

BUCKS COUNTY COMMISSIONERS

August 12, 2020

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Commissioner Ellis-Marseglia welcomed everyone to the meeting and Brian Munroe, Clerk of Courts, led the Pledge of Allegiance.

INTRODUCTIONS

Commissioner Marseglia invited those county row officers who were present to introduce themselves. They were: Brian Munroe, Clerk of Courts; Meredith Buck, Coroner; Matthew Weintraub, District Attorney; Linda Bobrin, Register of Wills; and Kristian Ballerini, Treasurer.

PROCLAMATIONS

The Commissioners proclaimed August 20, 2020 as “Not on My Watch Day,” declaring that the tragedy of child sexual abuse will not be tolerated in any way on their watch. Accepting the proclamation on behalf of NOVA was Grace Wheeler, County Coordinator for the Safe and Healthy Communities Initiative.

PUBLIC COMMENT – Agenda Items

Public comment on Agenda Items was received from members of the public in person and via e-mail.

Commissioner Harvie and Purchasing Director Maureen McIlvaine both responded to questions from Andy Warren, former commissioner from Middletown Township, regarding agenda items 9a & b.

Bucks County Solicitor Joe Khan read emails received from Chanel Bermudez of Lower Southampton Township and Vincent Montoya of Bristol Township. The subject line of each e-mail purported to pertain to items on the agenda, but upon review these questions did not directly relate to specific agenda items. Nonetheless, Mr. Khan erred on the side of including these comments and read them in their entirety. The commissioners responded to these inquiries on topics primarily related to the mental health court and COVID-19 in the correctional facilities.

Mr. Khan advised that an additional email was received regarding agenda item 26a. It was agreed that this be addressed during the agenda review portion of the meeting.

CONSENT AGENDA

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following items on the consent agenda were approved:

- A. Minutes from the July 15, 2020 regular meeting
- B. Resolutions

1. AREA AGENCY ON AGING	a. Law Office of Karen M. Quinn Bristol, PA	Approve contract extension to provide legal services. 7/1/20 – 12/31/20	\$100/hour* (County 0%)
	b. Senior Care Centers of PA, Inc. d/b/a Active Day Inc. Trevose, PA	Approve contract increase and extension to provide adult day services for seniors. 7/1/20 – 6/30/21	\$50,000** (County 0%)
2. BEHAVIORAL HEALTH	a. Gaudenzia, Inc. Norristown, PA	Revise prior agenda description to “approve contract to fund renovations at Gaudenzia, Inc. Lower Bucks Drug and Alcohol rehabilitation treatment facility”. 1/1/20 – 12/31/20	\$200,000** (County 0%)
	b. Milliman, Inc. Wayne, PA	Approve contract to provide actuarial services. 7/1/20 – 6/30/21	\$50,000** (County 0%)
3. CHILDREN & YOUTH	a. Adelphoi Village, Inc. Latrobe, PA	Approve contract to provide placement and various services for children. 7/1/20 – 6/30/21	\$2,100,000** (County 32%)
	b. Bethany Christian Services of the Greater Delaware Valley Jenkintown, PA	Approve contract increase to provide foster care services. 7/1/18 – 6/30/20	\$4,000** (County 13%)

