

BUCKS COUNTY COMMISSIONERS

November 2, 2016

The Regular Meeting of the Bucks County Board of Commissioners was held this day at 10:00 am, at the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery recognized county row officers who were present: Mary Smithson, Clerk of Courts and Donald Petrille, Jr., Register of Wills.

PROCLAMATIONS

None

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the minutes for the regular meeting of October 19, 2016 were approved.

NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 4a - Chairman Loughery noted that this new contract is for less than the rescinded one.

Item 10h - Commissioner Martin referenced a report the Commissioners had received in prior years that was not received this year. Human Services Director Jon Rubin provided a copy of the report to Commissioner Martin, and voiced support for the work that Voice & Vision has been providing for the county.

Item 12a - Open Space Coordinator Dave Johnson presented information on a Municipal Open Space grant for a conservation easement on the Zeigler property in Springfield Township. Mr. Johnson advised that this will be the last Open Space project in Springfield Township. Chairman Loughery noted that the deadline to apply for Open Space funds is December 31st, adding that there are still some municipalities that have not used their allotments.

Item 13a – Chairman Loughery pointed out that this is a reduction in the electric rate for various county buildings and Chief Operating Officer Brian Hessenthaler confirmed this is a good rate. Mr. Hessenthaler advised that, using comparable amounts of energy over the next three years, the county should realize about a 17% savings, which is estimated to be between \$250,000 and \$275,000.

RESOLUTIONS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, the Bucks County Board of Commissioners approved the following Resolutions, with a vote of 3-0, with the exception of Item 10d which was opposed by Commissioner Martin and passed with a vote of 2 - 1.

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. Morrisville Senior Servicerter Morrisville, PA	Approve contract increase to provide senior center services. 1/1/16 – 6/30/16	\$2,800** (County 0%)
2. CHILDREN & YOUTH	a. Bethany Christian Services of the Greater Delaware Valley Elkins Park, PA	Approve contract renewal to provide the Safe Families Program. 7/1/15 – 6/30/16	\$25,000** (County 20%)
	b. Big Brothers/Big Sisters of Bucks County Jamison, PA	Approve contract renewal to provide counseling and case management services for adolescents. 7/1/16 – 6/30/17	\$603,704** (County 14%)

	c.	Edison Court, Inc. Doylestown, PA	Approve contract renewal to provide residential and case management services. 7/1/15 – 6/30/16	\$502,133** (County 19%)
	d.	Edison Court, Inc. Doylestown, PA	Approve contract renewal to provide residential and case management services. 7/1/16 – 6/30/17	\$803,000** (County 14%)
	e.	Maternity Care Coalition Philadelphia, PA	Approve contract renewal to provide the Healthy Families America program for new and expectant mothers. 7/1/16 – 6/30/17	\$85,000** (County 4%)
	f.	The Doctors Eig, LLC Newtown, PA	Approve contract to provide foster parent evaluations and screening services. 10/1/16 – 12/31/17	\$10,000** (County 20%)
	g.	Valley Youth House Allentown, PA	Approve contract renewal to provide supportive housing services. 10/1/16 – 9/30/17	\$61,855** (County 4%)
	h.	YWCA OF Bucks County Trevose, PA	Approve contract renewal to provide life skills, camps, literacy and employment services programs. 7/1/16 – 6/30/17	\$754,000** (County 20%)
3.	COMMISSIONERS	a. Philadelphia Authority for Industrial Development Philadelphia, PA	Approve Resolution for the issuance of bonds by the Philadelphia Authority for Industrial Development, solely for purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended, to finance a “Project” of the “TJU Entities,” “Aria Entities,” and “Abington Entities” as these terms are defined in the Resolution.	
4.	GENERAL SERVICES	a. Convergent Solutions Group, LLC d/b/a CSG Global Conshohocken, PA	Approve contract for purchase and installation of phone system for 30 & 55 E. Court Street in Doylestown.	\$119,893.32* (County 100%)
5.	HEALTH	a. CFG Health Systems, LLC Marlton, NJ	Approve contract to provide counseling and medication services at correctional facilities. 10/1/16 – 9/30/17	\$715,991.31** (County 100%)
6.	HOUSING & COMMUNITY DEVELOPMENT	a. Habitat for Humanity of Bucks County Chalfont, PA	Approve mortgage assumption and subordination agreement for the sale of 35 Harrison Avenue in Morrisville.	
7.	HUMAN RESOURCES	a.	Approve updated Family and Medical Leave Policies for all county employees. Effective 1/1/17	
		b. Arthur J. Gallagher & Co. Mt. Laurel, NJ	Approve contract to provide consulting services for health and welfare benefits. 1/1/17 – 12/31/17	\$235,000 (County 100%)
		c. First Lab Chalfont, PA	Approve contract amendment to include after-hours testing prices. 10/1/15 – 12/31/17	
		d. HM Insurance Group Pittsburgh, PA	Approve contract renewal for stop loss insurance. 1/1/17 – 12/31/17	\$1,386,253 (County 100%)
8.	HUMAN SERVICES	a. Bucks County Transport, Inc. Holicong, PA	Approve contract to provide transportation services. 10/1/16 – 6/30/17	\$1,899,495** (County 0%)
		b. Senior Care Centers of Pennsylvania Trevose, PA	Approve contract renewal to provide adult day health care services to elderly and disabled adults. 7/1/16 – 6/30/17	\$10,200** (County 4.1%)

