

BUCKS COUNTY COMMISSIONERS

January 21, 2009

The Regular Meeting of the Bucks County Board of Commissioners was held at 10:00 a.m. on Wednesday, January 21, 2009, at the Bucks County Courthouse, Community Room, Doylestown, PA. In attendance were Commissioner Charles H. Martin, Chairman, Commissioner James F. Cawley and Commissioner Diane M. Ellis-Marseglia. Commissioner Martin opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

PUBLIC ANNOUNCEMENT

Commissioner Martin announced that the meeting will be recorded to allow audio playback on the County's website.

PUBLIC COMMENT – Agenda Items

Sandy Schiff, a Doylestown resident, posed questions on item 15a regarding contract provisions and warranty coverage for the voting machines. Deena Dean, Board of Elections, and David Sanko, Chief Operating Officer, provided a detailed explanation of the information requested.

OLD BUSINESS

Ms. Ellis-Marseglia offered a correction to page 6 of the Minutes of the Regular Meeting of December 17, 2008.

Upon motion of Mr. Cawley, seconded by Ms. Ellis-Marseglia, with the vote being 3-0, the Minutes of the Regular Meeting of December 17, 2008 were approved, with the correction noted.

Upon motion of Mr. Cawley, seconded by Ms. Ellis-Marseglia, with the vote being 3-0, the Minutes of the Special Meeting of December 29, 2008 were approved.

DISCUSSION – Agenda Related Items

Robert Kelsey, Adult Probation, and Brian Hessenthaler, Finance, spoke on item 1b.

Rich Harvey, Agricultural Land Preservation, spoke on item 2a.

Brian Duke, Area Agency on Aging, and Brian Hessenthaler, Finance, spoke on item 3a.

Vitor Vicente, Community & Business Development, spoke on item 5a and provided a detailed breakdown of recommendations for funding allocations. A lengthy discussion ensued about delay in repairs to a homeless shelter operated by the Bucks County Housing Group and the possible historic designation of Milford Township. Additional input was provided by Bucks County Housing Group Board of Directors members Sean Galt and Donna McQuillen, who also spoke about the increasing need for program funding.

Harris Gubernick, Corrections, and Gerry Anderson, Director of Operations, spoke on items 6a & b regarding background checks, wages and services provided in response to Ms. Ellis-Marseglia's inquiry about utilizing county staff to save costs expended. It was affirmed that a RFP process will take place this year, and additional clarification was provided by Mr. Sanko.

Joe Bush, General Services, spoke on item 9a & d.

Gerry Anderson, Director of Operations, spoke on item 9b.

Joe Funk, Health & Human Services, spoke on item 10b and 11d regarding the necessity for an outside vendor.

J.C. Bailey, Neshaminy Manor, spoke on item 12d. Pertaining to item 12e, he provided a breakdown of expenses and affirmed that a RFP process will be initiated in the near future.

Bill Mitchell, Parks & Recreation, spoke on item 13a regarding the program's cost and success in controlling animal populations.

Deena Dean, Board of Elections, spoke on item 15a.

NEW BUSINESS

Ms. Ellis-Marseglia motioned to TABLE items 6a & b, but the motion failed for lack of a second.

Upon motion of Mr. Cawley, seconded by Ms. Ellis-Marseglia, with the vote being 3-0, this Resolution was approved with the exception of the following items, which were opposed by Ms. Ellis-Marseglia but approved with the vote being 2-1-0: item 5a, sub-items 18, 24, 25, 26, 27, 28, 29, 32, 36, 37, Program Amendment 5, and items 6a, 6b, 9b and 15a.

