

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING

SEPTEMBER 16, 2020

Commissioners' Meeting Room, Administration Building, 1st Floor, 55 East Court St., Doylestown, PA

- I. PLEDGE OF ALLEGIANCE
- II. WELCOME / INTRODUCTIONS
- III. BRIEF PUBLIC COMMENTS – Agenda Items
- IV. CONSENT AGENDA

- A. Approve minutes from the September 2, 2020 meeting
- B. Resolutions

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. Bensalem Senior Citizens Association Bensalem, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$228,875** (County 2%)
	b. Bristol Township Senior Citizens Center Bristol, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$202,424** (County 2%)
	c. Bucks County Association for Retired and Senior Citizens Trevose, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$496,065** (County 2%)
	d. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract to provide nutrition services to senior citizens. 7/1/20 – 6/30/21	\$11,929 (Revenue)
	e. Council Rock Senior Citizens Association Richboro, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$43,254** (County 2%)
	f. Eastern Upper Bucks Seniors, Inc. Ottsville, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$48,443** (County 2%)
	g. Falls Township Senior Citizens, Inc. Fairless Hills, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$197,333** (County 2%)
	h. Morrisville Senior Servicer Morrisville, PA	Approve contract increase to support senior center services. 7/1/19 – 6/30/20	\$7,554** (County 0%)

	i.	Morrisville Senior Servicenter Morrisville, PA	Approve contract to support senior center services. 7/1/20 – 6/30/23	\$157,401** (County 2%)
2. BH/DP	a.	Autism Cares Foundation Southampton, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$107,685** (County 0%)
	b.	Bucks County Suicide Prevention Task Force Doylestown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$5,000** (County 0%)
	c.	Easterseals of Southeastern Pennsylvania Philadelphia, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$14,030** (County 0%)
	d.	Growing Children With Challenges, Inc. Philadelphia, PA	Approve contract to provide early intervention services for children. 7/1/20 – 6/30/21	\$67,256** (County 10%)
	e.	Milestone Behavioral Health, LLC Yardley, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$9,571.06** (County 0%)
	f.	NAMI Bucks County, PA Warrington, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$35,852.37** (County 0%)
	g.	Quakertown House, Inc. Quakertown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$96,200** (County 0%)
	h.	The Melmark Home, Inc. Berwyn, Pa	Approve contract to provide residential services and community participation support. 7/1/20 – 6/30/21	\$161,286** (County 3.9%)
3. COMMISSIONERS	a.	Redevelopment Authority of the County of Bucks Bristol, PA	Approve submission of application and acceptance of grant for gaming money to support the Lower Bucks Public Safety Training Center. 1/1/21 – 12/31/21	
4. CORRECTIONS	a.	Bucks County Drug & Alcohol Commission, Inc. Doylestown, PA	Approve contract to provide Pre-Trial Program. 7/1/20 – 12/31/20	\$102,000** (County 100%)
5. EMERGENCY MANAGEMENT	a.		Approve CARES funding to reimburse municipalities for COVID-19 related expenses.	\$128,951.54 (County 0%)
	b.	Cintas Conshohocken, PA	Approve contract to purchase PPE supplies for COVID-19 pandemic. 8/1/20 – 8/31/20	\$143,925* (County 0%)

	c.	Tetra Tech, Inc. Blue Bell, PA	Approve contract to prepare a Pandemic After-Action report. 9/16/20 – completion	\$65,584.94* (County 0%)
	d.	US21 Fairfax, VA	Approve contract to purchase PPE supplies for COVID-19 pandemic. 8/1/20 – 8/31/20	\$53,475* (County 0%)
6.		FINANCE		
	a.	KMRD Partners, Inc. Warrington, PA	Approve contract for Neshaminy Manor patient trust bond. 9/19/20 - 9/19/23	\$7,200 (County 100%)
7.		GENERAL SERVICES		
	a.	Dewberry Architects Inc. Fairfax, VA	Approve contract increase to provide architectural and construction administration services for AV booth in Commissioners' Meeting Room due to COVID-19 pandemic.	\$12,285** (County 0%)
	b.	Ivyland Borough	Approve signature authority for Director of Operations to sign land development approval letter concerning waiver of the formal land development process, and grant approval for the expansion of the Emergency Management Emergency Operations Center (EOC), due to COVID-19 pandemic.	\$5,000 (County 0%)
	c.	New Britain Township Chalfont, PA	Approve correction to 4/15/20 agenda for reimbursement of bridge work.	\$224,587 (County 100%)
	d.	New Britain Township & Chalfont-New Britain Township Joint Sewage Authority	Approve extension of Release and Indemnity Agreement granting The Authority the right to enter the property to conduct work related to an extension of a sewer line through the property. 10/1/20 – 3/31/21	
	e.	NextGen Security, LLC Exton, PA	Approve contract to install card access and video surveillance at the Upper and Lower Bucks Government Services Centers due to COVID-19 pandemic.	\$97,855.50** (County 0%)
	f.	USA Architects, Planners & Interiors Designers, P.A. Easton, PA	Approve contract increase for design of video court at Correctional Facility due to COVID-19 pandemic.	\$64,507.50** (County 0%)
8.		HOUSING & COMMUNITY DEVELOPMENT		
	a.	A Woman's Place Doylestown, PA	Approve contract for 2020 Emergency Solutions Grant funding for shelter operations. 8/10/20 – 6/30/22	\$5,000 (County 0%)