c.	Bucks County Opportunity Council Doylestown, PA	Approve contract decrease to provide bridge and transitional housing services. 7/1/19 – 6/30/20	(\$40,000)	
d.	Diakon Child, Family, and Community Ministries Topton, PA	Approve contract increase to provide foster care services. 7/1/18 – 6/30/20	\$69,000** (County 20%)	
e.	Edison Court, Inc. Doylestown, PA	Approve contract to provide residential, case management, and therapy services. 7/1/20 – 6/30/22	\$3,300,000** (County 19%)	
f.	Family Care for Children and Youth, Inc. Milton, PA	Approve contract to provide foster care services. 7/1/19 – 6/30/21	\$52,000** (County 20%)	
g.	Haven Adoptions, Inc. Ambler, PA	Approve contract increase to provide foster care services. 7/1/18 – 6/30/20	\$46,000** (County 17%)	
h.	Karen Kreller Plumsteadville, PA	Approve contract to facilitate the Truancy Reduction and Curfew for Kids (TRACK) program. 7/1/20 – 6/30/22	\$32,004** (County 15%)	
i.	K/S Consultants, Inc. Warrington, PA	Approve contract decrease for the Truancy Prevention program. 7/1/18 – 6/30/20	(\$10,000)	
j.	K/S Consultants, Inc. Warrington, PA	Approve contract increase to provide intensive in-home therapy program. 7/1/18 – 6/30/20	\$10,000** (County 12%)	
k.	Network of Victim Assistance, Inc. Jamison, PA	Approve contract increase to provide counseling and support services to victims of abuse. 7/1/19 – 6/30/20	\$35,000** (County 20%)	
l.	Scantek, Inc. Willow Grove, PA	Approve contract to digitally scan, archive, and securely destroy files. 8/1/20 – 12/31/20	\$84,026** (County 20%)	
m.	The Children’s Aid Society of Franklin County Chambersburg, PA	Approve contract to provide residential, shelter, and foster care services to dependent children. 7/1/19 – 6/30/21	\$50,000** (County 10%)	
n.	University of Pittsburgh Pittsburgh, PA	Approve contract between Allyson Elizabeth Kleimenhagen and the University of Pittsburgh for Child Welfare Education program. 5/18/20 – Graduation		
o.	Valley Youth House Committee, Inc. Bethlehem, PA	Approve contract decrease to provide Kids First Community Program. 7/1/19 – 6/30/20	(\$40,000)	
p.	Woods Services Langhorne, PA	Approve contract to provide residential and counseling services. 7/1/19 - 6/30/21	\$354,000** (County 33%)	
4. CORRECTIONS	a.	Anthony Lewis Philadelphia, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/20 – 6/30/21	\$46,800** (County 0%)
	b.	Bucks County Drug & Alcohol Commission Doylestown, PA	Approve reimbursement to Inmate Welfare Fund for therapeutic consultant expenses. 7/1/20 – 6/30/21	\$95,000 (Revenue)
	c.	Bucks County Drug & Alcohol Commission Doylestown, PA	Approve contract to continue HEART program. 7/1/20 – 6/30/21	\$80,000** (County 25%)
	d.	Bucks County Drug & Alcohol Commission Doylestown, PA	Approve contract to provide one employee to service the Vivitrol Medication Assisted Treatment (MAT) Program. 7/1/20 – 6/30/21	\$79,000** (County 0%)

	e. Helen Leatherman Sellersville, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/20 – 6/30/21	\$12,480** (County 0%)
	f. Keefe Commissary Network Edison, NJ	Approve contract extension to provide commissary services for inmates. 7/29/20 – 7/28/21	40% of all purchases (Revenue)
	g. Sonia Horwitz Newtown, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/20 – 6/30/21	\$37,440** (County 0%)
5. COURTS	a. Judicial Systems, Inc. Tyler, TX	Approve contract to replace jury software system. (Subject to final approval by county solicitor)	\$176,266** (County 100%)
6. DOMESTIC RELATIONS	a. Pennsylvania Department of Human Services, Bureau of Child Support Enforcement Harrisburg, PA	Approve Commissioners signature authorization for the Title IV-D Cooperative Agreement for reimbursement and incentive earnings. 10/1/20 – 9/30/25	\$32,000,000 (Revenue)
	b. Bucks County Security Department`	Approve cooperative agreement. 10/1/20 – 9/30/25	
	c. Bucks County Sheriff's Department	Approve cooperative agreement. 10/1/20 – 9/30/25	
7. EMERGENCY MANAGEMENT	a. Pennsylvania Emergency Management Agency Harrisburg, PA	Approve Radiological Emergency Response (Act 147) grant. 7/1/20 – 6/30/21	\$31,470 (Revenue)
	b. Polymershapes Trevose, PA	Approve contract to purchase PPE supplies for COVID-19 pandemic. 7/1/20 – 7/31/20	\$688,450* (County 0%)
	c. Safeware, Inc. Lanham, MD	Approve contract to purchase PPE supplies for COVID-19 pandemic. 7/1/20 – 7/31/20	\$81,176* (County 0%)
	d. Thrombolex	Approve contract to purchase PPE supplies for COVID-19 pandemic. 9/1/20 – 12/31/20 (Subject to final approval by county solicitor)	\$275,000* (County 0%)
	e. WB Mason Brockton, MA	Approve contract to purchase PPE supplies for COVID-19 pandemic. 7/1/20 – 7/31/20	\$55,290* (County 0%)
8. FINANCE	a. MAXIMUS Consulting Services, Inc. Harrisburg, PA	Approve contract to provide central services cost allocation plan. 7/1/20 – 6/30/23	\$45,900 (County 100%)
	b. Wright National Flood Insurance Company St. Petersburg, FL	Approve annual Flood Insurance Policy. 9/4/20 – 9/15/21	\$21,627 (County 100%)
9. GENERAL SERVICES	a. CMG of Easton Easton, PA	Approve contract increase for fire protection contractor for Phase 2B & 3 of 55 East Court Street renovations.	\$95,052.95 (County 100%)
	b. CMG of Easton Easton, PA	Approve contract increase for fire protection contractor for Phase 2B & 3 of 55 East Court Street renovations.	\$16,558.27 (County 100%)
	c. Dewberry Architects, Inc. Fairfax, VA	Approve contract increase to accommodate the Board of Elections mail sorter modifications for Phase 3 of administration building rehabilitation project due to COVID-19 pandemic.	\$11,424** (County 0%)
	d. Kencor, Inc. West Chester, PA	Approve contract increase for elevator maintenance and repair services.	\$13,058.50** (County 100%)