RESOLVED, that the Bucks County Board of Commissioners upon the recommendation of the BOARD OF COMMISSIONERS, approve the following:

	<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1.	ADULT PROBATION	a. Parkway Clinical Laboratories Bensalem, PA	Approve contract to provide required substance testing. 1/1/09 – 12/31/09	\$70,000.**
		b. The Kipp Group Wescosville, PA	Approve contract to conduct study to measure probation officer workload. 12/15/08 – 6/30/09	\$10,489.*
2.	AGRICULTURAL LAND PRESERVATION	a. Pennsylvania Bureau of Farmland Preservation Harrisburg, PA	Approve County's annual allocation for the Agricultural Land Preservation program to secure state matching funds. 1/1/09 – 12/31/10	\$2,500,000.
3.	AREA AGENCY ON AGING	a. Language Services Associates Willow Grove, PA	Approve contract to provide interpretation services as mandated by Title VI. 7/1/08 – 6/30/09	\$20,000.**
4.	CORONER	a. Drug Scan Warminster, PA	Approve contract to provide toxicology testing services. 1/1/09 – 12/31/09	\$30,000.**
		b. National Medical Services Willow Grove, PA	Approve contract to provide toxicology testing services. 1/1/09 – 12/31/09	\$25,000.**
5.	COMMUNITY & BUSINESS DEVELOPMENT	a. U.S. Dept. of Housing and Urban Development Philadelphia, PA	Approve submission of grant application and authorization process for FY2009 funding for the CDBG, HOME and ESG Programs. (see attached list) 4/1/09 – 3/31/10	\$3,600,000. Revenue
6.	CORRECTIONS	a. Aramark Facilities Services Philadelphia, PA	Approve contract extension to provide materials, supplies and maintenance services. 10/1/05 – 12/31/09	\$375,000.**
		b. Aramark Facilities Services Philadelphia, PA	Approve contract extension to provide maintenance and project support services. 10/1/05 – 12/31/09	\$923,920.56
		c. Lexis Nexis Matthew Bender Albany, NY	Approve contract to provide electronic law library materials to inmates. 3/1/09 – 2/29/12	\$41,284.
		d. Paul Kolakowski Churchville, PA	Approve contract renewal to teach adult basic education to inmates. 1/1/09 – 12/31/09	\$49,290.** (\$32.86/hr)
7.	DOMESTIC RELATIONS	a. Orchid Cellmark East Lansing, MI	Approve contract to provide blood testing in contested paternity cases. 1/1/09 – 12/31/09	\$20,000.**
8.	ERP	a. Donald Brennan Associates, Inc. Blue Bell, PA	Approve contract to convert data from legacy systems to be used in the ERP system for the EAGLE project. 1/1/09 – 12/31/09	\$14,000.** (\$70./hr)
9.	GENERAL SERVICES	a. Bill Anskis Company, Inc. Elysburg, PA	Approve contract for repair of Bridges #169 and #355 on Cuttalossa Rd. in Solebury Twp. as required by NBIS Bridge Inspections.	\$178,595.*
		b. Dual Temp Allentown, PA	Approve contract amendment to remove Juvenile Detention Center and add MH/MR to contract. 1/1/08 – 12/31/10	[4,192.88]
		c. Global Oceanic Enterprises, Inc. Langhorne, PA	Approve contract increase for additional time to remove underwater debris at Warrington Dam and Pine Run Dam. 8/15/08 – 8/14/11	\$8,994.**

