

BUCKS COUNTY COMMISSIONERS

September 16, 2020

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and Judi Reiss, Prothonotary, led the Pledge of Allegiance.

Commissioner Marseglia advised of an addition to the Regular Agenda under the District Attorney’s Office for a scanning project with Higher Information Group. While this will be discussed further during the Regular Agenda, it was announced early to allow for public comment. Solicitor Joe Khan provided additional information and advised that it will go on agenda as item 16, and will be subject to solicitor’s final approval.

INTRODUCTIONS

Commissioner Marseglia invited those county row officers who were present to introduce themselves. They were: Matthew Weintraub, District Attorney; Judi Reiss, Prothonotary; and Kristian Ballerini, Treasurer.

PUBLIC COMMENT – Agenda Items

Andy Warren, former Commissioner from Middletown Township, had questions on agenda items 7a & 7e.

Commissioner Harvie responded to Mr. Warren’s questions by providing information on the need for upgrades to the audio/visual upgrades in the commissioners’ meeting room, as well as for security upgrades to the Upper and Lower Bucks Government Services Centers. Mr. Harvie confirmed that these changes are needed as a result of the COVID-19 pandemic.

Mr. Warren also posed a question regarding item 9b from the September 2nd commissioners’ meeting. Commissioner Marseglia advised that this can be addressed during the “all items” public comments section at the end of the meeting.

Mr. Khan confirmed there were no public comments received via email.

CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

- A. Minutes from the September 2, 2020 regular meeting
- B. Resolutions

1.	AREA AGENCY ON AGING	a. Bensalem Senior Citizens Association Bensalem, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$228,875** (County 2%)
		b. Bristol Township Senior Citizens Center Bristol, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$202,424** (County 2%)
		c. Bucks County Association for Retired and Senior Citizens Trevose, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$496,065** (County 2%)
		d. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract to provide nutrition services to senior citizens. 7/1/20 – 6/30/21	\$11,929 (Revenue)
		e. Council Rock Senior Citizens Association Richboro, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$43,254** (County 2%)
		f. Eastern Upper Bucks Seniors, Inc. Ottsville, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$48,443** (County 2%)
		g. Falls Township Senior Citizens, Inc. Fairless Hills, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$197,333** (County 2%)

	h.	Morrisville Senior Servicer Morrisville, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$7,554** (County 0%)	
	i.	Morrisville Senior Servicer Morrisville, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$157,401** (County 2%)	
2.	BH/DP	a.	Autism Cares Foundation Southampton, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$107,685** (County 0%)
		b.	Bucks County Suicide Prevention Task Force Doylestown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$5,000** (County 0%)
		c.	Easterseals of Southeastern Pennsylvania Philadelphia, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$14,030** (County 0%)
		d.	Growing Children With Challenges, Inc. Philadelphia, PA	Approve contract to provide early intervention services for children. 7/1/20 – 6/30/21	\$67,256** (County 10%)
		e.	Milestone Behavioral Health, LLC Yardley, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$9,571.06** (County 0%)
		f.	NAMI Bucks County, PA Warrington, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$35,852.37** (County 0%)
		g.	Quakertown House, Inc. Quakertown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$96,200** (County 0%)
		h.	The Melmark Home, Inc. Berwyn, Pa	Approve contract to provide residential services and community participation support. 7/1/20 – 6/30/21	\$161,286** (County 3.9%)
3.	COMMISSIONERS	a.	Redevelopment Authority of the County of Bucks Bristol, PA	Approve submission of application and acceptance of grant for gaming money to support the Lower Bucks Public Safety Training Center. 1/1/21 – 12/31/21	
4.	CORRECTIONS	a.	Bucks County Drug & Alcohol Commission, Inc. Doylestown, PA	Approve contract to provide Pre-Trial Program. 7/1/20 – 12/31/20	\$102,000** (County 100%)
5.	EMERGENCY MANAGEMENT	a.		Approve CARES funding to reimburse municipalities for COVID-19 related expenses.	\$128,951.54 (County 0%)
		b.	Cintas Conshohocken, PA	Approve contract to purchase PPE supplies for COVID-19 pandemic. 8/1/20 – 8/31/20	\$143,925* (County 0%)
		c.	Tetra Tech, Inc. Blue Bell, PA	Approve contract to prepare a Pandemic After-Action report. 9/16/20 – completion	\$65,584.94* (County 0%)
		d.	US21 Fairfax, VA	Approve contract to purchase PPE supplies for COVID-19 pandemic. 8/1/20 – 8/31/20	\$53,475* (County 0%)
6.	FINANCE	a.	KMRD Partners, Inc. Warrington, PA	Approve contract for Neshaminy Manor patient trust bond. 9/19/20 - 9/19/23	\$7,200 (County 100%)
7.	GENERAL SERVICES	a.	Dewberry Architects Inc. Fairfax, VA	Approve contract increase to provide architectural and construction administration services for AV booth in Commissioners' Meeting Room due to COVID-19 pandemic.	\$12,285** (County 0%)

