eddy, PA	Approve contract for 2018 CDBG funding for Eastern Upper Bucks Senior Center operations. 3/1/19 – 2/28/20	\$18,800 (County 0%)	
6.	DISTRICT ATTORNEY	a.	National Medical Services, Inc. d/b/a NMS Labs Willow Grove, PA	Approve contract increase and extension to operate the Bucks County Forensic Crime Lab in Warminster. 9/1/18 – 8/31/19	\$960,067** (County 100%)
7.	EMERGENCY COMMUNICATIONS	a.	Northrop Grumman Systems Corp. McLean, VA	Approve contract increase to add Computer Aided Dispatch hardware support. 3/5/19 – 2/29/20	\$27,221 (County 100%)
8.	EMERGENCY MANAGEMENT	a.		Approve out-of-county travel expenses for employee to attend Leadership in Crisis program.	\$8,800 (County 0%)
9.	FINANCE	a.	PELICAN Insurance c/o AIG Insurance Management Services Burlington, VT	Approve contract renewal for General Liability, Professional Liability, and Mcare Assessment for Neshaminy Manor. 3/1/19 – 3/1/20	\$158,109 (County 100%)
10.	GENERAL SERVICES	a.	Beyer Ford Morristown, NJ	Approve contract increase for upfit package for Sheriff's Office vehicle.	\$2,072.84** (County 100%)
		b.	Hertrich Fleet Services, Inc. Milford, DE	Approve purchase of three 2019 Chevrolet Tahoe Police-Packaged Vehicles for the Sheriff's Office.	\$106,298.55** (County 100%)
		c.	Hertrich Fleet Services, Inc. Milford, DE	Approve purchase of one 2019 Chevrolet Tahoe Police-Packaged Vehicle for Domestic Relations.	\$35,432.85** (County 0%)
		d.	Koch Holdings, Inc. d/b/a Koch 33 Ford Toyota Easton, PA	Approve purchase of one Ford F550 Utility/Bucket Truck for General Services.	\$109,845 ** (County 100%)
		e.	H&K Group, Inc. Schwenksville, PA	Approve contract increase for reconstruction of Bucks County Bridge #13 on Walnut Street over East Perkiomen Creek in Perkasio Borough.	\$3,168.46* (County 100%)
		f.	Holstein White Engineers Doylestown, PA	Approve contract to provide engineering design services for generator replacement at Neshaminy Manor.	\$49,500** (County 100%)
	TABLED	g.	Joseph Jingoli & Son, Inc. Lawrenceville, NJ	Approve contract increase for construction management services for Administration Building renovation and parking garage projects. 5/16/16 – to completion	\$629,600** (County 100%)
		h.	Kimberly A. Messersmith Langhorne, PA	Approve contract for rental of county property located at 601 Creek Road in Doylestown. 3/15/19 – 2/29/20	\$17,322.63 (Revenue)

	i.	Pennsylvania Department of Transportation King of Prussia, PA	Approve authorization for Commissioner Chairman to sign vacation release for county owned parcels along Route 13 in Bristol Township.	
	j.	Rinehart's Sanitation Services, Inc. - d/b/a Potty Queen Pottstown, PA	Approve contract extension to pump and remove sewage from holding and septic tanks at various park locations. 5/1/19 – 4/30/20	
	k.	Tri-County Collision Center Southampton, PA	Approve contract to provide vehicle body shop services. 3/18/19 – 3/17/21	\$60,000** (County 100%)
	l.	USA Architects, Planners & Interiors Designers, P.A. Easton, PA	Approve contract increase for design of expansion project at Women's Correctional Facility.	\$99,000** (County 100%)
11. HOUSING SERVICES	a.	Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract increase for 2018 Pennsylvania Housing Affordability and Rehabilitation Enhancement Grant funding for housing services. 7/3/18 – 1/3/20	\$25,000 (County 0%)
	b.	Habitat for Humanity of Bucks County Chalfont, PA	Approve HOME funding to acquire and rehabilitate four single family homes in Morrisville. 10/1/18 – 6/30/20	\$200,000 (County 0%)
	c.	Interfaith Housing Visions Bristol, PA	Approve contract to provide operating funds for Interfaith Housing Visions properties. 11/1/18 – 12/31/19	\$225,000** (County 100%)
	d.	U.S. Department of Housing and Urban Development Philadelphia, PA	Approve Master Grant Agreement to renew contracts for Homeless Management Information System (HMIS) 1/1/20 – 12/31/20, and Permanent Supportive Housing (PSH) grants I, 4/1/19 – 6/30/20	\$153,279 (Revenue)
12. HUMAN SERVICES	a.	Bucks County Drug & Alcohol Commission, Inc. Warminster, PA	Approve reimbursement for Human Services consulting services. 1/1/19 – 12/31/19	\$17,000 (Revenue)
13. INFORMATION TECHNOLOGY	a.	Office Depot, Inc. Boca Raton, FL	Approve contract to provide maintenance and support for communications equipment. 3/15/19 – 3/14/22	\$146,960.58 (County 100%)
14. JUVENILE PROBATION	a.	Paperless Solutions, Inc. Bensalem, PA	Approve contract amendment to add support and maintenance agreement and associated license fees. 4/1/19 – 9/30/19	\$7,180** (County 100%)
	b.	Pennsylvania Commission on Crime and Delinquency Harrisburg, PA	Approve grant application and subsequent award documents for the PCCD Victims of Juvenile Offenders grant. 1/1/19 – 12/31/20	\$254,422 (Revenue)
15. MH/DP	a.	National Alliance on Mental Illness of PA, Bucks County Chapter Warrington, PA	Approve contract increase to provide community based services. 7/1/18 – 6/30/19	\$14,596** (County 2%)
16. MILITARY AFFAIRS	a.	FlagZone Gilbertsville, PA	Approve contract increase and extension to purchase flags for veterans' graves. 1/1/19 – 12/31/19	\$19,656* (County 100%)
17. OPEN SPACE	a.	Newtown Borough	Approve Municipal Open Space Program grant for the purchase of Bird-In-Hand, Lot 2, on Court Street in Newtown Borough. County share is 21.6% of purchase price. (TMP 28-002-039-001)	\$88,489.37 (County 100%)