		d.	PennDOT Engineering District 6-0 King of Prussia, PA	Authorize Commissioner Chairman Charles H. Martin to sign reimbursement agreement for preliminary engineering for replacement of County Bridge #30 on Clay Ridge Rd. over Beaver Creek in Tinicum Twp., and for David M. Sanko, Chief Clerk, to attest his signature.	
10.	HEALTH	a.	National Association of County and City Health Officials Washington, DC	Approve funding for Medical Reserve Corps program for capacity building, training and recruitment.	\$5,000. Revenue
		b.	PA Department of Health, Bureau of Family Health Harrisburg, PA	Approve amendment to Federal Maternal and Child Health Grant due to decreased funding. 7/1/07 – 6/30/10	[\$24,549.50] Revenue
11.	MH/MR	a.	Allegheny Valley School Coraopolis, PA	Approve contract to provide supervised living residential services. 7/1/08 – 6/30/09	\$102,448.**
		b.	Bayada Nurses, Inc. Parsippany, NJ	Approve contract to provide home and community habilitation and respite services. 7/1/08 – 6/30/09	\$10,100.**
		c.	Indian Creek Foundation, Inc. Souderton, PA	Approve contract increase to adjust service allocations. 7/1/08 – 6/30/09	\$23,930.**
		d.	Netsmart Technologies Dublin, OH	Approve purchase request for software maintenance and support. 1/1/09 – 12/31/09	\$41,400.**
12.	NESHAMINY MANOR	a.	Delcrest Medical Services Ivyland, PA	Approve contract increase and extension to purchase wound care supplies for residents. 1/22/02– 1/21/10	\$65,000.**
		b.	Doylestown Township Municipal Authority Doylestown, PA	Approve purchase order for water for Neshaminy Manor Complex. 1/1/09 – 12/31/09	\$146,630. Estimate
		c.	Paul R. Moyer, M.D. Doylestown, PA	Approve contract amendment for increase in hourly rate for Medical Director of Neshaminy Manor. 1/1/08 – 12/31/09	\$40,000.**
		d.	Sammons Preston Bolingbrook, IL	Approve increase to purchase order for occupational therapy supplies for residents. 1/1/08 – 12/31/08	\$3,000.**
		e.	Wood Dining Services, Inc. Allentown, PA	Approve annual contract renewal and increase to purchase food and food service. 12/1/01 – 11/30/09	\$1,375,000.**
13.	PARKS & RECREATION	a.	US Dept. of Agriculture, USDA, Animal and Plant Health Inspection Service Harrisburg, PA	Approve contract to provide integrated waterfowl damage management program. 1/1/09 – 12/31/09	\$74,000.
14.	PURCHASING	a.	Manheim Medical Supply Manheim, PA	Approve contract to provide exam gloves for staff at Neshaminy Manor and Corrections. 2/1/09 – 1/31/10	\$129,792.**
15.	VOTING MACHINES	a.	Electec, Inc. Mt. Holly, NJ	Approve contract for extended warranty on Danaher voting machines. 12/1/08 – 11/30/09	\$98,427.
16.	OTHER CIVICS	a.	AJ Foundation	Approve Payment	\$2,500.

*Unit Cost/Estimated for operational purposes only.

**Unit Cost/Not to exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

**Community & Business Development – Item 5a
Attachment A**

#	Applicant	Project	Amount
09-01	Community & Business	CDBG Program Administration	\$ 439,066.00
09-02	BC Planning Commission	Comp Plan Update	\$ 100,000.00
09-03	RDA	Administration Revolving Loan	\$ 100,000.00
09-04	BARC	Quakertown Workshop Office Rehab	\$ 65,200.00
09-05	Family Services	HIV/AIDS GH - Bucks Villa	\$ 5,250.00
09-06	Good Friends	Driveway Reconstruction	\$ 16,200.00
09-07	Co-Mans, Inc.	Remediate Mold and Water	\$ 22,000.00
09-08	Libertae, Inc.	Window Replacement	\$ 18,600.00
09-09	Delta	Group Home Rehab	\$ 6,500.00
09-10	Delta	Group Home Rehab	\$ 9,000.00
09-11	Delta	Group Home Rehab	\$ 5,000.00
09-12	Better Homes, Inc.	Towpath Apts Rehab	\$ 78,850.00
09-13	BCHG	Bristol Apts Roof and Windows	\$ 60,100.00
09-14	Warminster Heights	Roof Replacement	\$ 63,900.00
09-15	Warminster Heights	Community & Senior Center Rehab	\$ 21,150.00
09-16	Foxwood	Community Center Expansion	\$ 30,000.00
09-17	Interfaith	Predevelopment Funds	\$ 26,000.00
09-18	SCORE 570	Operations Upward Mobility	\$ 10,200.00
09-19	Legal Aid of SEPA	Fair Housing Education	\$ 32,700.00
09-20	American Red Cross	Operations-Homeless Shelter	\$ 130,000.00
09-21	St. Mary's Hospital	Equipment Purchase - Client Transport Van	\$ 20,000.00
09-22	NOVA	Equipment Purchase - Computers	\$ 15,000.00
09-23	Beelong Adult Day Services	Installation of a Roam Alert System	\$ 11,100.00
09-24	Falls Twp.	Fallsington Historic Library Rehab	\$ 101,505.00
09-25	Langhorne Borough	Fire Dept. Driveway Rehab.	\$ 35,000.00
09-26	Bedminster Twp.	Stover-Myers Mill Restoration	\$ 114,434.00
09-27	Upper Southampton Twp.	Tamanend Park Farmhouse Rehab	\$ 38,789.00
09-28	Upper Southampton Twp.	Road Reconstruction	\$ 70,011.00
09-29	Richland Twp.	Road Improvements	\$ 60,000.00
09-30	Northampton Twp.	Curb Cuts	\$ 70,250.00
09-31	Warminster Twp.	Curb Cut and Street Reconstruction	\$ 129,000.00
09-32	Dublin Borough	Street Lighting	\$ 23,200.00
09-33	Morrisville Borough	Library HVAC	\$ 194,500.00
09-34	Bristol Borough	Playground Improvements	\$ 184,100.00
09-35	Springfield Twp.	Handicapped Accessibility	\$ 33,569.00
09-36	Trumbauersville	Park Pavillion Replacement	\$ 39,500.00
09-37	Chalfont Borough	Blight Elimination - Site Clearance	\$ 106,400.00
		TOTAL	\$2,486,074.00