	b. Ivyland Borough	Approve signature authority for Director of Operations to sign land development approval letter concerning waiver of the formal land development process, and grant approval for the expansion of the Emergency Management Emergency Operations Center (EOC), due to COVID-19 pandemic.	\$5,000 (County 0%)
	c. New Britain Township Chalfont, PA	Approve correction to 4/15/20 agenda for reimbursement of bridge work.	\$224,587 (County 100%)
	d. New Britain Township & Chalfont-New Britain Township Joint Sewage Authority	Approve extension of Release and Indemnity Agreement granting The Authority the right to enter the property to conduct work related to an extension of a sewer line through the property. 10/1/20 – 3/31/21	
	e. NextGen Security, LLC Exton, PA	Approve contract to install card access and video surveillance at the Upper and Lower Bucks Government Services Centers due to COVID-19 pandemic.	\$97,855.50** (County 0%)
	f. USA Architects, Planners & Interiors Designers, P.A. Easton, PA	Approve contract increase for design of video court at Correctional Facility due to COVID-19 pandemic.	\$64,507.50** (County 0%)
8. HOUSING & COMMUNITY DEVELOPMENT	a. A Woman's Place Doylestown, PA	Approve contract for 2020 Emergency Solutions Grant funding for shelter operations. 8/10/20 – 6/30/22	\$5,000 (County 0%)
	b. Bucks County Housing Group Warminster, PA	Approve contract for 2020 Emergency Solutions Grant funding for shelter operations. 8/10/20 – 6/30/22	\$25,000 (County 0%)
	c. Bucks County Opportunity Council Doylestown, PA	Approve contract for 2020 CDBG funding for operational support of the Bucks County Housing Link and diversion services. 7/1/20 – 6/30/21	\$84,333** (County 0%)
	d. Family Service Association of Bucks County Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 9/1/20 – 12/30/20	\$50,378** (County 0%)
	e. Family Service Association of Bucks County Langhorne, PA	Approve contract for 2020 Emergency Solutions Grant funding for personnel costs associated with shelter services. 8/10/20 – 6/30/22	\$74,000 (County 0%)
	f. Penn del Mental Health Center, Inc. Langhorne, PA	Approve contract for 2020 CDBG funding for exterior renovations of 1517 Durham Road facility. 9/1/20 – 8/31/21	\$150,000** (County 0%)
	g. Penn del Mental Health Center, Inc. Langhorne, PA	Approve contract for 2020 CDBG funding for parking lot repaving at 919 Durham Road facility. 9/1/20 – 8/31/21	\$37,000** (County 0%)
	h. YWCA Bucks County Trevose, PA	Approve contract for 2020 Emergency Solutions Grant funding for Rapid Re-Housing services. 8/10/20 – 6/30/22	\$66,226 (County 0%)
9. HUMAN SERVICES	a. Advocates For Homeless & Those In Need Fairless Hills, PA	Approve contract to provide shelter, meals, and transportation support to shelters during Code Blue events. 7/1/20 – 6/30/21	\$7,000** (County 3.9%)
	b. Bucks County Area Agency on Aging Doylestown, PA	Approve contract to provide personal care and adult day services. 7/1/20 – 6/30/21	\$95,000** (County 3.9%)