	e.	New Britain Township Chalfont, PA	Approve increase to Memorandum of Understanding for reimbursement of bridge work. 4/15/20 – 12/31/20	\$25,655.97** (County 100%)		
	f.	Robert E. Little Inc. Hatboro, PA	Approve purchase of tractor equipment and parts. 1/1/20 – 12/31/20	\$28,500** (County 100%)		
	g.	Verizon Pennsylvania LLC, Right of Way Department New Castle, PA	Approve easement to grant access to establish fiber optic connectivity for fire alarm system at county property located at 7203 New Falls Road in Levittown.			
10.		HEALTH DEPARTMENT	a.	Council of Spanish Speaking Organizations, Inc. (“Concilio”) Philadelphia, PA	Approve contract to hire temporary staff to assist with COVID-19 contact tracing and investigations. 8/12/20 – Open	\$885,000* (County 0%)
11.		HOUSING & COMMUNITY DEVELOPMENT	a.	BARC Developmental Services Holicong, PA	Approve release of county mortgage recorded in 1997 for property on Pueblo Road in New Britain Township.	
	b.	Habitat for Humanity of Bucks County Chalfont, PA	Approve funding for Community Land Trust (CLT) feasibility assessment and business plan. 8/12/20 – 8/11/22	\$62,750** (County 0%)		
12.		HUMAN SERVICES	a.	Pennsylvania Department of Drug and Alcohol Programs Harrisburg, PA	Approve contract for Single County Authority designation and financing of alcohol and drug prevention, intervention and treatment services. 7/1/20 – 6/30/25	\$17,109,484 (Revenue)
	b.	Pennsylvania Department of Human Services Harrisburg, PA	Approve Human Services Block Grant Plan submission. 7/1/20 – 6/30/21	\$32,040,627 (Revenue)		
13.		INFORMATION TECHNOLOGY	a.	RELX Inc. d/b/a Lexis Nexis New York, NY	Approve contract to provide access for legal research. 8/3/20 – 6/30/25	\$124,086** (County 100%)
14.		JUVENILE PROBATION	a.	Affinity Psychological Services d/b/a PA Forensic Associates Reading, PA	Approve contract to provide highly specialized foster care for at-risk children. 7/1/19 – 6/30/21	\$85,000** (County 10%)
	b.	Community Commitment, Inc. Doylestown, PA	Approve contract increase to provide intensive in-home counseling for juveniles. 7/1/19 – 6/30/20	\$100,000** (County 9%)		
	c.	Pennsylvania Commission on Crime and Delinquency Harrisburg, PA	Approve grant application and subsequent award documents for the PCCD Victims of Juvenile Offenders grant. 1/1/21 – 12/31/22	\$254,422 (Revenue)		
15.		LAW DEPARTMENT	a.	Offit Kurman Philadelphia, PA	Expand scope of legal services to include insurance coverage matters 8/12/20 – Open	\$350/hour** + expenses (County 100%)
16.		MH/DP	a.	CareLink Community Support Services Media, PA	Approve contract to provide maximum supervision residential rehabilitation service. 7/1/20 – 6/30/21	\$101,455** (County 3.9%)
	b.	Child & Family Focus, Inc. Valley Forge, PA	Approve contract to provide respite services to youth with mental health diagnoses. 7/1/20 – 6/30/21	\$339,451** (County 0.1%)		
	c.	Elizabeth Gorski, LSW Doylestown, PA	Approve contract to provide consulting for mental health residential services. 7/1/20 – 6/30/21	\$25,000** (County 3.9%)		
	d.	NetSmart Technologies, Inc. Overland Park, KS	Approve contract increase and extension for software maintenance and support for the myAvatar systems. 7/1/20 – 6/30/21	\$146,531.93 (County 3.9%)		

