

County of Bucks

***GENERAL
SERVICES
DIVISION***

***2009 ANNUAL
REPORT***

2009 Bucks County Board of Commissioners



Charles H. Martin
Chairman



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Vice Chairman



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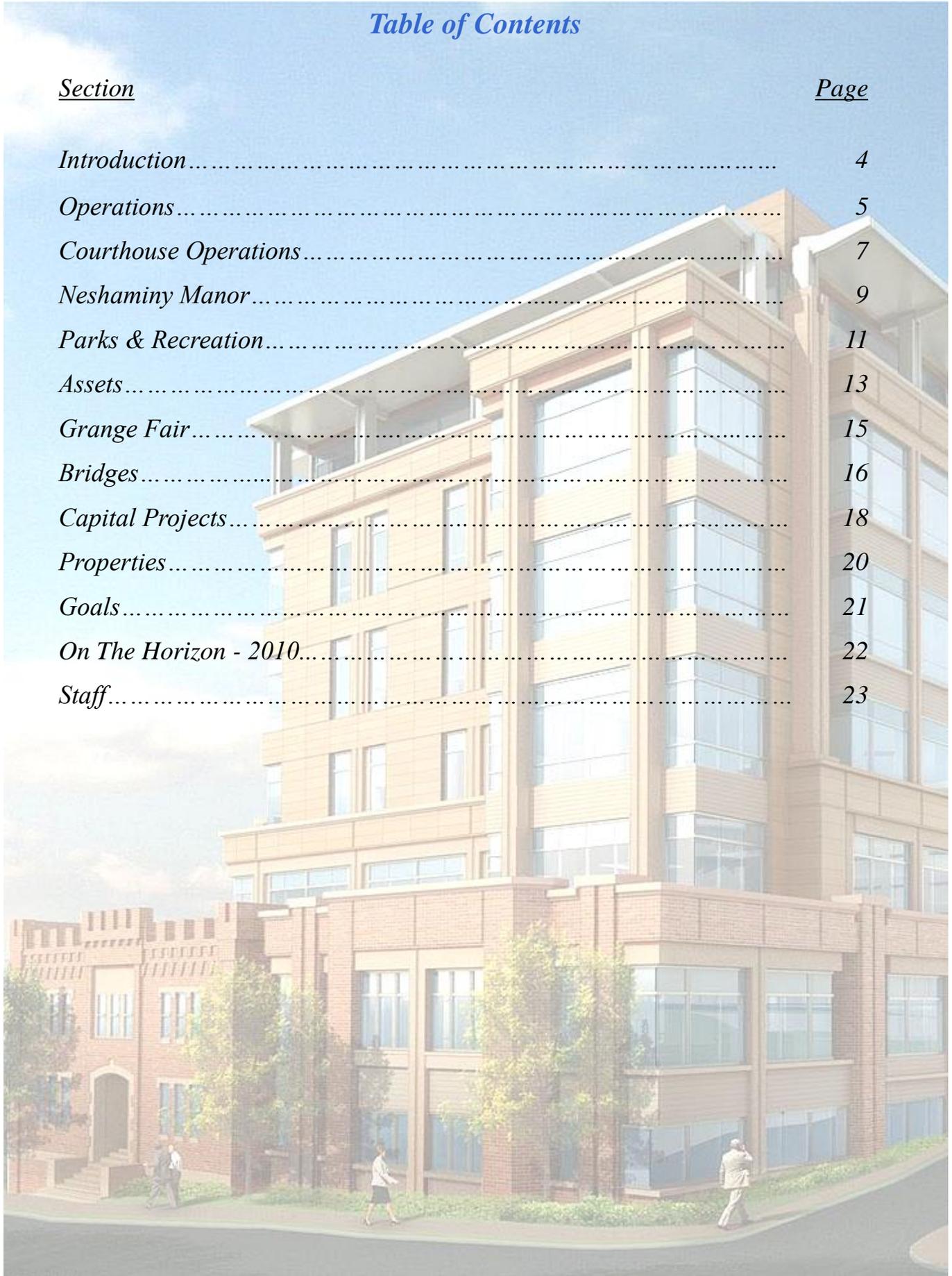


2009 General Services Management Staff

Gerald Anderson - Director of Operations
Jay McQuaid - Operations Manager
Joseph Bush - Director of Special Projects
Gary Sisler - County Facilities Manager
William Mitchell - Director of Parks and Recreation
J.C. Bailey - Assistant Administrator Neshaminy Manor
Sonny Loesch - Neshaminy Manor Complex Superintendent
David Sutterley - Parks Maintenance Superintendent
Barry Snyder - Parks Maintenance Superintendent
Frank Farmer - Business Manager
Pete McElroy - Asset Manager
Kevin Spencer - Project Manager

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General Services Division

Introduction

The County of Bucks General Services Division was formed in 2008 to encompass all operational departments under one umbrella. General Services reorganized the former Public Works Department in order to provide better continuity of services and facilities maintenance.

Mission Statement

To serve and provide Bucks County employees and the public with safe, well maintained facilities and the highest quality of services, encourage and promote opportunities for growth and improvement, and operate with an open door policy supporting employee participation.

- Provide a professional, customer-oriented environment ensuring the highest quality of work at all county-owned and operated locations.
- Complete work order requests and short term projects in a timely manner.
- Provide timely progress reports on all activities and projects.
- Work efficiently, on time and within budget.
- Review and adjust department skill sets as needed to provide the highest level of efficiency.
- Manage new county construction projects in the most efficient manner, on time and within budget.
- Assure that investments in county assets yield returns in increased productivity.
- Review, modify and establish preventative maintenance schedules to improve and maintain the infrastructure of all county-owned facilities.

