

BUCKS COUNTY COMMISSIONERS

September 2, 2020

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and James O’Malley, Deputy Director of Public Information, led the Pledge of Allegiance.

INTRODUCTIONS

Commissioner Marseglia invited those county row officers who were present to introduce themselves. They were Matthew Weintraub, District Attorney and Judi Reiss, Prothonotary.

PROCLAMATION

The Commissioners proclaimed September 2020 as “National Alcohol and Drug Addiction Recovery Month,” congratulating the Council of Southeast Pennsylvania and PRO-ACT for their collaboration in honoring Recovery Month. Jennifer King, Executive Director of the Council of Southeast Pennsylvania and PRO-ACT, accepted the proclamation and encouraged everyone to join them on Saturday, September 12<sup>th</sup> for the virtual Recovery Walk as well as for PRO-ACT’s Virtual Village every Wednesday at 6 pm.

COMMENDATIONS

The Commissioners presented Letters of Commendation to Hilltown Police Officers Matthew Reiss and Kristian Hanus in recognition of their brave and selfless rescue of a frightened horse from a recent barn fire. After a video of the rescue was shown, District Attorney Matt Weintraub thanked the officers and spoke about this example of service over self.

PUBLIC COMMENT – Agenda Items

Andy Warren, former Commissioner from Middletown Township, questioned several items on the agenda related to COVID-19:

Item 2a – Chief Clerk Gail Humphrey responded to Mr. Warren’s question and spoke about this contract to provide assistance managing the high volume of phone calls coming into the Board of Elections.

Item 5a – Commissioner Marseglia confirmed the need for this equipment to meet the increasing demand for remote court hearings.

Items 7a & 7b – Commissioner Marseglia spoke about both of these items in response to Mr. Warren’s question.

Items 7b & 7c – General Services Director Kevin Spencer provided additional details about both of these items.

CONSENT AGENDA

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following items on the consent agenda were approved:

- A. Minutes from the August 12, 2020 regular meeting
- B. Resolutions

1. AREA AGENCY ON AGING	a. Benjamin H. Wilson Senior Center Warminster, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$6,022** (County 0%)
	b. Benjamin H. Wilson Senior Center Warminster, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$34,529** (County 0%)
	c. Bensalem Senior Citizens Association Bensalem, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$10,104** (County 0%)
	d. Bensalem Senior Citizens Association Bensalem, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$46,273** (County 0%)

e.	Best Buy Health Inc., d/b/a Critical Signal Technologies Novi, MI	Approve contract to provide personal emergency response systems and medication dispensing and monitoring. 7/1/20 – 6/30/21	\$10,000** (County 0%)
f.	Bristol Borough Area Active Adult Center Bristol, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$8,570** (County 0%)
g.	Bristol Borough Area Active Adult Center Bristol, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$20,150** (County 0%)
h.	Bristol Township Senior Citizens Center Bristol, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$10,320** (County 0%)
i.	Bristol Township Senior Citizens Center Bristol, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$78,110** (County 0%)
j.	Bucks County Association for Retired and Senior Citizens Trevose, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$27,901** (County 0%)
k.	Bucks County Association for Retired and Senior Citizens Trevose, PA	Approve CARES funding to use for COVID-19 related expenses at Central Bucks Senior Center, Neshaminy Activity Center, Pennridge Community Center, and the Upper Bucks Senior Center. 3/1/20 – 12/30/20	\$162,070** (County 0%)
l.	Council Rock Senior Citizens Association Richboro, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$1,474** (County 0%)
m.	Council Rock Senior Citizens Association Richboro, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$9,477** (County 0%)
n.	Eastern Upper Bucks Seniors, Inc. Ottsville, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$1,600** (County 0%)
o.	Eastern Upper Bucks Seniors, Inc. Ottsville, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$19,180** (County 0%)
p.	Falls Township Senior Citizens, Inc. Fairless Hills, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$10,076** (County 0%)
q.	Falls Township Senior Citizens, Inc. Fairless Hills, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$90,467** (County 0%)
r.	Middletown Senior Citizens Association Levittown, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$7,048** (County 0%)
s.	Middletown Senior Citizens Association Levittown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$45,685** (County 0%)
t.	Morrisville Senior Servicer Morrisville, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$48,380** (County 0%)
u.	Scott Kuhn Perkasie, PA	Approve contract to provide consultant services for development of an updated Project Meds presentation. 7/1/20 – 6/30/21	\$5,000** (County 0%)