	e.	NetSmart Technologies, Inc. Overland Park, KS	Approve contract increase and extension for software maintenance and support for the MS Dynamics product. 7/1/20 – 6/30/21	\$15,314.01 (County 3.9%)
	f.	PMHCC, Inc. Philadelphia, PA	Approve contract to provide funding to support the Southeast Regional Mental Health Office. 7/1/20 – 6/30/21	\$91,539** (County 3.9%)
17. NESHAMINY MANOR	a.	National Health Rehabilitation LLC Edgewater, NJ	Approve contract to provide therapy services for residents. 8/1/20 – 7/31/21	
18. PROTHONOTARY	a.	Paperless Solutions, Inc. Bensalem, PA	Approve contract increase to scan and index additional cases into existing system. 10/1/19 – 9/30/22	\$12,250** (County 0%)
19. PUBLIC DEFENDER	a.	Allan M. Tepper, J.D. Psy.D. Philadelphia, PA	Approve contract to provide forensic and psychological services. 1/1/20 – 12/31/20	\$60,000** (County 100%)
	b.	Bucks County Court Reporters, LLC Bensalem, PA	Approve contract to provide court stenographic services. 1/1/20 – 12/31/20	\$60,000** (County 100%)
20. VOTING MACHINES	a.	Matheson Transfer Company Forty Fort, PA	Approve contract increase to provide payment for hauling of voting machines for the March 17, 2020 Special Election.	\$2,184.57 (County 100%)
21. WORKFORCE & ECONOMIC DEVELOPMENT	a.	Form Assembly Bloomington, IN	Approve contract to build and monitor on-line form to manage the second round of Bucks Back to Work grants in response to the COVID-19 pandemic. 8/12/20 – 2/12/21	\$20,054.72** (County 0%)
	b.	Pennsylvania Department of Human Services Harrisburg, PA	Approve contract to provide grant services for the Employment, Advancement, and Retention Network (EARN) program. 7/1/20 – 6/30/23	\$1,735,506 (Revenue)
22. YOUTH CENTER	a.	County of Luzerne Wilkes Barre, PA	Approve contract to provide temporary housing for detention of out-of-county juveniles. 1/1/20 – 12/31/20	\$350/day* /resident (Revenue)
<b><u>REGULAR AGENDA</u></b>				
23. BOARD OF ELECTIONS	a.	Clear Ballot Group Inc. Boston, MA	Approve purchase of two on-demand ballot printers needed due to COVID-19 pandemic.	\$37,200 (County 0%)
	b.	Clear Ballot Group Inc. Boston, MA	Approve purchase of six high speed ballot scanners needed due to COVID-19 pandemic.	\$295,328 (County 0%)
	c.	OPEX Corporation Moorestown, NJ	Approve purchase of four rapid extraction desks for mail opening needed due to COVID-19 pandemic.	\$135,150* (County 0%)
24. COMMISSIONERS	a.		Approve resolution extending the Declaration of Disaster Emergency of March 13, 2020 relative to a pandemic outbreak through September 3, 2020.	
25. HUMAN RESOURCES	a.		Approve increase of medical contribution rate for non-union county and court employees. Effective 1/1/21	0.25% of base salary
26. TAX CLAIM BUREAU	a.	Rudolph Clarke, LLC Trevose, PA	Authorize Tax Claim Bureau to collect delinquent taxes under Real Estate Tax Sale Law (RETSL) and PA Municipal Claims and Tax Lien Act (MCTLA), appoint attorney for such collections, and set related attorney fees at 1% of the total delinquent tax revenue collected under RETSL and MCTLA. 1/1/21 – Open	5% of delinquent tax amount (Revenue)

27. WORKFORCE & ECONOMIC DEVELOPMENT	a. Visit Bucks County Bensalem, PA	Approve allocation of COVID -19 stimulus funds to help increase and revive local tourism, support local businesses, and attract external businesses to the county. 7/1/20 – 3/31/21 (Subject to final approval by county solicitor)	\$3,726,716** (County 0%)
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\*Unit Cost/Estimated for operational purposes only.      \*\* Unit Cost/Not to Exceed

Items 23a, b & c – Chief Clerk Gail Humphrey provided detailed information on the items being requested in preparation for the upcoming election.

Item 26a – Mr. Khan read an email received on this agenda item from Michael Brady of Bensalem Township. Michael Clark, solicitor for the Tax Claim Bureau, provided an extensive explanation of this proposed resolution to combine two tax laws for a more efficient method of collecting delinquent taxes. Mr. Clark responded to questions from both Commissioner DiGirolamo and Commissioner Harvie.

Item 27a - Paul Bencivengo, President and COO of Visit Bucks County, thanked the commissioners for their support and spoke about on behalf of the hospitality industry in Bucks County. In response to Commissioner Harvie’s suggestion, Mr. Bencivengo provided an overview of their proposed media campaign, which will be funded by the COVID-19 stimulus funds. Commissioner Harvie responded to Commissioner DiGirolamo’s inquiry regarding the time frame for using the funds.