We are committed to achieving this mission.

Scope of Services

- County Operations
- Parks and Recreation
- Asset Management
- Central Warehouse
- Flood Control Dam Oversight
- County Bridges
- Neshaminy Manor Complex
- Construction Management
- County Operations
- Project Design

Personnel

General Services employs 206 full-time and nearly 100 per diem employees. Our staff includes electricians, plumbers, carpenters, painters, mechanics, custodians, administrative support staff, park rangers, naturalists, lifeguards, administrators, and many other occupations performing various types of services.

General Services personnel oversee everything from the construction of the county's new justice center and parking garage project to the cleanliness of our many parks and natural areas. We strive to keep Bucks County beautiful and constantly "*Moving Forward.*"

Operations

Introduction

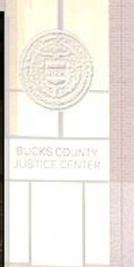
General Services manages and coordinates 24/7 support services necessary to keep business operations moving as efficiently as possible. The Operations Department is designed for emergency response in addition to their regular responsibilities. General Services also operates the water distribution and waste water pre-treatment facility for the Neshaminy Manor complex.

Facilities Maintenance

General Services provides preventative and restorative maintenance to 167 county facilities. These services include everything from clearing clogged drains to repairing electrical circuits, roof replacements, painting, water line repairs, building renovations, park maintenance, and special projects. Our crews also perform around-the-clock snow removal operations to clean and prepare county facilities for the next days work. Operations is on call and ready for mobilization when the phone rings.

Central Warehouse

Operations oversees the distribution and storage of supplies, records, surplus items and various other products that are ordered by county departments. The warehouse consists of approximately 82,500 square feet and is home to General Services, the print shop, records retention, voting machines, radio repair, and the mail distribution center. In 2009, Operations implemented a light-duty work program. The new program allows workers to continue to work at a limited capacity as directed by their physician, while providing a much needed service, such as document shredding which is later recycled.





Flood Control Dam Maintenance

The Operations Department is responsible for keeping the eight flood control dams in a safe and operable condition. This involves coordination with engineering professionals to conduct annual safety inspections that are reviewed by the PA Department of Environmental Protection Division of Dam Safety. General Services performs regular maintenance activities at each of the dams including debris removal, grass cutting, and the repair of items listed in the annual inspection report.

District Courts

Operations provides maintenance services and coordination of special projects at 20 District Courts. Projects such as roof replacements, water lines, tile floor installations, sewer lateral repairs, heat pumps, painting, lighting, and kitchen renovations were completed this past year.



Courthouse Operations

Introduction

The Courthouse Operations and Engineering Department is responsible for the maintenance and building operations in order to support the administration and courthouse campus facilities. Courthouse Operations provides 24/7 operations support including everything from housekeeping to boiler maintenance, emergency repairs, special projects and numerous other activities.

Personnel

Courthouse Operations maintains the facilities with a diverse staff of 30 people. They range from the facilities manager, engineers, administrative, secretary, and building maintenance to housekeeping.

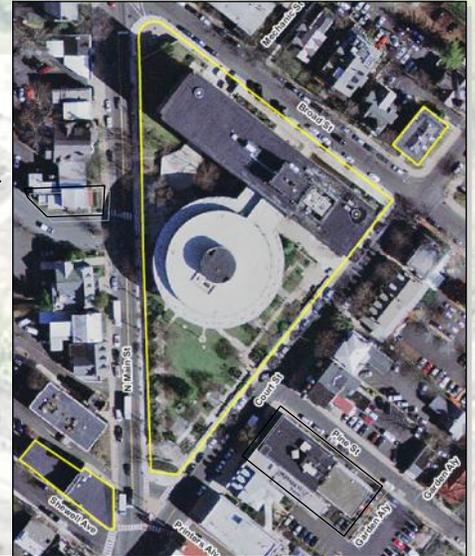
Facilities within Courthouse Campus

- Administration Building: 55 E. Court St. (124,291 SF)
- Courthouse: 55 E. Court St. (101,050 SF)
- Controller's Office: 89 E. Court St. (4,572 SF)
- Domestic Relations I: 30 E. Court St. (20,450 SF)
- Domestic Relations II: 20 E. Court St. (8,400 SF)
- V.I.P. Parking Lot (73 spaces)
- Doylestown Annex I: 50 N. Main St. (13,354 SF)
- Doylestown Annex II: 102-108 N. Main St. (1,800 SF)
- Parking Garage (900 spaces)
- Legal Aid: 100 Union St. (1,500SF)
- New parking garage under construction with 1,200 spaces for occupancy in summer of 2010.

2009 Projects:

Administration Building Roof Replacement (Green Project)

When the 23-year old Carlisle rubber roof on the Administration building needed to be replaced, General Services developed the design specifications, performed all project management and project coordination. By performing these services in-house, General Services was able to save approximately \$10,000 on the project while still assuring a high quality standard of work. The new roof material is a light color to maximize the reflection of the sun away from the building and provide energy efficiency for the cooling of the building in the summer heat. The energy efficient Versico membrane system also increased the thickness of the roof insulation boards from one (1) inch to two (2) inches and will provide additional thermo-insulation.





Winter Tear Down and Water Chiller Overhaul

Large tonnage chiller preventative maintenance project is a contracted five-year program authored in house to address all maintenance needs on two chiller units. The work consists of a total tear down of each unit every other year. The exercise provides forward-looking diagnostics of the high speed turbine and the associated bearings and seals.