2. BOARD OF ELECTIONS	a. Cerida Investment Corp. d/b/a AnswerNet Willow Grove, PA	Approve contract for Call Center to answer questions concerning ballots and election due to COVID-19 pandemic. 9/2/20 – 11/3/20	\$40,200* (County 0%)
	b. Kutco Printing a Division of Single Point Sourcing LLC Harrisburg, PA	Approve contract to provide printing and mailing of election forms. (Subject to final approval by county solicitor) 9/1/20 – 11/30/21	\$726,688.08 + postage* (County 100%)
3. CHILDREN & YOUTH	a. Adelphoi Village Inc. Latrobe, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$20,907** (County 0%)
	b. Bethany Children's Home Womelsdorf, PA	Approve contract for residential, independent living, and shelter services. 7/1/19 – 6/30/21	\$515,000** (County 13%)
	c. Bethany Christian Services of the Greater Delaware Valley Jenkintown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$9,740** (County 0%)
	d. George Junior Republic in Pennsylvania Grove City, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$4,048** (County 0%)
	e. Maternity Care Coalition Philadelphia, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$21,415** (County 0%)
	f. The Salvation Army Levittown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$15,250** (County 0%)
	g. Valley Youth House Committee, Inc. Bethlehem, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$10,874** (County 0%)
4. COMMISSIONERS	a.	Approve extension of Local Economic Revitalization Tax Assistance (LERTA) program for Mill Run Property in Bristol Borough. TMPs 04-024-073 & 04-024-036	
5. COURTS	a. ePlus Technology, Inc. Atlanta, GA	Approve contract to replace A/V network infrastructure in courtrooms due to COVID-19 pandemic. (Subject to final approval by county solicitor) 9/2/20 – 12/30/20	\$134,110.70 (County 0%)
	b. Julieanne Bateman, Esquire Philadelphia, PA	Terminate contract to represent parties in dependency cases when there is a conflict of interest with Legal Aid. 1/1/20 – 8/31/20	(\$7,469.28)
	c. Curtin & Heefner, LLP Doylestown, PA	Approve contract to represent parties in dependency cases when there is a conflict of interest with Legal Aid. 9/1/20 – 12/31/20	\$7,469.28* (County 100%)
	d. Pennsylvania Commission on Crime and Delinquency Harrisburg, PA	Approve and authorize acceptance of grant for the Intermediate Punishment Program. 7/1/20 – 6/30/21	\$216,000 (Revenue)
6. DISTRICT ATTORNEY	a. National Medical Services, Inc. Horsham, PA	Approve contract to operate the Bucks County Forensic Crime Lab in Warminster. 9/1/20 – 8/31/25	\$4,800,320** (County 100%)
	b. Pennsylvania Insurance Fraud Prevention Authority Mechanicsburg, PA	Approve grant application and award to support the prosecution and investigation of insurance fraud. 7/1/20 – 6/30/21	\$314,483 (Revenue)