18. PLANNING COMMISSION	a. Delaware Valley Regional Planning Commission Philadelphia, PA	Approve contract to fund design and engineering of the Neshaminy Greenway Dark Hollow Park Trail. 10/17/18 – 12/31/20	\$278,182 (Revenue)
	b. MXI Environmental Services, LLC Abingdon, VA	Approve contract to provide household hazardous waste services. 4/1/19 – 3/31/20	\$280,000* (County 18%)
19. YOUTH CENTER	a. U.S. Foods Allentown, PA	Approve contract increase and extension to purchase food products. 7/1/19 – 6/30/20	\$80,000** (County 50%)
20. OTHER CIVICS	a. Big Brothers/Big Sisters Health Link Neshaminy Pass Program Potential, Inc. Washington Crossing Council, BSA	Approve Payment	\$12,000 \$4,000 \$1,800 \$3,000 \$4,000

\*Unit Cost/Estimated for operational purposes only.      \*\* Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**BUDGET ADJUSTMENTS**

None

**PERSONNEL**

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST March 6, 2019								
As recommended by the Department of Human Resources Item numbers 1 through 38								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	4014	Michael A. Bradby	Sergeant of Security	Security	00	40.0	3/11/2019	25.50 PH
2	3690	Bertha Enwereji	Registered Nurse - Pool	NM Nursing Pool	60	14.0	3/19/2019	37.74 PH
3	3618	Emad Gergies	Food Service Attendant - PD	NM Dietary Services	03	24.0	3/9/2019	12.75 PH
4	3914	Beatrice Kofa-Lloyd	LP N - Pool	NM Nursing Pool	31	14.0	3/4/2019	30.30 PH
5	3690	Stephanie A. McMenamin	Registered Nurse - Pool	NM Nursing Pool	60	14.0	3/19/2019	37.74 PH
6	3618	Allison Rabinovich	Food Service Attendant - PD	NM Dietary Services	03	12.0	2/23/2019	12.75 PH
7	3914	Amanda Rocco	LP N - Pool	NM Nursing Pool	31	14.0	3/4/2019	30.30 PH
REHIRE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
8	N/A	Joseph W. Pizzo Termination Date: 1/1/2018	Solicitor	Planning Administrative	77	40.0	2/21/2019	10,000.00 PA
PER DIEM TO PERMANENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
9	3706	Renata J. Hitchens	Dispatcher Trainee - PD TO Dispatcher I	911 Emergency Response	00 TO 03	30.0 TO 40.0	3/9/2019	13.52 PH TO 26.73 PH
10	4026	Thomas J. Kingsdorf	Food Service Attendant - PD TO Food Service Attendant	NM Dietary Services	03	24.0 TO 40.0	3/2/2019	13.27 PH TO 18.80 PH
11	3972	Alysha M. Monte	Nursing Assistant - Pool TO Nursing Assistant	NM Nursing Pool TO NM Nursing Assistants	30 TO 03	14.0 TO 40.0	3/16/2019	21.42 PH TO 20.37 PH
12	3972	Akissi M. Oussou	Nursing Assistant - PD TO Nursing Assistant	NM Nursing Assistants	03	24.0 TO 40.0	3/16/2019	20.37 PH
13	3706	Nathan S. Rotenberg	Dispatcher Trainee - PD TO Dispatcher I	911 Emergency Response	00 TO 03	30.0 TO 40.0	3/9/2019	13.52 PH TO 26.73 PH
14	3706	Erica J. Wycheck	Dispatcher Trainee - PD TO Dispatcher I	911 Emergency Response	00 TO 03	30.0 TO 40.0	3/9/2019	13.52 PH TO 26.73 PH
POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
15	N/A	Jennifer M. Beagle	EPS I TO EPS II	Health Department	46	40.0	3/5/2019	24.87 PH TO 27.10 PH
16	N/A	Stephen J. Bobbs	EPS I TO EPS II	Health Department	46	40.0	2/26/2019	24.87 PH TO 27.10 PH
17	4028	Lacey D. Esposito	ID Program Specialist I TO ID Program Specialist II	MH DP Admin	04 TO 84	37.5	2/25/2019	29.44 PH TO 32.70 PH
18	N/A	Joan M. Gaughens	ID Program Specialist II TO ID Program Specialist I	MH DP Admin	84 TO 04	37.5	2/25/2019	44.28 PH TO 40.21 PH
19	4012	Bonnie J. Irvin	Administrative Assistant TO Legal Secretary II	Public Defender	00 TO 03	40.0	2/25/2019	22.07 PH TO 23.55 PH
TRANSFER								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
20	3971	Amber M. Pressley	Nursing Assistant TO LP N	NM Nursing Assistants TO NM Licensed Practical Nurses	03 TO 33	40.0	3/16/2019	20.37 PH TO 27.36 PH
CLASS CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
21	N/A	Christian P. Regosch	Planner - S TO Planner	Planning Administrative	46	40.0	3/12/2019	25.90 PH TO 28.33 PH
SALARY ADJUSTMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
22	N/A	Alex M. Bradfield	Enterprise Services Specialist	Information Technology	00	40.0	3/9/2019	30.04 PH TO 31.25 PH