	c. Bucks County Housing Group, Inc. Warminster, PA	Approve contract to provide service planning and case management services for families. 7/1/20 – 6/30/21	\$6,000** (County 3.9%)
	d. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract to provide rental assistance to financially needy individuals or families. 7/1/20 – 6/30/21	\$198,842** (County 3.9%)
	e. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract to provide service planning and case management services for families. 7/1/20 – 6/30/21	\$70,693** (County 3.9%)
	f. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract to provide homeless assistance case management services. 7/1/20 – 6/30/21	\$48,300** (County 3.9%)
	g. Catholic Social Services Levittown, PA	Approve contract to provide counseling services and life skills education. 7/1/20 – 6/30/21	\$7,000** (County 3.9%)
	h. Family Service Association Langhorne, PA	Approve contract to provide information and referral services. 7/1/20 – 6/30/21	\$41,000** (County 3.9%)
	i. Libertae, Inc. Bensalem, PA	Approve contract to provide specialized services for recovering women. 7/1/20 – 6/30/21	\$26,000** (County 3.9%)
	j. Middletown Community Foundation Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$33,500** (County 0%)
	k. Pyramid Healthcare, Inc. Quakertown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$68,264** (County 0%)
	l. Senior Care Centers of Pennsylvania Trevose, PA	Approve contract to provide adult day care services. 7/1/20 – 6/30/21	\$5,000** (County 3.9%)
	m. The Council of Southeastern Pennsylvania, Inc. Doylestown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$14,600** (County 0%)
	n. The Salvation Army – Operating Unit in Bucks County Levittown, PA	Approve contract to provide service planning and case management services. 7/1/20 – 6/30/21	\$5,500** (County 3.9%)
10. NESHAMINY MANOR	a. Manheim Medical Supply, Inc. Manheim, PA	Approve increase and extension of contract to provide personal care items for residents. 10/1/20 – 9/30/21	\$17,094.05* (County 0%)
	b. McKesson Medical-Surgical Minnesota Supply, Inc. Plymouth, MN	Approve extension of contract to provide personal care items for residents. 10/1/20 – 9/30/21	
	c. McKesson Medical-Surgical Minnesota Supply, Inc. Dallas, TX	Approve extension of contract to purchase mattresses. 9/1/20 – 8/31/21	
11. PURCHASING	a. ATD-American Company Wyncote, PA	Approve increase and extension of contract to provide bedding and linens. 10/1/20 – 9/30/21	\$2,320.80* (County 0%)
	b. Standard Textile Company, Inc. Cincinnati, OH	Approve increase and extension of contract to provide bedding and linens. 10/1/20 – 9/30/21	\$1,143.36* (County 31.5%)
	c. Tabb Textiles Company, Inc. Opelika, AL	Approve increase and extension of contract to provide bedding and linens. 10/1/20 – 9/30/21	\$40,686.75* (County 52.6%)
	d. Victory Supply Inc. Mount Pleasant, TN	Approve increase and extension of contract to provide bedding and linens. 10/1/20 – 9/30/21	\$3,582.90* (County 0%)

12. VOTING MACHINES	a. Matheson Transfer Company Forty Fort, PA	Approve contract to provide hauling of voting machines. 10/1/20 – 9/30/22	\$80,715.52 (County 100%)
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REGULAR AGENDA