Energy Efficiency Initiatives (Ongoing Green Project)

General Services has begun replacing all incandescent lighting with compact fluorescent bulbs through a process of attrition. These lighting changes occur in exit signs, general lighting fixtures, architectural lighting, and other places throughout the Administration campus. We are also taking proactive measures to reduce electricity consumption by 12 to 17 percent with the incorporation of 32-watt fluorescent tubes instead of the original 40-watt units. Energy efficient solid state ballast changeouts of the approximately 8,500 fixtures in the administration campus will provide an approximate 25 percent savings to the county. Courthouse Operations is currently researching the use of occupancy motion sensors for lighting control throughout buildings that will automatically turn lights on when the room is occupied and off when unoccupied.

Other Projects

- *Adult Probation Department Renovation*
- *Juvenile Probation Department Renovation*
- *Prothonotary Renovations at 30 E. Court St.*
- *Cooling Tower Gear Reducer Replacement*
- *Hardwood Floor Refinished*
- *Second Floor Domestic Relations Renovation*
- *911 Center Renovation*
- *Courtroom Renovations*
- *Parking Garage Maintenance*
- *Elevator Telephone Replacement (Hands free)*



Neshaminy Manor Nursing Home

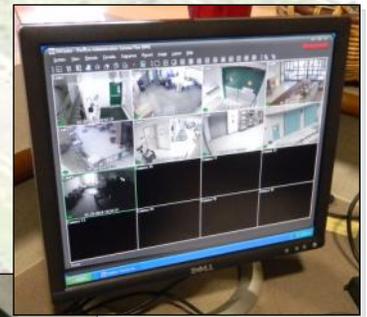
Introduction

Neshaminy Manor Nursing Home Facility, located in the Neshaminy Manor Complex, is a county-run nursing home funded in part by the taxpayers of Bucks County and the Federal & State government. The 162-room, 175,000 square-foot sub-acute/skilled care facility provides both short-term and long-term care. General Services provides 24/7 environmental services to the complex including laundry, housekeeping and maintenance, as well as managing all capital improvement projects.

2009 Projects:

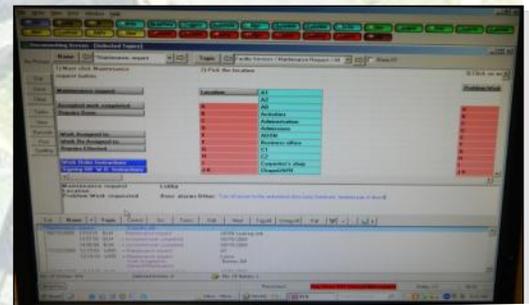
Security System Upgrades

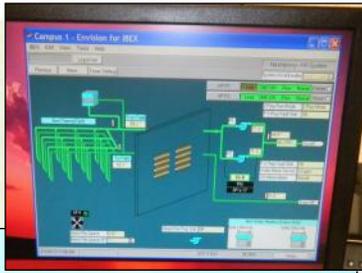
- Installation of Honeywell Remote Access Software (allowing front desk receptionist, security department and administration to monitor doors, loading dock overhead doors pharmacy and central supply departments)
- Installation of video entrance after hours door access system.
- Installation of card access system for exit off the protective care nursing unit.



Computer System Improvements

- Development of operating procedure between Neshaminy Manor and Information Technology addressing the electrical/LAN backup systems in the event either primary system fails. Procedure titled “The Electronic Medical Record System Reliability and Stability”.
- Installation of a secure server cabinet with supporting hardware: dedicated switch, UPS, fiber optic connection.
- Installation of 42 portable UPS units for computers supporting the following applications: Electronic Medical Record, Wanderguard and CCTV Systems.
- Development of ECS software for the work order system, resident clothing inventory system and housekeeping quality assurance functions. Training of staff to use these programs, improving tracking, staff accountability and archiving of information.





HVAC System Improvements (Green Project)

- Cooling tower installation for the geothermal HVAC system. Tower utilizes the natural cooling effect of the atmosphere to shed heat, supporting the geothermal system thru this “green” energy approach. Loading of application software for operation of cooling tower in coordination with building environmental conditions. Envision software for Alerton energy management control system.
- Hot water boiler replacement, improving the efficiency of the boiler systems.



Laundry System Improvements

- Laundry services for Neshaminy Manor are provided in-house by General Services on a daily basis for an average of 358 residents.
- Addition of 95-pound washer dedicated to smaller, delicate items such as resident clothing.
- Installation of a backup air compressor accomplished through recycling of existing air condenser unit from old nursing home for the air control system for the laundry operation.



Flooring System

- Development of flooring specifications to address upgrading the flooring conditions throughout Neshaminy Manor using state-of-the-art flooring products. These products have a large potential for offsetting labor, material and equipment cost presently needed to maintain the existing floors providing a savings to the County.
- Installation of trial flooring products in cafeteria, hallway, resident rooms and resident bathrooms. Flooring products, targeted for healthcare applications, are free-floating overlays, require no periodic refinishing, contain anti-skid properties for fall prevention, and contain low Volatile Organic Compound (VOC) “green” type materials. Note that the soft flooring material has a 20-year warranty.



Green Approaches to Building Operation

- Use of low VOC green paint used in the protective care nursing unit.
- Energy savings by installing curtains and blinds throughout the building to block the sun in summer and improve insulation in winter.
- Introduction of paper towel rolls throughout the building, made out of recycled paper products, saves approximately \$10,000.00 annually in materials and reduces the labor required to constantly replace C-fold towels in the dispensers. Hands-free dispensing provides improved infection control.
- Recycling containers added to cafeteria area and nursing unit collection points. This is a step up in recycling efforts as the final collection bins doubled to a new total of six, 96-cubic-foot containers.