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the above Resolutions from the regular agenda were approved by the Bucks County Board of Commissioners.

**BUDGET ADJUSTMENTS**

David Boscola, Finance Director, provided additional clarification on the following budget adjustments:

**2019 BUDGET ADJUSTMENTS**

**Agenda Description  
August 12, 2020**

**BUDGET ADJUSTMENTS - Adjust Operating Budget to cover additional expenditures**

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #74	Self Insurance	7,000,000
Total Adjustment to General Fund Balance		(7,000,000)

**2020 BUDGET ADJUSTMENTS**

**Agenda Description  
August 12, 2020**

**BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures**

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #6	Insurance	75,000
	General Fund	(75,000)
Adjustment #7	Liquid Fuels	250,500
	Liquid Fuels (Revenue)	(250,500)
Total Adjustment to General Fund Balance		-

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the above Budget Adjustments were approved.

**PERSONNEL**

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST								
August 12, 2020								
As recommended by the Department of Human Resources								
Item numbers 1 through 90								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	4338	Alexander Arjona	Seasonal Help - PD	Parks Recreation Services	00	40.0	7/31/2020	8.09 PH
2	4330	Ronald Baptisme	Nursing Assistant	NM Nursing Assistants	03	40.0	8/18/2020	20.78 PH
3	4330	Esther Bell	Nursing Assistant	NM Nursing Assistants	03	40.0	8/18/2020	20.78 PH
4	4350	Lynn A. Brauns	Seasonal Help - PD	Parks Recreation Services	00	40.0	8/15/2020	15.00 PH
5	N/A	Michele F. Carney	Assistant Project Administrator - Training PD	Housing & Community Development	00	40.0	8/3/2020	24.04 PH
6	4325	Mimose Damus	LP N	NM Licensed Practical Nurses	33	40.0	8/18/2020	29.31 PH
7	4205	Joel C. Dupont	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
8	4419	Louis Emanuele	Drug & Alcohol Supervisor	Main Jail	00	40.0	8/17/2020	79,327.00 PA
9	4452	Brittany Emswiler	Project Administrator, Data & Performance	Housing & Community Development	00	40.0	8/17/2020	55,000.00 PA
10	4330	Joseph R. FanFan	Nursing Assistant	NM Nursing Assistants	03	40.0	8/18/2020	20.78 PH
11	4328	Ethan M. Fleming	Food Service Attendant - PD	NM Dietary Services	03	12.0	8/15/2020	13.27 PH
12	4205	Nicholas M. Froelick	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
13	4398	John W. Geib	Deputy Director Emergency Communication	911 Emergency Response	00	40.0	8/17/2020	91,000.00 PA
14	4205	Tyler J. Giberson	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
15	4205	Kelly A. Gray	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
16	4436	Carl F. Herr	Grounds Level III	General Services	02	40.0	8/17/2020	21.23 PH
17	4383	Tyler C. Hodder	General Service - PD	General Services	00	30.0	8/17/2020	11.50 PH
18	4332	Hadifa A. Johnson	Nursing Assistant - Pool	NM Nursing Pool	30	14.0	8/18/2020	21.42 PH
19	4205	Peter Kearney	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
20	4325	Brittney Lewis	LP N	NM Licensed Practical Nurses	33	40.0	8/18/2020	29.31 PH
21	4205	Jason P. Mc Candless	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
22	4205	Michael A. McMullin	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
23	4205	Christopher J. O'Donnell	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
24	4331	Melissa A. Prempeh	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	9/15/2020	20.37 PH
25	4374	John M. Regula	Chief Information Officer	Information Technology	11	40.0	8/24/2020	120,000.00 PA
26	4205	Peter Rekowski	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
27	4287	Thomas Rogers	Technical Specialist	Information Technology	00	40.0	8/17/2020	25.48 PH
28	4399	Stephen J. Sanocki	Roving Ranger	Park Rangers	51	40.0	8/29/2020	23.44 PH