13. BOARD OF ELECTIONS	a. Kutco Printing a Division of Single Point Sourcing LLC Harrisburg, PA	Rescind contract to provide printing and mailing of election forms. 9/1/20 – 11/30/21 (Subject to final approval by county solicitor)	(\$726,688.08)
	b. Kutco Printing a Division of Single Point Sourcing LLC Harrisburg, PA	Approve contract to provide printing and mailing of precinct, mail-in, & absentee ballots for the 2020 General Election. 9/16/20 – 11/30/20 (Subject to final approval by county solicitor)	\$422,076.66* + postage (County 100%)
14. COMMISSIONERS	a.	Approve resolution for Tax Claim Bureau to be overseen by the office of Treasurer, and to add the title of Tax Director to the position of County Treasurer.	
15. HEALTH DEPARTMENT	a.	Approve change of the Bucks County Title II ADA Coordinator from Dr. David Damsker to Virginia L. Hardwick, Esq.	
16. DISTRICT ATTORNEY	a. Higher Information Group Harrisburg, PA	Approve contract to provide backfile conversion due to COVID-19 pandemic. (Subject to final approval by county solicitor) 9/16/20 – 12/30/20	\$0.065/image* (County 0%)

*Unit Cost/Estimated for operational purposes only. ** Unit Cost/Not to Exceed

Items 13a & b – Chief Clerk Gail Humphrey explained that this was previously awarded but the company had not gotten their performance bond yet. Due to the need for getting the ballots out in a timely manner, the county is unable to wait. Commissioner Harvie clarified that this is not the company they had an issue with during the primary election. He spoke briefly about the current legal challenges in Pennsylvania with voting and he emphasized the county’s intention to mail the ballots out as soon as possible.

Item 14a – Treasurer Kristian Ballerini noted the responsibility of overseeing the Tax Claim Bureau and said that they intend to deal with each case of hardship with compassion, using every available resource. Ms. Ballerini also announced that, for security purposes, the office hours are changing to 8:00 am - 4:30 pm.

Item 15a – Mr. Khan spoke about this transfer of the county ADA coordinator title from the Health Department to the Law Department due to the increased and unprecedented responsibilities on Dr. Damsker and the Health Department brought on by the COVID-19 pandemic. He emphasized that the county will continue to be responsive and inclusive regarding accommodations for those with disabilities, especially with regard to access for the elections. Mr. Khan also reported that the website is being updated to ensure county services are even more accessible and compliant with the Americans with Disabilities Act.

Item 16a – District Attorney Matt Weintraub advised that the department desires to take advantage of the money being made available by the federal government due to COVID-19 to digitize their files. He explained that all their criminal files are currently paper and handled by multiple people. Digitizing the files will allow for more remote work and less hands on the paper, which will be safer and more efficient. This approval will be subject to final approval by the county solicitor.

Upon Motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, these Resolutions from the Regular Agenda were approved by the Bucks County Board of Commissioners.

BUDGET ADJUSTMENTS

David Boscola, Finance Director, provided additional clarification on the proposed budget adjustment.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Budget Adjustment was adopted:

2020 BUDGET ADJUSTMENTS

**Agenda Description
September 16, 2020**

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
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Adjustment #9	Board of Elections	912,200
	Board of Elections (Revenue)	(912,200)