Parks and Recreation

Introduction

The Parks and Recreation Department oversees Bucks County's 24 parks that encompass approximately 8,862 acres, including roughly 200 acres added to our park system in 2009. In addition, the department manages three nature centers, three historic properties, a horse park, an airport, two pools, two boat rentals, two tennis centers, four cabins, three campgrounds and one 9-hole golf course. In 2009, over 3,000,000 people visited our County parks, which include:

- *Core Creek Park*
- *Peace Valley Park*
- *Ringing Rocks Park*
- *Tinicum Park*
- *Moravian Tileworks*
- *Frosty Hollow Tennis Center*
- *Oxford Valley Golf Course*
- *Tohickon Valley Pool*
- *Peace Valley Boat Rental*
- *Lake Towhee Park*
- *Playwicki Park*
- *Silver Lake Park*
- *Tohickon Valley Park*
- *Stover-Myers Mill & E. Stover House*
- *Bucks County Horse Park*
- *Oxford Valley Pool*
- *Weisel Hostel*
- *VanSant Airport & Park*



Moravian Tile Works

Bucks County boasts the only county-owned tile works in the U.S. and it is managed by our Parks and Recreation Department. Visitors are able to tour the building constructed by

Henry Mercer and watch the tile reproductions being made using the same processes and molds from the turn of the century. In 2009, approximately 28,000 visitors came through the Tile Works at successful events such as the annual Tile Festival, Pumpkin Fest, and Antique Show.

Churchville, Silver Lake, & Peace Valley Nature Centers

The County nature centers are facilities of the Bucks County Department of Parks and Recreation providing year-round education and awareness activities to foster environmental stewardship and preservation of resources. A full range of environmental programs are offered for school classes as well as other groups. Approximately 251,000 visitors came to the nature centers in 2009. Events included the Lenape Village Programs, Pow-Wow, Wildflower Sales, Bucks County Pond Tour, 10K runs, and a variety of other programs, clinics and classes. The Nature Center at Silver Lake also participated in the Red Belly Turtle study. The centers provide a tremendous opportunity for visitors to get out and experience the outdoors.





County Parks, Historic Properties, & Recreation Sites

Parks and Recreation manages and maintains a wide variety of recreation centers throughout the county. These amenities provide opportunities for tennis, fishing, golf, swimming, boat rentals, picnicking, camping, cabin rentals, horseback riding, hiking, running, or even a leisurely stroll along the walking paths at many of the county parks.



Several USTA competitions were held in 2009 with more than 3,500 visitors to the tennis centers. The golf course played host to several tournaments as well, and approximately 34,000 rounds of golf were played last year. A drainage project that is underway will improve play in the coming years. The pools were host to several team swim meets, Red Cross swim lessons were held, and approximately 30,000 visitors took the plunge into the waters in 2009. The boat rentals saw approximately 18,000 patrons, and we even saw the 2nd annual Paddle Boat Regatta competition. The Weisel Hostel provided shelter for over 800 visitors from around the world.

2009 Projects

Tennis Courts—Frosty Hollow

Parks and Recreation managed the resurfacing and renovations to the Tennis Center facility at Frosty Hollow. The facility boasts 10 courts, six of which have lighting, and provides the opportunity for seasonal memberships and provides access to lessons, camps, and leagues for visitors.



Churchville Addition (Green Project)

In 2009 the commissioners approved the construction of a green LEED-Certified addition to the Churchville Nature Center. Efforts were focused on obtaining building permits, necessary township approvals, and securing \$556,280 in funding from the US Department of Energy for the geothermal system and the energy efficient roof. The addition of a Geothermal Exchange Heating and Cooling System will provide greater energy efficiency, reduce energy consumption and emissions and provide sustained energy savings for years to come.



Other Projects

- Computer System Upgrade
- Telephone System Upgrade
- Paddle Boat Replacements
- Updated Reservation System
- Frosty Hollow Tennis Center
- Showmobile Sound System
- Weisel Hostel Stove Replacement
- Oxford Valley Pool Umbrellas
- Core Creek Boat House



Asset Management

The county asset manager oversees the management, organization and disposal of the county's assets. These responsibilities include surplus sales, lease oversight, direct purchases, property investigations, and on-site inspections to evaluate acquisitions and disposals of county assets.

Fleet Operations

The County of Bucks currently owns and operates 227 active vehicles, plus eight (8) vehicles supplied by The Southeastern Pennsylvania Regional Task Force and two (2) donated for graffiti and litter removal.

A collaborative effort amongst county departments reduced the number of active vehicles in the County's fleet by a total of **26** vehicles or **10.3%** during 2009. Vehicles most seldom used have been identified and eliminated in order to cut costs and maximize resources. New concepts were introduced such as the county's car share program that holds a pool of eight (8) vehicles for reservation and use by any county employee for work-related travel. Reducing and reassigning vehicles among departments has helped make each vehicle more productive without sacrificing the everyday services. In total, 70 vehicles and pieces of equipment were replaced in 2009. The smaller fleet along with new vehicle purchases during the past year has helped reduce the overall age of the fleet and ease maintenance costs for a number of departments.

2009 Fleet Accomplishments

Car share

The eight (8) vehicle carshare fleet was used **464** times during 2009, totaling **34,825 miles**. The estimated travel reimbursement savings to the county from the car share use is in excess of **\$15,000** after accounting for fuel costs based on an average fleet fuel efficiency of approximately 17 mpg.

Vehicle Policy / Mileage Log Implementation

A county vehicle operator's handbook was developed and approved during 2009 to provide uniform procedures for the effective and efficient management of the county's vehicle fleet. Along with general rules and regulations, the operator handbook also contains information on accident, maintenance and fueling procedures.