	c.	Richard J. Mangan New Hope, PA	Approve contract increase to provide consulting services. 1/1/20 – 12/31/20	\$3,000** (County 100%)
7. GENERAL SERVICES	a.	Armour & Sons Electric, Inc. Langhorne, PA	Approve contract to purchase replacement generator at Neshaminy Manor due to COVID-19 pandemic.	\$1,863,766 (County 0%)
	b.	Dewberry Architects Inc. Fairfax, VA	Approve contract increase to provide architectural and construction administration services for the 5 <sup>th</sup> floor fit out of the Justice Center due to COVID-19 pandemic.	\$338,000** (County 0%)
	c.	Diversified Storage Solutions Inc. Norristown, PA	Approve contract to purchase high density storage for the Health Department renovation due to COVID-19 pandemic.	\$95,284.65** (County 0%)
	d.	IEH Auto Parts LLC d/b/a Auto Plus Auto Parts Kennesaw, GA	Approve contract increase and extension to provide auto supplies for county fleet maintenance. 7/1/20 – 9/30/20	\$10,000** (County 100%)
	e.	James D. Morrissey, Inc. Philadelphia, PA	Approve contract for paving projects at seven Bucks County locations.	\$1,287,248.95** (County 100%)
	f.	STV Incorporated Philadelphia, PA	Approve contract increase for additional engineering services required by PennDOT for the replacement of Bridge #30 on Clay Ridge Road over Beaver Creek in Tinticum Township.	\$105,838.29** (County 5%)
	g.	Township of Middletown Langhorne, PA	Approve contract to facilitate conversion of park lands in Core Creek Park for transportation improvements. (Subject to final approval by county solicitor)	
	h.	USA Architects, Planners & Interiors Designers, P.A. Easton, PA	Approve contract increase for design of expansion project at Women's Correctional Facility.	\$33,620** (County 100%)
8. HOUSING & COMMUNITY DEVELOPMENT	a.	Borough of Penndel	Approve contract increase and extension for 2019 CDBG funding for code deficiencies in lighting at Memorial Park. 9/1/20 – 11/30/20	\$13,475** (County 0%)
	b.	Penn Foundation Sellersville, PA	Approve contract to fund operational costs related to the transitional housing program through the Village of Hope. 7/1/20 – 6/30/21	\$35,000** (County 100%)
9. HUMAN RESOURCES	a.		Approve employment agreement regarding vacation time for Michael J. Gallagher	\$1,780.80 (County 100%)
	b.	Bucks County Rangers Benevolent Association	Approve Collective Bargaining Agreement. 1/1/21 – 12/31/24	
10. HUMAN SERVICES	a.	Bucks County Drug & Alcohol Commission, Inc. Doylestown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$17,426.59** (County 0%)
	b.	Bucks County Transport, Inc. Holicong, PA	Approve contract to provide transportation services. 7/1/20 – 6/30/21	\$2,404,796** (County 0%)
	c.	Gaudenzia, Inc. Norristown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$36,000** (County 0%)

	d.	Good Friends, Inc. Morrisville, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$8,696.56** (County 0%)
	e.	Livengrin Foundation Bensalem, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$35,680** (County 0%)
	f.	Pennsylvania Department of Human Services – Division of Medical Assistance Transportation Harrisburg, PA	Approve Participation Grant Agreement to provide transportation services. 7/1/20 – 6/30/21	\$2,404,796 (Revenue)
11. INFORMATION TECHNOLOGY	a.	Keymark Inc. Liberty, SC	Approve contract to provide configuration of multiple software projects to provide remote access due to COVID-19 pandemic.	\$773,439** (County 0%)
12. MH/DP	a.	A Day With My Friends, LLC Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$3,289.37** (County 0%)
	b.	Advocates for the Homeless of Upper Bucks Quakertown, PA	Approve contract to provide shelter and support to homeless population. 7/1/20 – 6/30/21	\$15,000** (County 3.9%)
	c.	Associated Production Services, Inc. Doylestown, PA	Approve contract amendment to provide community participation support and vocational rehabilitation services. 7/1/19 – 6/30/20	
	d.	Associated Production Services, Inc. Doylestown, PA	Approve contract to provide community participation support and vocational rehabilitation services. 7/1/20 – 6/30/21	\$157,328** (County 3.9%)
	e.	BARC Developmental Services, Inc. Holicong, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/2	\$25,000** (County 0%)
	f.	BelMed Ambulance, Inc. Warrington, PA	Approve contract to provide ambulance services. 7/1/20 – 6/30/21	\$51,000** (County 3.9%)
	g.	Brooke Glen Behavioral Hospital Fort Washington, PA	Approve contract to provide inpatient services. 7/1/20 – 6/30/21	\$145,000** (County 3.9%)
	h.	Child & Family Focus, Inc. Audubon, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$12,530.93** (County 0%)
	i.	CO-MANS, Inc. Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$18,413** (County 0%)
	j.	Community Options, Inc. Princeton, NJ	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$18,651.12** (County 0%)
	k.	Comprehensive Learning Center Warminster, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$5,000** (County 0%)
	l.	Delta Community Supports, Inc. Blue Bell, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$532,503** (County 0%)
	m.	Employment Technology, Inc. Doylestown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$1,634** (County 0%)
	n.	Family Services Association of Bucks County Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$98,864.17** (County 0%)