29	4328	Fabjola H. Sinani	Food Service Attendant - PD	NM Dietary Services	03	12.0	8/15/2020	13.27 PH
30	4205	Don Thomas	Corrections Officer	Main Jail	01	40.0	9/14/2020	22.14 PH
31	4329	Alison M. Thompson	Activities Assistant - PD	NM Activities	03	12.0	8/18/2020	14.36 PH
32	4399	Tiffany Winik	Resident Ranger	Park Rangers	51	40.0	8/29/2020	23.44 PH
33	4338	Avery C. Wunder	Seasonal Help - PD	Parks Recreation Services	00	40.0	7/16/2020	8.25 PH
REHIRE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
N/A	John D. Chesko	Grounds Level III	General Services	02	40.0	8/15/2020	21.23 PH	
Separation Date: 8/23/2012								
4425	Laureen G. Gallagher	Finance Manager - PD	NM Business Office	00	32.0	6/15/2020	49.31 PH	
Separation Date: 6/12/2020								
N/A	Jacqueline C. Hoover	Program Assistant - PD	Parks Historical Properties	00	9.0	8/1/2020	13.57 PH	
Separation Date: 3/23/2020								
4385	Austin J. Soldano	Assistant County Solicitor	Solicitor	00	40.0	8/24/2020	89,793.00 PA	
Separation Date: 2/11/2019								
PER DIEM TO PERMANENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
N/A	Nertila Jaho	Receptionist-Clerical - PD TO Receptionist-Clerical	NM Business Office	03	12.0 TO 40.0	8/15/2020	13.24 PH TO 20.78 PH	
4462	Gaëlle Jean Francois	Food Service Attendant - PD TO Food Service Attendant	NM Dietary Services	03	24.0 TO 40.0	8/15/2020	19.18 PH	
4462	Denada Tafaj	Food Service Attendant - PD TO Food Service Attendant	NM Dietary Services	03	24.0 TO 40.0	8/15/2020	19.18 PH	
POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
N/A	Patricia M. Ebinger	Dispatcher I TO QA Specialist	911 Emergency Response	03 TO 00	40.0	8/15/2020	27.81 PH TO 31.39 PH	
4434	Daniel J. Frazer	Custodian TO Maintenance	General Services	02	40.0	8/17/2020	23.27 PH	
N/A	Agata A. Gielarowicz	LP N - Pool TO Registered Nurse - Pool	NM Nursing Pool	31 TO 60	14.0	8/15/2020	30.91 PH TO 37.74 PH	
N/A	Jacquelyn M. Gill	Sergeant Corrections TO Lieutenant Corrections	Main Jail	81 TO 00	40.0	8/15/2020	34.64 PH TO 38.79 PH	
N/A	Daniel K. Gump	Dispatcher I TO Dispatcher III	911 Emergency Response	03 TO 45	40.0	8/15/2020	27.81 PH TO 28.05 PH	
4447	Walter J. Hartranft	Dispatcher III TO Squad Coordinator	911 Emergency Response	45 TO 00	40.0	8/15/2020	36.65 PH TO 37.36 PH	
N/A	Mark Allen Jackowski	Senior Appraiser I TO Chief Appraiser	Board of Assessment	46 TO 00	40.0	8/15/2020	34.74 PH TO 92,345.00 PA	
4439	Lawrence J. Loose	EMS Quality Assurance Coordinator TO Director Emergency Health Services	Emergency Medical Health	00	40.0	8/17/2020	28.56 PH TO 73,962.00 PA	
4420	James H. Nottingham	Lieutenant Corrections TO Captain of Security	Main Jail	00	40.0	8/15/2020	41.49 PH TO 47.29 PH	
4417	Kristie L. Pugh	QA Specialist TO QA Coordinator	911 Emergency Response	00	40.0	8/15/2020	31.39 PH TO 35.10 PH	
4442	Katherine E. Sherron	Clerk Stenographer - PD TO Legal Secretary I - PD	Public Defender	03	30.0	8/17/2020	20.07 PH TO 21.97 PH	
TRANSFER								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
4461	Peggy A. Sarabia	Nursing Assistant TO Laundry Aide	NM Nursing Assistant TO General Services	03 TO 02	40.0	8/17/2020	21.20 PH TO 21.22 PH	
SALARY ADJUSTMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
N/A	Christopher M. Brown	Lieutenant Corrections	Main Jail	00	40.0	8/15/2020	38.79 PH TO 41.49 PH	
N/A	Melissa W. Cotton	ERP Analyst	ERP	00	40.0	8/17/2020	33.70 PH TO 34.42 PH	
N/A	Anthony P. DiSandro	Investigator	Main Jail	00	40.0	8/15/2020	32.61 PH TO 33.92 PH	
N/A	Michael J. Gallagher	Deputy Chief Information Officer	Information Technology	00	40.0	8/17/2020	92,596.00 PA TO 105,000.00 PA	
N/A	Nick Lee Minasian	Lieutenant Corrections	Main Jail	00	40.0	8/15/2020	41.49 PH TO 44.23 PH	
N/A	Danny Onisick	Investigator	Main Jail	00	40.0	8/15/2020	31.97 PH TO 33.92 PH	
N/A	Sara E. Peranteau	ERP Manager	ERP	11	40.0	8/17/2020	87,078.00 PA TO 89,578.00 PA	