9.	JUVENILE PROBATION	a. George Junior Republic in Pennsylvania Grove City, PA	Approve contract renewal to provide long-term residential care. 7/1/16 – 6/30/17	\$550,000** (County 39%)
10.	MH/DP	a. Brooke Glen Behavioral Hospital Fort Washington, PA	Approve contract renewal for inpatient services. 7/1/16 – 6/30/17	\$50,000** (County 4.1%)
		b. Family Services Association of Bucks County Langhorne, PA	Approve contract renewal to provide intensive and administrative case management services. 7/1/16 – 6/30/17	\$85,000** (County 4.1%)
		c. Goodwill Keystone Area Harrisburg, PA	Approve contract renewal to provide supported employment services. 7/1/16 – 6/30/17	\$93,706** (County 4.1%)
		d. Horizon House, Inc. Philadelphia, PA	Approve contract renewal to provide residential services. 7/1/16 – 6/30/17	\$838,647** (County 4.1%)
		e. Martha Lloyd Community Residential Facility, Inc. Troy, PA	Approve contract renewal to provide adult developmental training services. 7/1/16 – 6/30/17	\$86,156** (County 4.1%)
		f. Sunshine Therapy Club, Inc. Havertown, PA	Approve contract renewal to provide therapy services for children up to age three. 7/1/16 – 6/30/17	\$185,000** (County 10%)
		g. T.E.C., Inc., d/b/a Family and Friends Point Pleasant, PA	Approve contract renewal to provide supported living services. 7/1/16 – 6/30/17	\$1,157,032** (County 4.1%)
		h. Voice & Vision, Inc. Warminster, PA	Approve contract renewal for consumer satisfaction team and peer support services. 7/1/16 – 6/30/17	\$381,356** (County 2.3%)
11.	NESHAMINY MANOR	a. Medline Industries Holdings, LP Sugar Land, TX	Approve contract increase and extension to provide disposable wipes for residents. 1/1/16 – 12/31/17	\$21,319.92* (County 0%)
12.	OPEN SPACE	a. Springfield Township	Approve Municipal Open Space grant for a conservation easement on 24.449 acre portion of the Zeigler property. Amount represents 75% of appraised value. (TMP 42-012-018 & 42-012-022)	\$158,170.66 (County 100%)
13.	PURCHASING	a. EDF Energy Services LLC Houston, TX	Approve contract to provide electricity for various county departments. 1/1/18 – 12/31/20	\$.05258/kwh* (County 100%)
14.	SOLICITOR	a. Greg and Lisa Bourlotos, Matthew B. Weisberg and Weisberg Law, P.C., their attorneys. Morton, PA	Approve payment in the matter of <i>Bourlotos v. Bucks County et.al.</i> for settlement of litigation and general release of claims.	\$25,000 (County 100%)
15.	YOUTH CENTER	a. Benjamin Foods LLC Hatboro, PA	Approve purchase of two ovens for the Youth Center.	\$32,594** (County 50%)
16.	OTHER CIVICS	a. Bucks County Historical Society	Approve Payment	\$6,000
		Bucks County SPCA		\$5,000
		Boy Scouts of America (Washington Crossing Council)		\$4,000
		Craven Hall Historical Society		\$750
		Pearl Buck Foundation		\$3,000