	o. Horizon House, Inc. Philadelphia, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$100,333** (County 0%)
	p. Indian Creek Foundation, Inc. Souderton, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$64,144** (County 0%)
	q. Lenape Valley Foundation Doylestown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$464,662** (County 0%)
	r. LifePath, Inc. Bethlehem, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$168,864** (County 0%)
	s. Merakey of Bucks County Bristol, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$2,250** (County 0%)
	t. Montgomery County Emergency Services, Inc. Norristown, PA	Approve contract to provide inpatient services. 7/1/20 – 6/30/21	\$80,000** (County 3.9%)
	u. Pediatric Therapeutics, Inc. Newtown, PA	Approve contract to provide early intervention services. 7/1/20 – 6/30/21	\$855,407** (County 10%)
	v. Penn del Mental Health Center, Inc. Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$462,942** (County 0%)
	w. Penn Foundation, Inc. Sellersville, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$347,114** (County 0%)
	x. Salisbury Behavioral Health, Inc. Bethlehem, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$26,185** (County 0%)
	y. The Salvation Army, Inc. Philadelphia, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$5,747.68** (County 0%)
	z. Shared Support South, Inc. Warrington, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$396,654.50** (County 0%)
	aa. T.E.C., Inc., d/b/a Family and Friends Point Pleasant, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$75,280.96** (County 0%)
	bb. Voice & Vision, Inc. . Warminster, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$8,460** (County 0%)
	cc. Woods Services, Inc. Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$629,838** (County 0%)
13. NESHAMINY MANOR	a. Pelican Insurance – PA Liability Insurance for County Affiliated Nursing Homes Harrisburg, PA	Approve updated Business Associate Agreement.	
14. PLANNING COMMISSION	a. Delaware Valley Regional Planning Commission Philadelphia, PA	Approve contract to assist with Bucks County Pedestrian Improvements Study. 7/1/20 – 6/30/22	\$80,000 (Revenue)
	b. Michael Baker International Fort Washington, PA	Approve contract increase to add construction inspection assistance for the Newtown Rail Trail in Upper Southampton Township. 7/20/16 - completion	\$22,298.20** (County 100%)

15. PROTHONOTARY	a. Paperless Solutions, Inc. Bensalem, PA	Revise August 12, 2020 agenda description to “Approve contract increase for expansion to workflow system for no-fault divorces.”	
16. SHERIFF	a. CODY Computer Services, Inc. d/b/a CODY Systems Pottstown, PA	Approve contract to provide a unified public records management system due to COVID-19 pandemic. (Subject to final approval by county solicitor)	\$597,157 (County 100%)
17. VOTING MACHINES	a. Fares Farhat General Construction Services Halifax, PA	Approve termination of contract to provide hauling of voting machines for the 2020 & 2021 elections. 5/2/20 – 9/2/20	(\$39,290.40)
18. WORKFORCE & ECONOMIC DEVELOPMENT	a.	Amend list of “other program recipients” (approved on 7/1/20, agenda item 17(b)) receiving first round of Bucks Back to Work Small Business grant funds.	\$25,000** /recipient (County 0%)

REGULAR AGENDA

19. COMMISSIONERS	a.	Approve resolution extending the Declaration of Disaster Emergency of March 13, 2020 relative to a pandemic outbreak through November 19, 2020.	
	b. Intercultural Works, LLC Dublin, PA	Approve contract to provide professional development workshop covering diversity, equity, inclusion, and team training. 9/1/20 – 12/31/20	\$1,000 (County 100%)
	c. The New Americans Advisory Commission Doylestown, PA	Establish the New Americans Advisory Commission and adopt bylaws.	
20. GENERAL SERVICES	a. African American Museum of Bucks County Langhorne, PA	Approve rental of county property located at 827 Langhorne-Newtown Road in Langhorne. (Subject to final approval by county solicitor) 10/1/20 – 9/30/30	\$1/year (Revenue)

\*Unit Cost/Estimated for operational purposes only.