START OUT OF CLASS/TEMP ASSIGNMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
60	N/A	Lawrence J. Loose	EMS Quality Assurance Coordinator TO Director Emergency Health	Emergency Medical Health	11	40.0	7/6/2020	28.56 PH TO 32.78 PH
61	N/A	Patricia A. Rittenhouse	Appraiser III TO Senior Appraiser	Board of Assessments	46 TO 44	40.0	7/7/2020	33.31 PH TO 34.78 PH
END OUT OF CLASS/TEMP ASSIGNMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
62	N/A	Lawrence J. Loose	EMS Quality Assurance Coordinator TO Director Emergency Health	Emergency Medical Health	11	40.0	8/16/2020	28.56 PH TO 32.78 PH
63	N/A	Patricia A. Rittenhouse	Senior Appraiser TO Appraiser III	Board of Assessments	44 TO 46	40.0	7/5/2020	34.78 PH TO 33.31 PH
SEPARATION								
NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE		COMPENSATION			
64	Barry R. Bouc	Staffing Coordinator	NM Administration	8/2/2020		22.86 PH		
65	Mark R. Buetzow	Corrections Officer	Main Jail	7/22/2020		28.79 PH		
66	Julia D. Cieniuch	Seasonal Help - PD	Parks Recreation Services	7/25/2020		9.36 PH		
67	Mitchell E. Davis	Resident Ranger	Park Rangers	8/7/2020		35.13 PH		
68	Patricia T. Davis	Unit Manager	NM Administration	9/1/2020		41.85 PH		
69	Erica P. Desai	L P N - Pool	NM Nursing Pool	7/27/2020		30.91 PH		
70	Allie Faunce	Seasonal Help	Parks Recreation Services	7/16/2020**		8.25 PH		
71	Casey J. Fenstermacher	Food Service Attendant - PD	NM Dietary Services	8/10/2020		13.54 PH		
72	Jason T. Hankins	Seasonal Help - PD	Parks Recreation Services	7/18/2020		8.25 PH		
73	Jo Ellen Jones	Activities Assistant - PD	NM Activities	7/17/2020		14.36 PH		
74	Lauren H. Kearns	Social Worker I	Children and Youth	8/7/2020		36.18 PH		
75	Matthew C. Koonce	Seasonal Help - PD	Parks Recreation Services	7/24/2020		8.42 PH		
76	Rachel H. Kupperman	Dispatcher I	911 Emergency Response	8/5/2020		27.81 PH		
77	Elijah K. Landsmark	Seasonal Help - PD	Parks Recreation Services	7/18/2020		8.54 PH		
78	Kevin C. Lockett	Corrections Officer	Main Jail	8/5/2020		28.79 PH		
79	Kelly A. May	Nursing Assistant - Pool	NM Nursing Pool	7/16/2020		22.29 PH		
80	Richard A. Nagel Jr	Corrections Officer	Main Jail	7/19/2020		22.14 PH		
81	Mona Noel	Nursing Assistant	NM Nursing Assistants	7/30/2020		21.20 PH		
82	Brittany L. Stephens	Nursing Assistant - PD	NM Nursing Assistants	7/13/2020		20.37 PH		
83	Linda J. Stevenson	L P N	NM Licensed Practical Nurses	7/31/2020		30.18 PH		
84	John Valiant	Correctional Case Manager	Main Jail	9/11/2020		31.82 PH		
85	Kayleigh E. Weber	Dispatcher I	911 Emergency Response	7/16/2020		27.81 PH		
86	Yolanda M. Wynne	L P N - Pool	NM Nursing Pool	7/24/2020		30.91 PH		
*Estimated Date **Never Started ***Agreement ****Reinstatement								
CORRECTION								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
87	4340	Maria Bennett	Seasonal Help - PD	Parks and Recreation Services	00	40.0	7/2/2020 TO 7/20/2020	15.00 PH
88	N/A	Elizabeth A. Gates	Assistant to COO	Commissioners	00	40.0	7/20/2020	69,857.00 PA TO 69,867.00 PA
89	N/A	Priyank Patel	Data-Database Administrator	Information Technology	00	40.0	7/20/2020 TO 7/31/2020	32.93 PH
90	N/A	Fan Zhang	Data-Database Administrator	Information Technology	00	40.0	7/20/2020 TO 7/27/2020	32.93 PH
*Bucks County Supervisory Provisional COVID-19 Overtime Compensation Plan - Provisional overtime compensation for supervisory staff time worked on COVID-19 response efforts. Compensation will be provided to managers and exempt managers in various county departments ranging from \$3,000-\$7,500/per employee.								