*Unit Cost/Estimated for operational purposes only. ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BUDGET ADJUSTMENTS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Budget Adjustments were adopted:

**2016 BUDGET ADJUSTMENTS
Agenda Description
November 2, 2016**

BUDGET ADJUSTMENTS - Adjust operating budget to cover additional expenditures

Adjustment	Department	Amount
Adjustment #20	Tax Collectors	22,000
Adjustment #21	Mail Room	25,000
Total Adjustment to General Fund Balance		(47,000)

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the following Personnel Actions were approved:

APPOINTMENTS

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
1.	Briana M. Christman J.R. #3295	Food Service Attendant – PD Unit 03	NM Dietary Services 24.0 hrs/wk	11/12/16	12.50 PH
2.	Valerie L. Egley J.R. #3266	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	11/14/16	23.43 PH
3.	Danielle M. Galluppi J.R. #3216	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	11/28/16	23.43 PH
4.	Gregory T. Hill J.R. #3238	Cnty Soc Serv Aide II Unit 04	Children & Youth 37.5 hrs/wk	11/07/16	16.30 PH
5.	Amy B. Knorr J.R. #3318	Activities Assistant – PD Unit 03	NM Activities 12.0 hrs/wk	11/03/16	13.80 PH
6.	Mary Clare Molloy J.R. #3258	Registered Nurse Unit 06	NM Registered Nurses 40.0 hrs/wk	11/14/16	28.06 PH
7.	Patricia Samuel J.R. #3238	Cnty Soc Serv Aide II Unit 04	Children & Youth 37.5 hrs/wk	11/07/16	16.30 PH
8.	Peggy A. Sarabia J.R. #3313	Nursing Assistant – PT Unit 03	NM Nursing Assistants 24.0 hrs/wk	11/14/16	14.46 PH
9.	Fatimah S. Wesby J.R. #3313	Nursing Assistant – PT Unit 03	NM Nursing Assistants 24.0 hrs/wk	11/14/16	14.46 PH

POSITION CHANGE

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
10.	Sara J. DiSalvo J.R. #3255	County Caseworker II Unit 04 To County Social Worker I Unit 04	Children & Youth 37.5 hrs/wk To Children & Youth 37.5 hrs/wk	11/03/16	29.04 PH To 29.60 PH
11.	Michael J. Finkelston	Fiscal Operations Officer II Unit 04 To Fiscal Operations Officer III Unit 00	MH DP Admin 37.5 hrs/wk To MH DP Admin 40.0 hrs/wk	10/01/16	39.04 PH To 40.14 PH
12.	Jane H. Meenan J.R. #3303	911 Financial Technician Unit 00 To Administrative Assistant – 6 Unit 03	911 Emergency Response 40.0 hrs/wk To 911 Emergency Response 40.0 hrs/wk	11/05/16	19.38 PH To 25.18 PH

SEPARATIONS

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
13.	Nicholas G. DiPietro	Seasonal Help	Parks Recreation Services	10/13/16	Separation
14.	Mia J. Gasparovic	Human Resources Intern	Human Resources	10/17/16	Separation
15.	Shane R. Hensel	Seasonal Help	Parks Recreation Services	10/13/16	Separation
16.	Carly L. Jaspan	Human Resources Intern	Human Resources	10/17/16	Separation

17. Danielle A. Jones	Nursing Assistant	NM Nursing Assistants	10/12/16	Separation
18. Julien M. Lopez	Seasonal Help	Parks Recreation Services	10/13/16	Separation
19. Nicholas J. Marella	Seasonal Help	Parks Recreation Services	10/13/16	Separation
20. Naomi R. Polster	Seasonal Help	Parks Recreation Services	10/13/16	Separation
21. Karla A. Prendergast	GEO File Coordinator	911 Emergency Response	10/24/16	Separation
22. Lorraine L. Skala	Assistant Naturalist	Parks Recreation Services	11/12/16	Separation
23. Robert O. Wright Jr.	Seasonal Help	Parks Recreation Services	10/13/16	Separation