\*\* Unit Cost/Not to Exceed

Item 19a – Upon Motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, this Resolution was approved.

Item 19b – Chief Operating Officer Margie McKeivitt provided additional information regarding this contract to provide staff training on diversity and inclusion. Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, this Resolution was approved.

Item 19c – Commissioner Harvie explained the formation of this new advisory board to help assist new immigrants in the county and he thanked his assistant Stephen Seufert and Mr. Khan for their work on this project. Commissioner Harvie then made a motion to establish the New Americans Advisory Commission and adopt the bylaws. This was seconded by Commissioner DiGirolamo and passed with a vote of 3-0.

Item 20a – Commissioner Marseglia spoke about this new location for the African American Museum and said she is very excited about the project. Commissioner DiGirolamo added his support, saying that the old farmhouse is a perfect fit for the museum. Commissioner Harvie, noting his background in American history, touched on the history of African Americans in the county. Linda Salley, president of the African American Museum of Bucks County, thanked the commissioners for all their work and support on this project. She shared a story which highlighted her excitement about Boone farm being the new location for the museum. Project and Diversity Officer Bernard Griggs shared information about the work being done to upgrade and convert the building to meet the requirements for the museum. Upon Motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, this Resolution was approved.

BUDGET ADJUSTMENTS

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, this Budget Adjustment was approved.

**2020 BUDGET ADJUSTMENTS**

**Agenda Description**

**September 2, 2020**

**BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures**

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #8	Law Department	150,000
	Self Insurance	(150,000)
Total Adjustment to General Fund Balance		-

**PERSONNEL**

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST September 2, 2020								
As recommended by the Department of Human Resources								
Item numbers 1 through 56								
APPOINTMENTS	REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
1	4205	DaVonne Alexander	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
2	4470	Hannah J. Bryant	Ballot Clerk - PD	Board of Voter Registration	00	30.0	8/24/2020	15.00 PH
3	4399	Robert G. Burkhardt	Resident Ranger	Park Rangers	51	40.0	10/10/2020	23.44 PH
4	4396	Stefani Campbell	Unit Manager	NM Administration	86	40.0	9/8/2020	38.96 PH
5	N/A	Sean P. Coogan	Intern for Commissioners - PD	Commissioners	00	40.0	8/17/2020	13.00 PH
6	4390	Alexandra M. Cortese	Caseworker	Children and Youth	04	37.5	9/8/2020	25.36 PH
7	4205	Taajudeen I. Cousin	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
8	4470	Bette M. Crane	Ballot Clerk - PD	Board of Voter Registration	00	30.0	8/31/2020	15.00 PH
9	4470	Samantha N. DiJoseph	Ballot Clerk - PD	Board of Voter Registration	00	30.0	8/24/2020	15.00 PH
10	4470	Patricia C. Dordle	Ballot Clerk - PD	Board of Voter Registration	00	30.0	8/31/2020	15.00 PH
11	4330	Fedner Etienne	Nursing Assistant	NM Nursing Assistants	03	40.0	9/14/2020	20.78 PH
12	4470	Vida B. Fox	Ballot Clerk - PD	Board of Voter Registration	00	30.0	8/31/2020	15.00 PH
13	4470	John E. Gray	Ballot Clerk - PD	Board of Voter Registration	00	30.0	8/24/2020	15.00 PH
14	4328	Entela Hasani	Food Service Attendant - PD	NM Dietary Services	03	24.0	9/5/2020	13.27 PH
15	4444	David Kimmerly	Senior Planner	Planning Administrative	45	40.0	9/8/2020	31.90 PH
16	4390	Victoria A. Landis	Caseworker	Children and Youth	04	37.5	9/8/2020	25.36 PH
17	4470	Kelsey Mulholland	Ballot Clerk - PD	Board of Voter Registration	00	30.0	8/24/2020	15.00 PH
18	4395	Alain Nana	Unit Manager	NM Administration	86	40.0	9/14/2020	38.96 PH
19	4326	Amber Port	LP N - Pool	NM Nursing Pool	31	14.0	9/14/2020	30.30 PH
20	4470	Michelle D. Stampes	Ballot Clerk - PD	Board of Voter Registration	00	30.0	8/24/2020	15.00 PH
21	4465	Melissa Steigerwald	Custodian	General Services	02	40.0	9/8/2020	21.22 PH
22	4328	Thomas Waters	Food Service Attendant - PD	NM Dietary Services	03	12.0	9/5/2020	13.27 PH