Mileage logs were also developed to document the use of county vehicles. These logs are now standard in county vehicles and maintain an accurate account of the vehicle's mileage and ensure their proper use.



Fuel Economy Improvement

During 2009, General Services eliminated over 30 work trucks and vans that ranged from 20 to 31 years of age from the county fleet, most being full-size pickup and utility trucks. These older vehicles averaged an estimated 6 to 10 mpg of fuel consumption.

The combined fuel economy of our newly purchased pickup and utility trucks averages 15 mpg, while the addition of smaller more efficient utility vehicles such as the Ford Escape offers a combined 21 mpg. We have also begun eliminating many V-8 powered law-enforcement vehicles in exchange for more efficient V-6 models that offer a combined 21 mpg.

1989 Suburban - 15 mpg



2009 Escape - 25 mpg

Fleet Software

Fleet management software was purchased and implemented in 2009 to better track vehicle inventory, maintenance, repair and overall vehicle history. The new software provides a user friendly interface that enables General Services to ensure each county vehicle is maintained according to the manufacturer's specifications. Oil changes, annual inspections and warranty coverage are all tracked and scheduled through the system. Non-routine maintenance and repairs are also documented through the software, thus helping to consistently rate the overall condition of our vehicles.

Fleet Maintenance

The County of Bucks restructured its vehicle maintenance procedures and began maintaining its entire 237-vehicle fleet through the General Services division on December 1, 2009. Since December 1, service for all County vehicles has been scheduled and performed by General Service's mechanics through operations at the central warehouse. The restructuring and addition of a second shift has allowed General Services the capability to service the entire county fleet at a dramatically lower cost than the outside maintenance service contractors. December savings alone totaled **\$9,459.51** for service on 58 vehicles.

The county's ability to monitor and document each vehicle's maintenance history has also been greatly enhanced by the restructuring. General Service's mechanics can access any County vehicle's service history by using our newly acquired fleet software system. All repairs and services are documented on the system and stored for future reference.

County Surplus

General Services is committed to maximizing the use of the county's investments. Furniture, electronics, vehicles and many other items are re-distributed through General Services to other county departments as needed, in return minimizing the need to purchase new merchandise. During 2009, **57** surplus items were transferred to **18** different county departments.

Non-profit organizations such as Morrisville Senior Center and the Lenape Valley Foundation have benefited from county surplus. In all, **119** county surplus items were donated to **nine** different non-profit organizations during 2009, including vehicles, furniture, and office supplies. Surplus items of all varieties are listed and sold to the public as they becomes available through our link on the county's website at www.buckscounty.org. During 2009, **275** surplus items were sold for a total of **\$206,470.85**.



Toro Mower - \$2,005



Case Loader - \$5,510



File Cabinets - \$25



Xerox Copier - \$51



Piano - \$113.50



Vehicle Donation



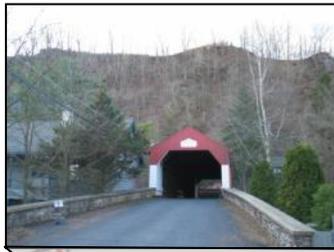
Grange Fair



General Services participated in the Grange Fair this past year for the first time since its inception. The fair gave us a great opportunity to interact with visitors to the Grange and showcase the many services and projects that our division is responsible for throughout the year. A 3-D model of the new justice center was presented along with a photo display highlighting many of the special projects that were completed over the past year. A sandbox and bean bag game were at the booth for children to play with, as well as a raffle for radio controlled construction equipment.