Program Amendments

The CDBG Advisory Board also recommends amending the Bucks County Community Development Block Grant annual plan for preceding years to reflect the following program amendments:

- Amend project #08-02 BC Parks, Erwin Stover House Renovation to allow for project delivery costs at the Stover Myers Mill.

PERSONNEL LIST

Upon motion of Ms. Ellis-Marseglia, seconded by Mr. Cawley, with the vote being 3-0, the following Resolutions were approved:

APPOINTMENTS

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
1.	Darryl J. Britt J.R.#23	Corrections Officer Unit 01	Corrections 40.0 Hrs/wk	01/20/09	17.37 PH

2.	Kelly N. Chavis J.R.#13	Nursing Assistant Unit 03	NM Nursing 40.0 hrs/wk	01/21/09	13.89 PH
3.	Kevin Candio J.R.#16	LPN Unit 33	NM Nursing 40.0 hrs/wk	01/20/09	23.24 PH
4.	Valerie H. Cesar J.R.#15	Nursing Assistant – Pool Unit 33	NM Nursing 8.0 hrs/wk	02/18/09	15.02 PH
5.	Kevin P. Gore J.R.#23	Corrections Officer Unit 01	Corrections 40.0 Hrs/wk	01/20/09	17.37 PH
6.	Susan E. Harrity J.R.# 168	Asst. to Director of Security Unit 00	Security 40.0 hrs/wk	01/22/09	18.50 PH
7.	Jurron L. Kelly J.R.#23	Corrections Officer Unit 01	Corrections 40.0 Hrs/wk	01/20/09	17.37 PH
8.	Gail S. Mindlin J.R.# 147	Receptionist Unit 03	NM Business Office 12.0 hrs/wk	01/10/09	9.70 PH
9.	Michael J. Reilly J.R.#23	Corrections Officer Unit 01	Corrections 40.0 Hrs/wk	01/20/09	17.37 PH
10.	Robert H. Smith J.R.#23	Corrections Officer Unit 01	Corrections 40.0 Hrs/wk	01/20/09	17.37 PH

PER DIEM TO PERM

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
11.	Wendy A. Browne J.R.#215	Dispatcher I – PT Unit 03 To Dispatcher I Unit 03	911 Emergency Response 20.0 hrs/wk To 911 Emergency Response 40.0 hrs/wk	01/17/09	19.09 PH To 21.41 PH
12.	Anne Marie Camac J.R.#13	Nursing Assistant Unit 03 To Nursing Assistant Unit 03	NM Nursing 40.0 hrs./wk To NM Nursing 40.0 hrs/wk	01/17/09	13.89 PH To 16.32 PH
13.	Crystal A. Chest J.R.#13	Nursing Assistant Unit 03 To Nursing Assistant Unit 03	NM Nursing 40.0 hrs./wk To NM Nursing 40.0 hrs/wk	01/17/09	13.89 PH To 16.32 PH