## BOARD APPOINTMENTS

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the following appointments were approved:

### Bucks County Community College Board of Trustees (6 year term)

Abu Huda new appointment term expires 6/30/26

### Human Relations Council (3 year term)

Celia Sharp reappointment term expires 8/1/23  
Kristin Ballerini reappointment term expires 8/1/23

### Opportunity Council (3 year term)

Jacob Iampietro new appointment term expires 12/31/20  
(to finish remaining term of Tobias Bruhn)

### Redevelopment Authority (5 year term)

Ralph DiGiuseppe new appointment term expires 7/17/25

## OTHER CIVICS

None

## CHIEF OPERATING OFFICER REPORT

Margie McKeivitt, Chief Operating Officer, provided an update on the renovation of the Administration Building. She advised that Children & Youth have moved 240 employees into their new offices on the 4<sup>th</sup> floor, and she thanked staff from General Services and IT for their hard work with this move.

Ms. McKeivitt reported that the Board of Elections will require increased space due to the additional staff and equipment needed as a result of the COVID19 pandemic. To allow for this, Guardian Ad Litem has been moved to the 7<sup>th</sup> floor.

Chief Clerk Gail Humphrey spoke about the Board of Elections' need to significantly expand. She provided an explanation of the various changes in election law and the challenges they are facing with the upcoming election. Ms. Humphrey shared details regarding the additional equipment, staff, and training needed. Ms. McKeivitt urged anyone interested in working at the polls to call the Board of Elections at (215)348-6154.

Ms. McKeivitt reported on the recent Household Hazardous Waste collection event held at Bucks County Technical High School. 1,068 vehicles participated in this contactless drop off, which required pre-registration. The Planning Commission is currently working with the Pennsylvania Department of Environmental Protection to schedule additional events.

SOLICITOR REPORT

Referencing a public comment received about landlord tenant issues, Solicitor Joe Khan reminded everyone that the Department of Consumer Protection is a valuable resource. With the COVID-19 eviction moratorium set to expire this month, the department is busy fielding calls from both landlords and tenants, advising of rights and remedies, and offering mediation.

Mr. Khan announced the hiring of the first full time assistant solicitors in the Law Department. He welcomed Amy Fitzpatrick and Austin Soldano, and said they will take their oaths of office at the next commissioners' meeting.

COMMISSIONER COMMENTS

Commissioner Harvie shared some thoughts on the hybrid tax program that was just approved. He pointed out some things that tax revenue is used for like paying salaries of police and county workers, as well as all the social services programs that comprise two-thirds of the county budget. The commissioner noted that the Tax Claim Bureau will now be moving into the Treasurer's Office in order to better facilitate this new program.

Commissioner Harvie spoke about the tornado that hit Doylestown last week and the accompanying destruction it caused. He commended the Children's Village daycare center staff who acted heroically to protect the children when the tornado struck their building without warning. Commissioner Marseglia added that it was great to see the whole community working together to assist.

Commissioner DiGirolamo spoke about the upcoming election, emphasizing that they are determined and committed to make the election run as smoothly, safely, and securely as possible for everyone – whether one chooses to vote in-person or with an absentee/mail-in ballot. The commissioner also noted the need for changes to the law to allow for the counties to open the ballots early.

Commissioner DiGirolamo also commended the heroic efforts of the staff at the daycare center during the tornado.

PUBLIC COMMENT

Mr. Warren questioned the fees for the parking garage and suggested that there be politically neutral poll watchers at the polls on Election Day.

Regarding the 2020 Census, District Attorney Matt Weintraub inquired if Bucks County was still #1 in the state. Commissioner Harvie advised that they have not reported yet for the month but, as far as he knows, they still are.

ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, with the vote being 3-0, the meeting was adjourned.

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, September 2, 2020, at 10:00 a.m. in the Bucks County Commissioners' Meeting Room.

Approved: September 2, 2020

BUCKS COUNTY COMMISSIONERS

BY:

\_\_\_\_\_  
Diane M. Ellis-Marseglia  
*Commissioner, Chair*

\_\_\_\_\_  
Robert J. Harvie, Jr.  
*Commissioner, Vice-Chair*

\_\_\_\_\_  
Gene DiGirolamo  
*Commissioner*

ATTEST:

\_\_\_\_\_  
Gail Humphrey, *Chief Clerk*