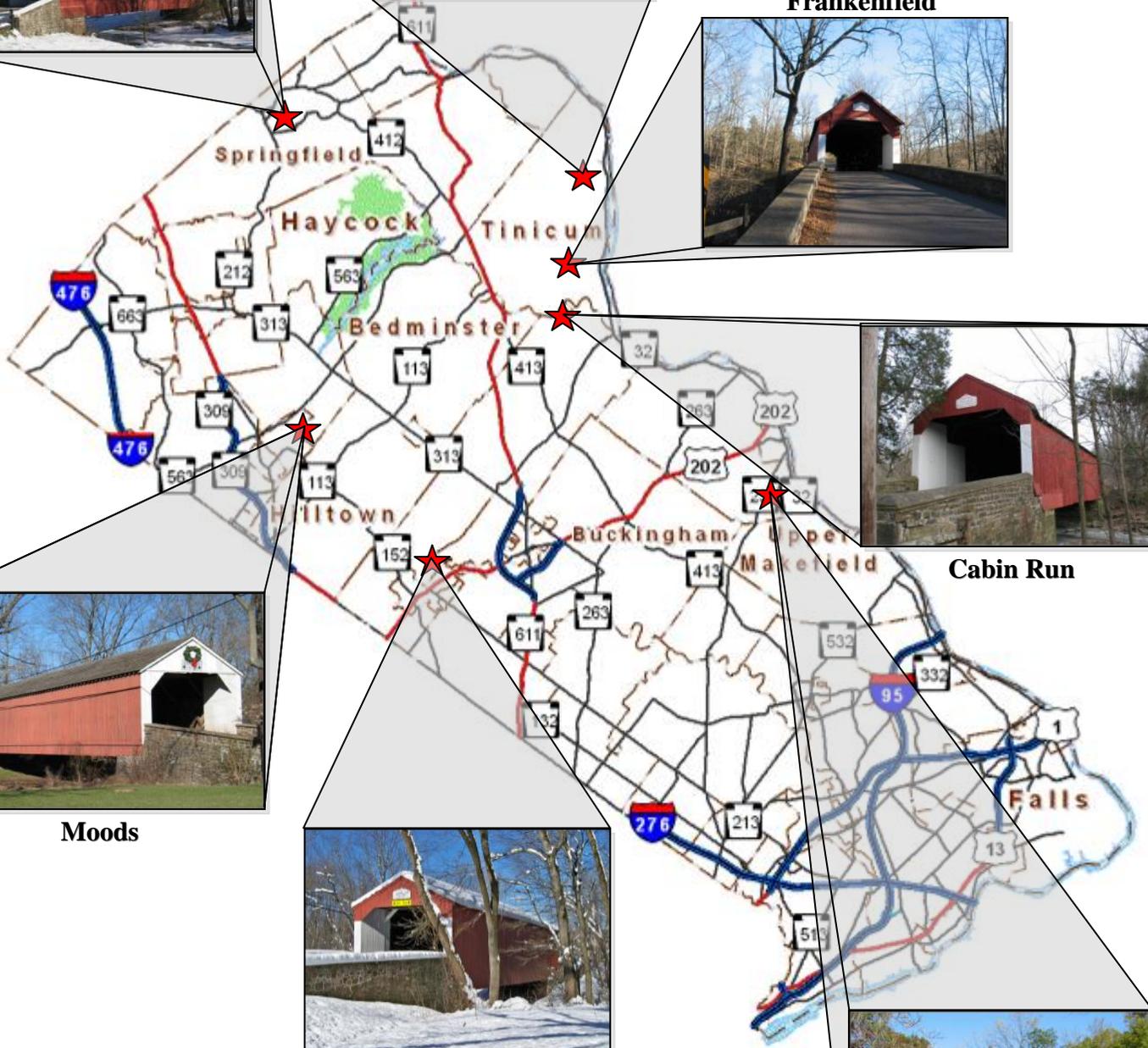
Uhlertown



Knechts



Frankenfield



Cabin Run



Moods



Pine Valley



Van Sant



Covered Bridges of Bucks County

Bucks County owns and maintains seven covered bridges. These treasured timepieces are a window into Bucks County's historic past and give drivers a glimpse of what motoring was like in days gone by. General Services oversees the maintenance, design, restoration, and reconstruction of these bridges to provide for safe passage of motorists. In 2009 a complete renovation of Van Sant covered bridge was completed.

Bridges

Introduction

Bucks County owns and maintains 115 bridges, of which seven are covered bridges. General Services is responsible for the maintenance, repairs, and management of the bridge renovation/reconstruction. Bridge renovation or reconstruction is a lengthy process that involves everything from state legislatures creating bridge bills, obtaining funding either from State or Federal authorities, preliminary engineering, historical studies, wildlife studies, final engineering design, then final approval from the funding authority prior to construction.



Bridge #223 (Old Easton Road - Nockamixon)

Bridge reconstruction projects like #223 shown below in the before and after pictures was required due to flooding which caused the collapse of the bridge arches. This project involved shoring up the arches, installation of a new structural slab, repointing of the stone. On this particular project the fallen stone was reclaimed from the creek, cleaned, and reused in the reconstruction process for a total cost of \$850,000.



Bridge #169 (Cuttalussa Road - Solebury)

The stone side walls on this bridge had fallen into disrepair and PennDOT was requesting that metal guard rails be installed on the sides of the bridge to make it safe for motorists. Rather than install the metal guard rails, the stone abutments were repointed, the concrete was refaced and a concrete monument slab and new concrete sidewalls were installed. The stone rehabilitation was more in line with the historic nature of the existing bridge.



Bridge #169 After

Covered Bridge Fire Retardant

Completing the fire retardant project, barn red, white or clear retardant finish was applied to six covered bridges. Cedar shake roofs were replaced or repaired, and the damaged siding was repaired.



Bridge #223 Before



Bridge #223 After

Capital Projects

Parking Garage & Justice Center

The Justice Center project is the largest construction project in county annuals. Construction continued on the new parking garage in 2009 with significant progress being made including the erection of the pre-cast concrete. The Parking Garage is Phase I of the new Justice Center and is slated to be completed in the summer of 2010. The garage will provide parking for 1,200 vehicles and includes the completion of upgrades to the Doylestown Borough regional storm water basin by incorporating best management practices.

General Services continued making progress on the design of the new Bucks County Justice Center. Meetings were held with

representatives of each of the Court Service Departments including the Judges to determine the space needs for future layout and scope of the building design. Detailed design drawings are underway for the new Justice Center.



Department of Energy: Energy Efficiency Conservation Block Grant Projects

In May of 2009 the county applied for stimulus funding and was awarded \$3.9 million in a grant from the Department of Energy (DOE). The funding is split among 19 different energy projects at the Courthouse administration campus buildings and the Churchville Nature Center. The completion of these projects will provide much needed energy efficient upgrades to the out-of-date systems at the Courthouse administration campus buildings and provide the County with significant savings on energy costs. General Services managed the development of bid specifications and federal reporting requirements. Project types are listed below:

- *Boiler Replacement Project for the Administration Building*
- *Motor & Electrical Control Systems Upgrade*
- *HVAC Projects including Automated Temperature Control System & Cooling Tower*
- *Window Replacement Projects at the Administration Building, 50 N. Main St., & 89 E. Court St.*
- *Exterior Lighting Project for the Courthouse Rotunda*
- *LEED Certified Building Addition at Churchville Nature Center*
- *Entrance Door Replacement and Lobby HVAC Upgrades*



Fire Training Facilities

General Services will oversee the construction of the second state of the art class “A” live fire training center in Bristol Township. The new facility is currently in the design stage and is going through the approval process. The design incorporates the use of recycled water from the onsite detention basin for fighting fires.