TRANSFER/POSITION CHANGE

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
14.	Denver L. Cook J.R.#23	Corrections Officer Unit 01 To Corrections Officer Unit 01	Corrections 40.0 hrs/wk To MCCC 40.0 hrs/wk	01/17/09	17.89 PH To 17.89 PH
15.	Karen Lynn Fanelli	Commissioners Secretary Unit 00 To Commissioners Secretary (Chair) Unit 00	Commissioners 40.0 hrs/wk To Commissioners 40.0 hrs/wk	01/07/09	50,656.13 PA To 51,656.13 PA
16.	Rasheedah S. Melchor J.R.#14	Nursing Assistant Unit 03 To Nursing Assistant Unit 03	NM Nursing 40.0 hrs/wk To NM Nursing 40.0 hrs/wk	01/03/09	13.89 PH To 13.89 PH
17.	Linda A, Prosek	Commissioners Secretary(Chair) Unit 00 To Commissioners Secretary Unit 00	Commissioners 40.0 hrs/wk To Commissioners 40.0 hrs/wk	01/07/09	51,656.13 PA To 50,656.13 PA
18.	Robert S. Zerambo J.R.#23	Corrections Officer Unit 01 To Corrections Officer Unit 01	Corrections 40.0 hrs/wk To Corrections 40.0 hrs/wk	01/03/09	22.83 PH To 22.83 PH

PROMOTION/DEMOTION

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
19.	Regina M. Armitage – Smith	Legal Secretary Unit 00 To Legal Secretary/Open Records Unit 00	Solicitor 40.0 hrs/wk To Solicitor 40.0 hrs/wk	01/03/08	22.94 PH To 26.44 PH
20.	Suzanne P. Weaver J.R.#131	Assistant Director of Nursing Unit 00 To Director of Clinical Outcomes Unit 00	NM Admin 40.0 hrs/wk To NM Admin 40.0 hrs/wk	01/17/09	78,250.91 PA To 78,222.44 PA
21.	Mary Beth Weltz J.R.#130	Director of Clinical Outcomes Unit 00 To Assistant Director of Nursing Unit 00	NM Admin 40.0 hrs/wk To NM Admin 40.0 hrs/wk	01/17/09	78,222.44 PA To 78,250.91 PA

SALARY ADJUSTMENT

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
22.	Sara E. Bogdnoff	Legal Secretary Unit 00 To Legal Secretary Unit 00	Solicitor 25.0 hrs/wk To Solicitor 40.0 hrs/wk	01/03/09	16.00 PH To 18.00 PH

SEPARATIONS

	NAME	TITLE	UN	DEPARTMENT	DATE*	REMARKS
23.	James C. Bodkin	Program Assistant	00	Parks & Recreation	12/31/08	Separation
24.	William R. Buckley	Custodian	02	General Services	12/23/08	Separation
25.	Martin C. Burstein	Dispatcher Trainee	03	911 Emergency Response	01/08/09	Separation
26.	Eugenie A. Candon	HMIS Project Administrator	00	Community Development	01/16/09	Separation
27.	Andrew C. Grove	Sergeant Park Ranger	51	Parks & Recreation	01/03/09	Separation
28.	Kathleen M. Hodder	Superintendent	00	MCCC	01/09/09	Separation
29.	W. Leonard Kasputis	Caseworker	46	NM Social Workers Services	02/07/09	Separation
30.	Barbara A. Sine	Purchasing Clerk	03	Purchasing	03/07/09	Separation

+eligible for 50 cents/hour bonus if completes season

*estimated date **Never Started

Upon recommendation by the Finance Director, Brian Hessenthaler, with the approval of the Board of Commissioners, three personnel items were removed from the list.

AND the proper officers are authorized to execute all documents necessary to carry these Resolutions into effect.