Total Adjustment to General Fund Balance -

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST September 16, 2020								
As recommended by the Department of Human Resources Item numbers 1 through 49								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	4441	Brandy E. Bellamy	Aging Care Manager	Area Agency on Aging	04	37.5	9/29/2020	25.36 PH
2	4485	Katherine A. Brown	Caseworker	NM Social Works Services	46	40.0	9/29/2020	25.37 PH
3	4329	Janet Campbell	Activities Assistant - PD	NM Activities	03	12.0	9/21/2020	14.36 PH
4	4325	Stefi Y. Dorvil	L P N	NM Licensed Practical Nurses	33	40.0	9/29/2020	27.91 PH
5	4326	Deron M. Gibbs	L P N - Pool	NM Nursing Pool	31	14.0	9/29/2020	30.30 PH
6	4481	Emily S. Greco	Registrar	Board of Voter Registration	03	35.0	9/28/2020	22.41 PH
7	4390	Kaitlin Howey	Caseworker	Children and Youth	04	37.5	9/21/2020	25.36 PH
8	4325	Nicole L. Joerger	L P N	NM Licensed Practical Nurses	33	40.0	9/29/2020	27.91 PH
9	4474	Chad K. Love	Grounds Level III	General Services	02	40.0	9/21/2020	21.23 PH
10	4470	Lydia Oppong-Sasraku	Ballot Clerk - PD	Board of Voter Registration	00	30.0	9/17/2020	15.00 PH
REHIRE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
11	4383 Catherine A. Barton Separation Date: 10/2/2020	General Service - PD	General Services	00	30.0	10/3/2020	13.02 PH	
12	4478 Amanda M. Hafler Separation Date: 9/1/2018	Assistant Election Coordinator	Board of Voter Registration	00	37.5	9/17/2020	23.00 PH	
13	4481 Kathleen A. Norris Separation Date: 2/29/2016	Registrar	Board of Voter Registration	03	30.0	9/17/2020	22.41 PH	
PER DIEM TO PERMANENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
14	4483	Ned W. Cutshall Jr	Voting Machine Mechanic - PD TO Voting Machine Mechanic	Voting Machines	02	28.0 TO 40.0	9/26/2020	14.43 PH TO 23.36 PH
15	4482	William F. Mumbauer	Voting Machine Mechanic - PD TO Voting Machine Mechanic	Voting Machines	02	24.0 TO 40.0	9/26/2020	14.72 PH TO 23.36 PH
16	4483	Anthony J. Viola	Voting Machine Mechanic - PD TO Voting Machine Mechanic	Voting Machines	02	14.0 TO 40.0	9/26/2020	14.72 PH TO 23.36 PH
17	4479	Brandon A. Yett	Registrar - PD TO Registrar	Board of Voter Registration	03	28.0 TO 40.0	9/26/2020	11.50 PH TO 22.41 PH
PERMANENT TO PER DIEM								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
18	4326	Brittney C. Lewis	L P N TO L P N - Pool	NM Licensed Practical Nurse TO NM Nursing Pool	33 TO 31	40.0 TO 14.0	9/19/2020	29.31 PH TO 30.30 PH
19	4332	Rachel E. Reinbott	Nursing Assistant TO Nursing Assistant - Pool	NM Nursing Assistants TO NM Nursing Pool	03 TO 30	40.0 TO 14.0	9/19/2020	21.20 PH TO 21.42 PH
POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
20	N/A	William P. Gaines	Appraiser III TO Senior Appraiser II - Supervisor	Board of Assessment	46 TO 44	40.0	9/28/2020	33.31 PH TO 34.78 PH
21	N/A	Patricia A. Rittenhouse	Appraiser III TO Senior Appraiser I	Board of Assessment	46	40.0	9/28/2020	33.31 PH TO 34.74 PH
22	N/A	Steven W. Skinner	ERP System Administrator - PD TO ERP System Administrator Training -PD	ERP	00	15.0	9/28/2020	43.42 PH
23	4456	Anna L. VanBuskirk	Caseworker TO Social Worker I	Children and Youth	04	37.5	9/21/2020	25.36 PH TO 26.41 PH
TRANSFER								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
24	N/A	Alex M. Bradfield	Enterprise Services Specialist TO ERP System Administrator	Information Technology TO ERP	00	40.0	9/28/2020	31.88 PH TO 38.47 PH
25	4441	Samantha M. Harrison	Caseworker TO Aging Care Manager	Children and Youth TO Area Agency on Aging	04	37.5	9/28/2020	27.65 PH
26	N/A	Randall S. Miller	Training Coordinator TO Director, Training and Outreach	Information Technology TO Commissioners	00	40.0	9/5/2020	85,197.00 PA
SALARY ADJUSTMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
27	N/A	Drew D. Dycus	Public Health Bioterrorism Coordinator	Health Department	00	40.0	9/26/2020	75,480.00 PA TO 80,480.00 PA
28	N/A	Sharita S. Flaherty	HIV/AIDS Program Manager TO HIV/STD Program Manager	Health Department	00	40.0	9/26/2020	33.13 PH TO 36.44 PH
29	N/A	Lauren N. Joyce	Administrative Supervisor	Health Department	00	40.0	9/26/2020	58,897.00 PA TO 63,897.00 PA
30	N/A	Fallon P. Maggio	Public Health Preparedness Planner	Health Department	00	40.0	9/26/2020	64,945.00 PA TO 69,945.00 PA
31	N/A	Michelle A. McLaughlin	Administrative Assistant - Secretary	Main Jail	00	40.0	9/26/2020	25.63 PH TO 26.29 PH
32	N/A	Deborah A. Mumbauer	Office Manager TO Office Manager/Assistant to Director	Health Department	00	40.0	9/26/2020	63,672.00 PA TO 68,672.00 PA
33	N/A	Mackenzie A. Raub	Public Health Epidemiologist	Health Department	00	40.0	9/26/2020	63,000.00 PA TO 68,000.00 PA
34	N/A	Eric J. Reinbott Jr	Director of Finance and Administration	Main Jail	00	40.0	9/26/2020	76,500.00 PA TO 84,000.00 PA
35	N/A	Ronald C. Winckler	Paralegal	Public Defender	00	40.0	9/21/2020	20.49 PH TO 22.89 PH
OUT OF CLASS END								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
36	N/A	Patricia A. Rittenhouse	Senior Appraiser II - Supervisor TO Appraiser III	Board of Assessment	46	40.0	9/25/2020	34.78 PH TO 33.31 PH