Core Creek Boat House

The Boat House at Core Creek Park provides a secure area to store boats, life vests, and other nautical equipment for recreation use on the lake. The facility has the capability of providing point of sale purchases by visitors to the park for recreational activities.



Other Projects

Along with the projects highlighted in this section, General Services managed numerous other projects including but not limited to:

- *HVAC system upgrades at County Properties*
- *IT Chapel Voice & Data Center*
- *District Court Projects and Maintenance*
- *Geothermal wells at Churchville Nature Center*
- *County Dam Upgrades and Maintenance*
- *Roof replacements (seven in 2009)*



County Properties

Introduction

Bucks County owns and operates 167 separate facilities and 56 rental properties. These locations include the Bucks County Courthouse and Administration Building in Doylestown, the upper and lower County Government Services Centers, Emergency Operations Center in Ivyland, the Oxford Valley Golf Course, district courts, and many more. The General Services Division manages and maintains all of the County properties and facilities.



Rental Properties

The County rents both commercial and residential properties to a variety of tenants ranging from individuals to corporations, and non-profit organizations. The 2009 rental totals were approximately **\$838,270** between building, farmland, and cellular tower rentals.

Residential

The County has numerous properties that were acquired when land was purchased for parks and open space. Whenever possible, the County rents these properties for residential use including private rentals and non-profit housing opportunities.

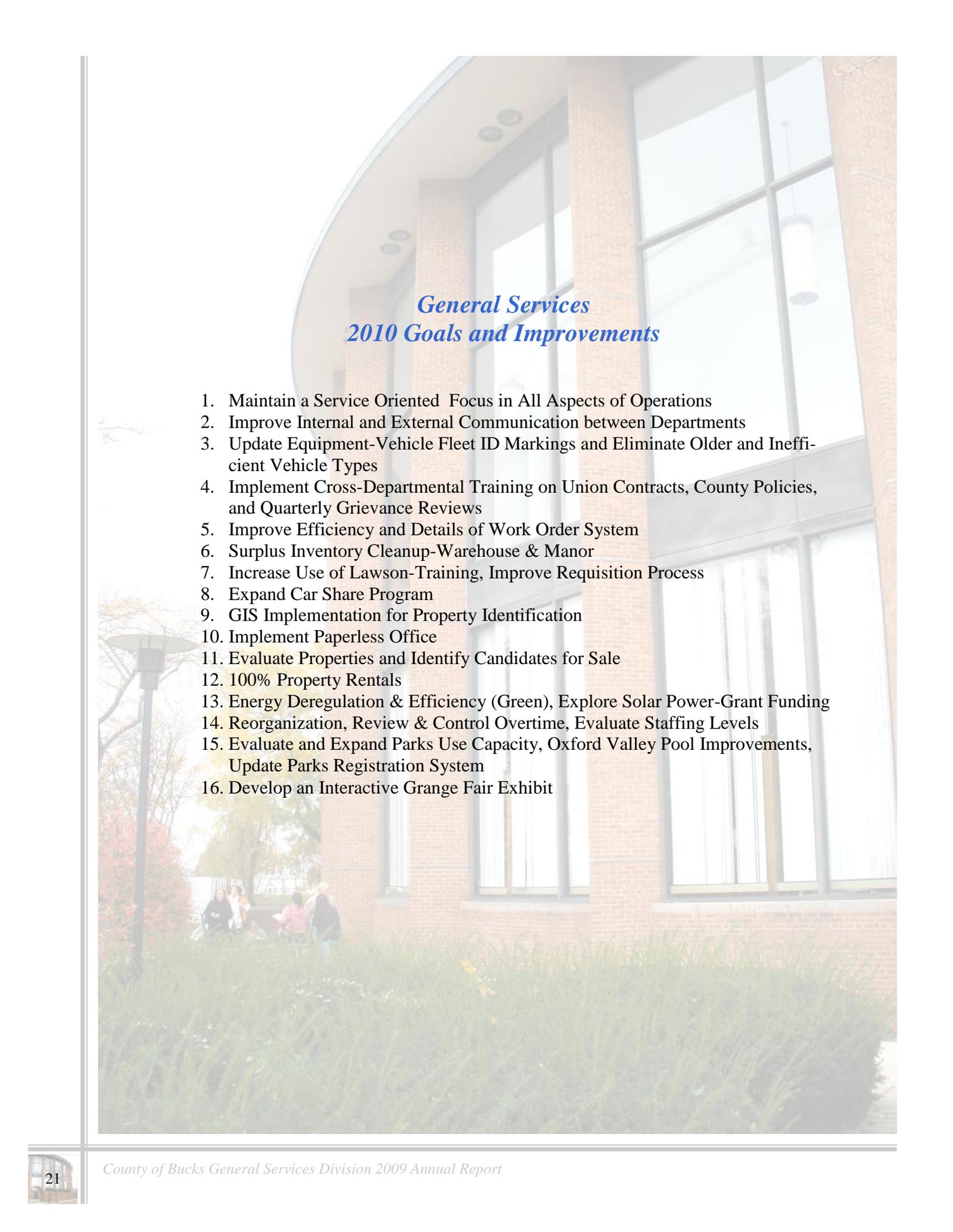
Commercial

The County also owns and operates office buildings and other commercial spaces. Buildings like the Atrium complex in Warminster are home to a mix of County agencies and non County tenants.

Fire Training Center & Burn Building

The Fire Training School and Burn Building is a unique property that is owned by the County. Bucks County works in coordination with the Bucks County Community College for the scheduling of classes and training exercises. Local fire departments also benefit from the use of training on the state of the art class "A" burn facility.