APPOINTMENTS

Upon motion of Mr. Cawley, seconded by Ms. Ellis-Marseglia, with the vote being 3-0, a Resolution was adopted to approve the following Appointments:

Drug & Alcohol Commission

Robert Silberg – new appointment, term expires 1/21/12

Nancy Jane Ennis – ineligible to serve

Human Relations Council

Diane Paul – reappointment, term expires 12/18/11

Bill Jacobsen – reappointment, term expires 12/31/11

AND the proper officers are authorized to execute all documents necessary to carry these Resolutions into effect.

MISCELLANEOUS

David M. Sanko, Chief Operating Officer, reported on the following matter(s):

News Article – Mr. Sanko spoke about a recent newspaper article reporting that the City of Philadelphia spent nearly \$354,000 to develop an online system to post unofficial election results on election night. He stated that Bucks County has also struggled with the expenditures associated with posting results on the website, costing somewhere in the \$20,000-25,000 range, and commended the Information Technology department for completing the job efficiently.

Harrisburg – Mr. Sanko announced that the Governor’s budget address will take place on February 3, 2009. He added that there was some trepidation concerning the budget deficit reflected during his attendance at yesterday’s swearing-in ceremonies for the Auditor General, Attorney General and State Treasurer.

Harrisburg – Last week, Mr. Sanko attended a “Transparency Symposium: Opening Pennsylvania Government” in Harrisburg. The program included presentations and unveilings of new projects and websites, including one which ranks county websites in terms of their transparency. Mr. Sanko was pleased to report that Bucks County earned a majority of positive rankings and offered his compliments to the Public Information staff. He also learned from Terry Mutchler, Executive Director of the Open Records Office of Pennsylvania, that no open records appeals have been filed yet and a mediation process will likely be used when the situation occurs.

Washington, D.C. – A series of meetings have taken place between the county and Congressman Murphy’s staff pertaining to opportunities for infrastructure funding for both physical and technological projects. He added that Lynn Bush, Planning Commission, continues to meet with the Delaware Valley Regional Planning Commission to gather input.

Regina Armitage, Open Records Officer, provided an update on the Office of Open Records since its inception on January 1, 2009. She also provided a breakdown and status of requests the office has received and stated that operations have been running smoothly thus far.

Ms. Ellis-Marseglia voiced concerns stemming from reports of the disposal of outdated county letterhead and suggested referring the issue to the BEST committee or utilizing computerized templates. The Commissioners agreed that the county should be vigilant in looking for methods to be better stewards of taxpayer money and directed that no such materials should be discarded. The Board of Commissioners encouraged the use of suggestion boxes located throughout county buildings, with a reminder from Brian Hessenthaler, Chairman, BEST Committee, who stated that the boxes are checked regularly, and the majority of county departments rely on a computerized template for printing letterhead.

Commissioner Ellis-Marseglia suggested placing information about the Justice Center project in Doylestown Borough’s newsletter to save the cost of printing a county publication. While Mr. Martin and Mr. Cawley favored sending an independent county newsletter, the Commissioners agreed upon the importance of sharing information with residents surrounding the worksite to provide accurate information, dispel rumors and promote transparency in government. A discussion ensued concerning the benefits and drawbacks of various communicative tools that could be utilized, including a newsletter, phone line and web page. Mr. Sanko added that the county website will be enhanced by the installation of a webcam which will provide a 24/7 view of the project’s progress to anyone with internet access.

PUBLIC COMMENT – GENERAL

Sandy Schiff, Doylestown, asked about the possibility of creating a post-election evaluation committee. Mr. Cawley stated that the issue will be addressed at a Board of Elections meeting, the date of which will be set in the near future.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, February 4, 2009, at the Bucks County Courthouse, Community Room, Doylestown, PA.

ADJOURNMENT

Upon motion of Mr. Cawley, seconded by Ms. Ellis-Marseglia, with the vote being 3-0, the meeting was adjourned.

Approved:

BUCKS COUNTY COMMISSIONERS
BY:

Charles H. Martin
Chairman

James F. Cawley, Esq.
Commissioner

Diane M. Ellis-Marseglia
Commissioner

David M. Sanko, County Chief Clerk