SEPARATION								
	NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE	COMPENSATION			
37	Daphnee Abdon	Nursing Assistant - Pool	NM Nursing Pool	8/27/2020	22.29 PH			
38	Catherine A. Barton	Administrative Assistant PW-County Property Director	General Services	10/2/2020	23.97 PH			
39	Mimose Damus	L P N	NM Licensed Practical Nurses	9/2/2020	29.31 PH			
40	Marc T. Grove	Custodian-NMH	General Services	9/9/2020	23.27 PH			
41	Jenifer L. Klepesky	Casework Supervisor	Children and Youth	9/23/2020	29.33 PH			
42	Matthew B. Leahy	Corrections Officer	Main Jail	9/9/2020	28.79 PH			
43	David A. Marshall	Seasonal Help - PD	Parks Recreation Services	7/2/2020**	11.50 PH			
44	Kathy Potena	ID Program Specialist I	MHDP Administration	9/18/2020	41.02 PH			
45	Paula Ribeiro	Seasonal Help - PD	Parks Recreation Services	7/31/2020**	9.18 PH			
46	Michelle D. Stamples	Ballot Clerk - PD	Board of Voter Registration	9/4/2020	15.00 PH			
47	Kim M. Thomas	PHN III	Health Department	10/1/2020	39.02 PH			
*Estimated Date		**Never Started	***Agreement	****Reinstatement				
CORRECTION								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
PERMANENT TO PER DIEM								
48	N/A	Jeryl Lee Degideo	Chief Deputy Coroner TO Human Resources Training - PD	Coroner TO Human Resources	00	40.0	9/3/2020	80,000.00 PA TO 31.39 PH
49	N/A	Shannon T. Kirby	Assistant Project Administrator TO HS Development Fund Coordinator	Housing & Community Development TO Human Services	00	40.0	8/29/2020	24.03 PH TO 28.85 PH

BOARD APPOINTMENTS

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

New Americans Advisory Commission (4 year term)

Sue-Ann DeVito	new appointment	term expires 1/2/24
Dermot Kennedy	new appointment	term expires 1/2/24
Madison Leech	new appointment	term expires 1/2/24
Vanessa Woods	new appointment	term expires 1/2/24
Mayor Joseph DiGirolamo	new appointment	term expires 1/2/24

OTHER CIVICS

None

CHIEF OPERATING OFFICER REPORT

Margie McKevitt, Chief Operating Officer, reported on the following:

PA CareerLink of Bucks County – The office, located on Veterans Highway in Bristol, is now open for in-person visits. They have been operating virtually since the pandemic and will continue to provide virtual services as well as in-person. Their website, buckscountycareersolutions.com is being updated and will be available soon.