General Services 2010 Goals and Improvements

1. Maintain a Service Oriented Focus in All Aspects of Operations
2. Improve Internal and External Communication between Departments
3. Update Equipment-Vehicle Fleet ID Markings and Eliminate Older and Inefficient Vehicle Types
4. Implement Cross-Departmental Training on Union Contracts, County Policies, and Quarterly Grievance Reviews
5. Improve Efficiency and Details of Work Order System
6. Surplus Inventory Cleanup-Warehouse & Manor
7. Increase Use of Lawson-Training, Improve Requisition Process
8. Expand Car Share Program
9. GIS Implementation for Property Identification
10. Implement Paperless Office
11. Evaluate Properties and Identify Candidates for Sale
12. 100% Property Rentals
13. Energy Deregulation & Efficiency (Green), Explore Solar Power-Grant Funding
14. Reorganization, Review & Control Overtime, Evaluate Staffing Levels
15. Evaluate and Expand Parks Use Capacity, Oxford Valley Pool Improvements, Update Parks Registration System
16. Develop an Interactive Grange Fair Exhibit

County of Bucks

GENERAL SERVICES DIVISION

Properties & Facilities Bridges Parks & Recreation Fleet Operations
Central Warehouse Neshaminy Manor Complex County Operations

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Staff (As of 6/15/2010)

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Nancy Andrzejewski	Michael Gallagher	Adelaide MacNamara	William Rushwick
Susan Annunziata	Penelope Gardner	Joseph Marquart	Margaret Russo
Frank Arrivello	Joseph Gartner	William Marshall	Jerry Ryan
Cynthia Ashwell	Karl Gausz	Spencer Marte	Christophe Schafer
J C Bailey	Thomas Gifford	Jeffrey Matthews	Edward Schiesser
Tom Beauseigneur	Louise Gimbel	Thomas Mayer Sr.	Walter Schmitter
Marc Behar	Douglas Goetz	Todd Mays	Albert Schmitt Jr.
Kirsten Becker	Bohdan Gol	Paul McBride	David Schmitt
Matthew Beishl	Thomas Groark	Peter McElroy	Joseph Schorle
John Benton	Kent Grube	John McGovern	Stephen Schrier
William Benton	Paul Halferty	Steven McIlvaine	Howard Seddon
Norman Blumberg	Christian Hall	Scott McLeod	David Sempowski
Thomas Booz	Michael Hall	Warren McQuaid	Vickie Shastay
Paul Boddling III	Victoria Hall	Joseph Meehan Jr.	George Saver Jr.
Eric Boynton	Kathleen Hampton	Joseph Meehan Sr.	Gary Sisler
Paul Brady	Robert Hansen	Stephen Meehan	Lorraine Skala
Charlotte Brown	Ronald Harris	Robert Mercer	Barry Snyder
Janet Bruch	Richard Harrison Jr.	Kenneth Miller	Thomas Smith
Donna Budd	Kenneth Hemingway	Scott Miller	Michelle Smyser
Joseph Bush Jr.	Patrick Herman	William Mitchell	Hakeem Spady
Edward Callahan	Kenneth Hevener	Edward Mitchell II	Kevin Spencer
Ralph Camasso	Sandra Hevener	Harvey Moody	Douglas Stay
James Cannon	Gail Hill	Charles Morris	Francis Stemock Jr.
Ryan Casey	Peter Hillman	Thomas Mumford	Christophe Stieber
Robert Clegg	Christine Hoenstine	Joseph Napoli	Mark Stone
Brian Coppola	Michael Hopkins	John Newman	Wieslaw Suchocki
Joe Curran	Norman Hottensen	Cassandra Obert-Thorn	David Sutterley
Peter Cusate	David Houwen	Christophe Olbrich	Jeffrey Swartz
William Dalessandro	Thomas Howell	Craig Olsen	Charles Toal
Herman Dansereau	Edward Hueston	Sean Oneil	Lena Marie Tomlinson
Mitchell Davis	Heather John	Seng Owk	Lucy Twardowski
Deborah Diehl	Diane Johnson	Stephen Pagliei	Jill Unger
Dominick Diorio	Mark Jordan	Brian Paine	Dustin Vandine
Michael Drab	John Keck	Steven Pearl	Angelo Vendy
Marianne Dubresson	Brian Kennedy	Sheilah Peranteau	Eric Vesdel
Mike Duncan	Norman G. Kerner	Susan Perry	Robert Vespe
Jennifer Eagen	Norman K. Kerner	Jesse Pham	George Vile
Michael Edwards	Paul Kindermann Sr.	Eleanore Philbin	Linda Vuono
Michael Eichner	Karl Kipp	James Poiron	Albert Weaver
Steven Elliott	Vance Koehler	John Poiron	Denny Webb
John Facht	Keith Kostick	Stephen Purcell	James Weber Jr.
Joseph Facht	Susan Kratz	Sean Quinn	Jane Wenda
Francis Farmer	Kimberly Kratzke	William Quinn	Susan Wilson
Danielle Finch	Chrystal Kreuter	Ian Ratcliffe	Leah Woehr-Grande
Linda Fitzpatrick	Charles Lamonte	Mary Reese	Michelle Yeager
Frank Foley	James Landis	Marylou Reese	Charles Yeske
Shawn Foley	Brian Larkin	Jodi Reimold	Edward Young
Bradley Fravel	Steven Lembesis	Frank Repetski	Adam Zayas
Daniel Frazer	Christophe Light	Emlen Rile III	Lizabeth Zehner