SEPARATION					
	NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE	REMARKS
23	Ieisha M. Ayala	Nursing Assistant - Pool	NM Nursing Pool	2/5/2019	Separation
24	Breeion D. Butler	Nursing Assistant - Pool	NM Nursing Pool	2/25/2019	Separation
25	Virgil Carter	Cook	Main Jail	2/7/2019	Separation
26	Joseph J. Cassidy	Corrections Officer	Main Jail	3/1/2019	Separation
27	Benjamin C. Cruz	Food Service Attendant - PD	NM Dietary Services	2/24/2019	Separation
28	Nicholas C. Dow	911 GIS/Telecom Technician	911 Emergency Response	3/7/2019	Separation
29	Linda A. Fleming	Nursing Assistant	NM Nursing Assistants	3/1/2019	Separation
30	Shyann W. Johnson	LP N	NM Nursing Pool	2/26/2019	Separation
31	Cheryl A. Mystic	Business Analyst	Information Technology	2/15/2019	Separation
32	Nicole M. Publick	Social Worker	Children and Youth	3/8/2019	Separation
33	Colin M. Rath	Dispatcher I	911 Emergency Response	2/27/2019	Separation
34	Matthew J. Sands	Security Guard	Security	2/6/2019	Separation
35	Carey R. Sell	Food Service Attendant - PD	NM Dietary Services	2/17/2019	Separation
36	Terrence A. Stanton	Nursing Assistant - PD	NM Nursing Assistants	2/27/2019	Separation
37	James A. Weber Jr.	BMI	General Services	3/13/2019	Separation
38	Mary Beth Weltz	RN Supervisor (Wound Nurse Supervisor)	NM Admin	3/22/2019	Separation
*Estimated Date **Never Started ***Agreement ****Reinstatement					

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

CHIEF OPERATING OFFICER REPORT

Brian Hessenthaler, Chief Operating Officer, reported on the following:

Jon Rubin, Director of Housing and Human Services, was recently selected by the Pennsylvania Department of Human Services as the recipient of the 2019 Dennis Marion Impact Award. This award was established in 2017 in honor of Dennis Marion’s commitment to public service throughout his distinguished career, which spanned over three decades. This award recognizes local and state government employees whose initiatives, processes, and projects have led to significant improvements in Pennsylvania’s behavioral health service delivery system. Jon was nominated by the department heads within his division. Mr. Hessenthaler said that Jon is the true definition of a leader and he offered congratulations on a well-deserved award.

COMMISSIONER COMMENTS

Commissioner Martin said that an agency that often doesn’t get the credit it deserves is Bucks County Transport. The successful DART bus that runs through town provided over 26,000 rides from the parking garage during 2018 and has increased their total ridership significantly since 2012. This service is funded in part by the county, along with the State and SEPTA. Bucks County Transit does an excellent job in serving county residents.

Commissioner Loughery referenced the challenges created by all the snow over the past several weeks and he thanked everyone for being prepared, especially General Services, Brian Hessenthaler, Emergency Services Director Scott Forster, and Security.

PUBLIC COMMENT

Middletown Township Supervisor Tom Tosti advised the Commissioners of damage done to the soccer fields in Core Creek Park after a recent snow storm. He requested and the Commissioners agreed to expedite getting them repaired prior to the start of soccer season.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, March 20, 2019, at 10:00 a.m. in the Bucks County Commissioners’ Meeting Room.

ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the meeting was adjourned.

Approved: April 3, 2019

BUCKS COUNTY COMMISSIONERS

BY:

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Robert G. Loughery  
*Chairman*

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Charles H. Martin  
*Vice Chairman*

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Diane M. Ellis-Marseglia  
*Commissioner*

ATTEST:

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Deanna M. Giorno  
*Chief Clerk*