Household Hazardous Waste – Events are scheduled for October 17th at the Bucks County Community College campus in Perkasio, and on November 21st and 22nd at the campus in Newtown. Both events are limited, and pre-registration is required. The link to register will be available shortly on the Eventbrite page, accessed through the Planning Commission section of the county website.

SOLICITOR REPORT

Mr. Khan provided an update on litigation currently being handled by the Law Department. He reported on several election related federal lawsuits against the Commonwealth that the County has been pulled into, one in each of the Western, Middle, and Eastern Districts of Pennsylvania. Mr. Khan said that they have been working collaboratively with other counties to share resources and representation, thus benefitting from outstanding legal representation from Hangley Aronchick at only a fraction of the cost. The case in the Western District is now on hold (pending litigation pending before the PA Supreme Court), the case in the Middle District is effectively on hold until after the November election, and the case in the Eastern District is being dismissed, with the agreement of the plaintiffs.

COMMISSIONER COMMENTS

Commissioner Harvie spoke about the federal CARES Act funding and clarified that it can be used for anything attributed to the impact of the COVID-19 pandemic. He highlighted some things that the county has been able to use the funding for, from paying overtime and purchasing supplies like hand sanitizer and plexiglass shields, to equipment for the Board of Elections, to small business grants. Mr. Harvie noted that the application process for the 2nd round of grants is open and will close on Friday. He thanked Director of Housing and Community Development, Jeff Fields, Deanna Giorno and Diana Krall from Workforce Development, and Margie McKevitt for all their work on the grant program.

Commissioner Harvie announced that the Bucks County Library System is now open to the public. He highlighted some the services available, including supports for on-line learning and virtual school. Pointing out that there are libraries all over the county, he encouraged everyone to support them.

Commissioner Harvie reported on interest groups that are sending out applications for ballots. He advised that these are not coming from the Board of Elections and it can be confusing to receive so many of these in the mail. Many people think their applications were not received so they request another. The commissioner cautioned everyone to submit only one application, as duplicate applications only serve to slow down the process.

Commissioner DiGirolamo thanked everyone in Board of Elections, noting how hard they are working to make sure the election runs as securely and smoothly as possible. He offered assurance that all votes will be counted and secure regardless of whether it is absentee, mail-in, or in-person. Under current Pennsylvania law, the 200,000 + absentee and mail-in ballots anticipated for this election cannot be opened or scanned until election day, making it nearly impossible to have results on election night. The commissioner advised that a bill being considered in Harrisburg will allow for an additional three days to open and scan the ballots. These votes would not be counted until the polls close on election night.

PUBLIC COMMENT

Commissioner Marseglia responded to Mr. Warren’s earlier question regarding ranger’s contract, which was agenda item 9b from the September 2nd meeting.

In response to Mr. Warren’s questions regarding duplicate ballot requests, Commissioner Harvie explained the process for handling them once received by the Board of Elections. Ms. Humphrey added information regarding the electronic requests. Mr. Harvie pointed out that the need to verify these duplicate applications significantly slows down the process. Commissioner Harvie also responded to Mr. Warren’s question regarding the procedure for handling someone who requests an absentee or mail-in ballot, and then shows up in-person to vote.

ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, October 7, 2020, at 10:00 a.m. in the Bucks County Commissioners’ Meeting Room.

Approved: October 7, 2020

BUCKS COUNTY COMMISSIONERS

BY:

Diane M. Ellis-Marseglia
Commissioner, Chair

Robert J. Harvie, Jr.
Commissioner, Vice-Chair

Gene DiGirolamo
Commissioner

ATTEST:

Gail Humphrey, *Chief Clerk*