*estimated date **Never Started ***Agreement ****Reinstatement

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BOARD APPOINTMENTS

Upon motion of Chairman Loughery, seconded by Commissioner Martin, with the vote being 3-0, the following appointments were approved:

Housing Development Corporation

Paul Giordano	Reappointment
Stephen Marzullo	Reappointment
Patrick Mallon	Reappointment

Upon motion of Commissioner Martin, seconded by Chairman Loughery, with the vote being 3-0, the following appointments were approved:

Library

Gerald Balchis	Reappointment
Richard Rogers	Reappointment

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 3-0, the Commissioners voted to sunset the following Boards:

- Commissioners' Economic Development Council
- Senior Task Force
- Women's Advisory Council

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

EXECUTIVE REPORTS

Brian Hessenthaler, Chief Operating Officer, reported on the following:

Community Corrections Accreditation – The Bucks County Men’s and Women’s Community Corrections Centers were recently awarded 100% compliance for all mandatory as well as non-mandatory standards. While they usually do receive this distinction for mandatory standards, this is only the second time receiving it for both. Great job to Bill Plantier, Kevin Rousset, Dave Galione, and staff.

Medication Take Back – Bucks County collected over 8,400 pounds at the successful medication take back event held on October 22nd. This amount represents 49% of the total collected in the whole five-county Philadelphia area, and about 25% of what was collected statewide. This reflects how responsible the County is in making sure these items are disposed of properly.

Lynn T. Bush, Chief Clerk, reported on the following:

Election – With the election in six days, the dedicated staff in Voter Registration, Board of Elections, and Voting Machines have been working long hours - all day, every day - to prepare. This involves making sure there are a sufficient number of machines with proper battery back-ups, and processing voter registrations and absentee ballots. The department is grateful to General Services for making additional space available to accommodate the absentee voters, and feel confident everything has been done to properly prepare for next week.

COMMISSIONER COMMENTS

Commissioner Martin agreed that the elections’ staff are doing a great job. As an example of some of the additional challenges the elections staff has had to contend with, is one individual that had submitted eighteen voter registration forms for this election. And there are at least twenty others with more than one registration. It is a difficult job to track down the correct information needed to ensure voters are registered appropriately. The Commissioner added that there is probably an organization behind some of those submitting multiple registration forms.

PUBLIC COMMENT

Valerie Melroy, Executive Director of Voice & Vision, thanked the Commissioners and said it is a great privilege working with Jon Rubin, Donna Duffy Bell, Diane Rosati and Cindy Grezeszak. In addition to the satisfaction surveys, she highlighted some other projects they worked on this year, including a study targeting youth that use heroin and opiates, and a partnership with Montgomery County involving crisis services for children. She also noted that they employ forty county residents with disabilities, including those with mental illnesses and addictions. Karen Plummer, also from Voice & Vision, presented a guidebook they have developed to assist struggling families find the resources they need. Due to their fundraising efforts, they are able to offer it for free.

Lloyd Patton from Penndel Borough spoke about a letter he had sent to the Commissioners requesting an investigation into a security breach at the Communications Center. Commissioner Loughery assured him that they are looking into the matter. Mr. Hessenthaler concurred that they are looking into the allegations and advised that it will be dealt with it internally. He added that he will send a response letter to Mr. Patton by the end of the day. In response to Commissioner Marseglia’s question, Mr. Hessenthaler confirmed that he believes there is an issue and they are going to address it.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, November 16, 2016, at 10:00 a.m. in the Bucks County Commissioners’ Meeting Room.

ADJOURNMENT

Upon motion of Commissioner Marseglia, seconded by Chairman Loughery the meeting was adjourned.

Approved: November 16, 2016

BUCKS COUNTY COMMISSIONERS

BY:

Robert G. Loughery
Chairman

Charles H. Martin
Vice Chairman

Diane M. Ellis-Marseglia
Commissioner

Lynn T. Bush, *Chief Clerk*