PER DIEM TO PERMANENT	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
23	N/A	Michele F. Carney	Assistant Project Administrator - Training PD TO Assistant Project Administrator	Housing & Community Development	00	40.0	8/29/2020	24.04 PH

POSITION CHANGE	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
24	N/A	Amy Megan Crosson	HS Development Fund Coordinator TO Finance & Administration Manager	Human Services	00	40.0	8/29/2020	30.07 PH TO 80,000.00 PA
25	4338	Robert A. DiCrista Jr	Seasonal Help - PD	Parks Recreation Services	00	40.0	8/6/2020	9.55 PH TO 10.75 PH
26	4458	Torrey L. George	Clerk Typist III TO Computer Operator I	Children and Youth	04	37.5	9/7/2020	28.32 PH TO 29.55 PH
27	4338	Shauna V. Goldman	Seasonal Help - PD	Parks Recreation Services	00	40.0	8/6/2020	9.93 PH TO 10.75 PH
28	N/A	Zachary S. Sherman	Corrections Officer TO Sergeant Corrections	Main Jail	01 TO 81	40.0	9/5/2020	28.79 PH TO 31.76 PH

TRANSFER	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
29	4412	Lauren M. Brancato	Food Service Attendant - PD TO Alternate Support Staff - PD	NM Dietary Services TO Youth Center	03 TO 96	24.0	8/31/2020	13.54 PH TO 13.48 PH
30	N/A	Jeryl Lee Degideo	Chief Deputy Coroner TO Human Resources Training - PD	Coroner TO Human Resources	00	40.0	9/3/2020	80,000.00 PA TO 31.39 PH
31	N/A	Shannon T. Kirby	Assistant Project Administrator TO HS Development Fund Coordinator	Housing & Community Development TO Human Services	00	40.0	8/29/2020	24.03 PH TO 60,000.00 PA

SALARY ADJUSTMENT	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
32	N/A	Donna D. Duffy Bell	Administrator MHDP TO Administrator Behavioral Health/Developmental Programs	MH DP Administration	11	40.0	8/29/2020	103,156.00 PA TO 108,754.00 PA
33	N/A	Katelyn Marseglia	Intake Coordinator TO Project Administrator, Lead	Housing & Community Development	00	40.0	9/17/2020	21.00 PH TO 52,000.00 PA
34	N/A	Bruna Anne Mattox	Legal Secretary II TO Legal Secretary III	Public Defender	03	40.0	9/14/2020	24.50 PH TO 26.39 PH
35	N/A	Daniel J. Mazzocchi Jr.	Lieutenant Corrections	Main Jail	00	40.0	9/5/2020	41.49 PH TO 44.23 PH
36	N/A	Barbara A. Williams	Legal Secretary II TO Legal Secretary III	Public Defender	03	40.0	9/14/2020	24.50 PH TO 26.39 PH

OUT OF CLASS END	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
37	N/A	Karen F. Brady	Director TO Assistant Director	Tax Claim Bureau	11 TO 00	40.0	8/31/2020	64,677.00 PA TO 62,396.00 PA

TITLE CHANGE	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
38	N/A	Cynthia Grezeszak	Director of Behavioral Health TO Director of Managed Care Operations	Behavioral Health Services	11 TO 00	40.0	8/29/2020	102,679.00 PA

SEPARATION					
	NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE	COMPENSATION
39	Allezon D. Bonilla	Seasonal Help - PD	Parks Recreation Services	7/16/2020**	9.18 PH
40	Greb J. Cooper	General Service - PD	General Services	8/21/2020	11.50 PH
41	Josephine A. Dimaio-Cleary	Corrections Officer	Main Jail	9/8/2020	28.79 PH
42	Natasha Gaba	LP N	NM Licensed Practical Nurses	8/31/2020	30.18 PH
43	David A. Marshall	Seasonal Help - PD	Parks Recreation Services	7/2/2020	11.50 PH
44	Dilara Memis	Seasonal Help - PD	Parks Recreation Services	7/16/2020**	8.09 PH
45	Paula Ribeiro	Seasonal Help - PD	Parks Recreation Services	7/31/2020	9.18 PH
46	Jonathon L. Shiota	Enterprise Services Specialist	Information Technology	8/14/2020	29.92 PH
47	Vaughn J. Stevens	Seasonal Help - PD	Parks Recreation Services	8/5/2020	11.41 PH
48	Rita A. Surrick	Registered Nurse	NM Registered Nurses	8/12/2020	33.14 PH
49	Kristi J. Thomer	Caseworker	NM Social Works Services	8/25/2020	34.74 PH
50	Alison M. Thompson	Activities Assistant - PD	NM Activities	8/18/2020**	14.36 PH
51	Amaris Villanueva	Social Worker I	Children and Youth	9/1/2020	28.90 PH
52	Zena M. Wise	Registered Nurse - Pool	NM Nursing Pool	8/25/2020	39.26 PH

\*Estimated Date \*\*Never Started \*\*\*Agreement \*\*\*\*Reinstatement

CORRECTION								
	REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION
53	4383 TO 4225	Tyler Hodder	General Service - PD	General Services	00	30.0	8/17/2020	11.50 PH
54	N/A	Heather McMullin	Data - Database Administrator TO Manager Application System Development	Information Technology	00	40.0	7/20/2020	41.17 PH TO 93,636.00 PA
55	N/A	Alan C. Simpson	Manager Application System Development TO Software Systems Specialist	Information Technology	46	40.0	7/20/2020	93,636.00 PA TO 37.66 PH
56	4385	Austin Soldano	Assistant County Solicitor	Solicitor TO Law Department	00	40.0	8/24/2020	89,793.00 PA

## BOARD APPOINTMENTS

Commissioner Harvie introduced Dr. Umar Farooq, chair of the newly formed New Americans Advisory Commission. Dr. Farooq thanked the commissioners for their confidence in him and said he was honored and humbled to accept the position. Dr. Farooq shared some information about himself and the mission of the commission. Commissioner Harvie said a few words about the makeup of the commission and their efforts to find representatives from the diverse immigrant communities that live here in Bucks County.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

### New Americans Advisory Commission (4 year term)

Dr. Umar Farooq, chair	new appointment	term expires 1/2/24
Eugene Potakh	new appointment	term expires 1/2/24
Patrice Tisdale, Esq.	new appointment	term expires 1/2/24
Duke Wu	new appointment	term expires 1/2/24
Stephanie A.G. Ferrandez, Esq.	new appointment	term expires 1/2/24
Lois Heist	new appointment	term expires 1/2/24
Razin Karu	new appointment	term expires 1/2/24
Stephen Seufert (Commissioner's representative)	new appointment	term expires 1/2/24

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following appointment was approved:

### SEPTA Board (5 year term)

John Cordisco	new appointment	term expires 1/2/25
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Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

### Drug & Alcohol Commission (3 year term)

Samantha Barrios	reappointment	term expires 8/1/23
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### Juvenile Detention Center Board of Managers (3 year term)

Steven M. Jones	reappointment	term expires 7/5/23
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### Mental Health/Developmental Programs Advisory Board (3 year term)

Dr. Sarah Arva Grosik	reappointment	term expires 8/1/23
Robert Frank	reappointment	term expires 8/1/23

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

### Parks & Recreation Board (5 year term)

Thomas Marino	new appointment	term expires 1/2/25
Kristin Winters	new appointment	term expires 1/2/25

## OTHER CIVICS

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Other Civics contribution was approved:

SCORE                      \$2,800

## CHIEF OPERATING OFFICER REPORT

Margie McKeivitt, Chief Operating Officer, reported on the following:

The commissioners just approved contracts for CARES funding totaling in excess of \$5 million. The next focus will be on locally sourced food for the nursing home and correctional facilities.

A correction from last meeting – Children & Youth has moved onto the 3<sup>rd</sup> floor of the Administration Building, not the 4<sup>th</sup> floor as indicated at the last meeting. Welcome to Human Resources who moved into the building yesterday on the 2<sup>nd</sup> floor. Consumer Protection will soon be joining them on the 2<sup>nd</sup> floor.

Coming soon will be an update to the county comprehensive plan, which is done every ten years. Issues like transportation and housing will be considered to plan for the next ten years. This year, a market research statistical analysis of county residents will be conducted to obtain resident feedback.

## SOLICITOR REPORT

Solicitor Joe Khan reported that the timeline for collection of census data has been reduced from eighty-one to fifty-two days. This will make it even more difficult to obtain counts for the hard-to-reach populations, such as immigrants, non-English speakers, and ethnic and racial minorities. Mr. Khan advised that a group of West Coast plaintiffs brought a federal lawsuit last week in an effort to get the former timeline reinstated to allow for a more accurate census. He announced that Bucks County led a coalition of three southeastern Pennsylvania counties to sign on to an amicus brief filed yesterday by the Santa Clara County Attorney's Office. This brief, which cites Bucks County's Health Department's reliance on census data to conduct contact tracing, provides additional analysis to assist the federal court in resolving this case.

Mr. Khan introduced the Hon. Jordan B. Yeager, advising that the county has recently hired its first full-time Assistant County Solicitors. Mr. Khan welcomed Assistant County Solicitor Amy Fitzpatrick and her family, and shared some of her personal and professional background. Judge Yeager then administered the Oath of Office to Ms. Fitzpatrick. Mr. Khan then welcomed Assistant County Solicitor Austin Soldano and his family, sharing his background before Mr. Soldano also took his Oath of Office. Judge Yeager acknowledged President Judge Wallace Bateman and Court Administrator Stephen Heckman, who were present for the ceremony, and addressed the two new Assistant County Solicitors as well as the guests in attendance.

## COMMISSIONER COMMENTS

Referencing the 2020 Census, Commissioner Harvie reported that Bucks County still has the highest response rate in the Commonwealth. He advised that census workers will be knocking on doors, especially for those who have already responded. The commissioner stressed the importance of making sure everyone is represented properly so the county receives its fair share of state and federal funds for things like roads, schools, and senior centers.

Commissioner Harvie announced the launch of the 2<sup>nd</sup> round of Bucks Back to Work small business grants. A webinar for businesses will be held on September 9<sup>th</sup> at 3 pm, and applications go live on September 14<sup>th</sup>. The commissioner advised that they have adapted the application process based on feedback received after the 1<sup>st</sup> round. Businesses that were not selected in the 1<sup>st</sup> round are eligible to apply again. The grant program is open to all businesses with up to \$2 million in annual gross revenue and less than 49 employees.

Advising that today is the 75<sup>th</sup> anniversary of the end of World War II, Commissioner Harvie spoke about the worst war in human history and asked that everyone remember the sacrifices made by the greatest generation.

Commissioner DiGirolamo spoke about National Drug and Alcohol Recovery Month, stressing the need for proper treatment, and said to also remember all those who did not recover. Speaking about the opioid epidemic, the commissioner said that the drug companies and distributors need to be held accountable.

Commissioner Marseglia advised that this has been one of her favorite meetings, honoring police officers, and celebrating Bucks County history and diversity.

## PUBLIC COMMENT

Regarding the opioid epidemic, Dr. Farooq, a Bensalem resident, shared his perspective based on his experience in his practice, and in his dealings with nursing homes and hospitals.

ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, September 16, 2020, at 10:00 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: September 16, 2020

BUCKS COUNTY COMMISSIONERS

BY:

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Diane M. Ellis-Marseglia  
*Commissioner, Chair*

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Robert J. Harvie, Jr.  
*Commissioner, Vice-Chair*

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Gene DiGirolamo  
*Commissioner*

ATTEST:

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Gail Humphrey, *Chief Clerk*