	b. Bucks County Housing Group Warminster, PA	Approve contract for 2020 Emergency Solutions Grant funding for shelter operations. 8/10/20 – 6/30/22	\$25,000 (County 0%)
	c. Bucks County Opportunity Council Doylestown, PA	Approve contract for 2020 CDBG funding for operational support of the Bucks County Housing Link and diversion services. 7/1/20 – 6/30/21	\$84,333** (County 0%)
	d. Family Service Association of Bucks County Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 9/1/20 – 12/30/20	\$50,378** (County 0%)
	e. Family Service Association of Bucks County Langhorne, PA	Approve contract for 2020 Emergency Solutions Grant funding for personnel costs associated with shelter services. 8/10/20 – 6/30/22	\$74,000 (County 0%)
	f. PennDel Mental Health Center, Inc. Langhorne, PA	Approve contract for 2020 CDBG funding for exterior renovations of 1517 Durham Road facility. 9/1/20 – 8/31/21	\$150,000** (County 0%)
	g. PennDel Mental Health Center, Inc. Langhorne, PA	Approve contract for 2020 CDBG funding for parking lot repaving at 919 Durham Road facility. 9/1/20 – 8/31/21	\$37,000** (County 0%)
	h. YWCA Bucks County Trevose, PA	Approve contract for 2020 Emergency Solutions Grant funding for Rapid Re-Housing services. 8/10/20 – 6/30/22	\$66,226 (County 0%)
9. HUMAN SERVICES	a. Advocates For Homeless & Those In Need Fairless Hills, PA	Approve contract to provide shelter, meals, and transportation support to shelters during Code Blue events. 7/1/20 – 6/30/21	\$7,000** (County 3.9%)
	b. Bucks County Area Agency on Aging Doylestown, PA	Approve contract to provide personal care and adult day services. 7/1/20 – 6/30/21	\$95,000** (County 3.9%)
	c. Bucks County Housing Group, Inc. Warminster, PA	Approve contract to provide service planning and case management services for families. 7/1/20 – 6/30/21	\$6,000** (County 3.9%)
	d. Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract to provide rental assistance to financially needy individuals or families. 7/1/20 – 6/30/21	\$198,842** (County 3.9%)

e.	Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract to provide service planning and case management services for families. 7/1/20 – 6/30/21	\$70,693** (County 3.9%)
f.	Bucks County Opportunity Council, Inc. Doylestown, PA	Approve contract to provide homeless assistance case management services. 7/1/20 – 6/30/21	\$48,300** (County 3.9%)
g.	Catholic Social Services Levittown, PA	Approve contract to provide counseling services and life skills education. 7/1/20 – 6/30/21	\$7,000** (County 3.9%)
h.	Family Service Association Langhorne, PA	Approve contract to provide information and referral services. 7/1/20 – 6/30/21	\$41,000** (County 3.9%)
i.	Libertae, Inc. Bensalem, PA	Approve contract to provide specialized services for recovering women. 7/1/20 – 6/30/21	\$26,000** (County 3.9%)
j.	Middletown Community Foundation Langhorne, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$33,500** (County 0%)
k.	Pyramid Healthcare, Inc. Quakertown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$68,264** (County 0%)
l.	Senior Care Centers of Pennsylvania Trevose, PA	Approve contract to provide adult day care services. 7/1/20 – 6/30/21	\$5,000** (County 3.9%)
m.	The Council of Southeastern Pennsylvania, Inc. Doylestown, PA	Approve CARES funding to use for COVID-19 related expenses. 3/1/20 – 12/30/20	\$14,600** (County 0%)
n.	The Salvation Army – Operating Unit in Bucks County Levittown, PA	Approve contract to provide service planning and case management services. 7/1/20 – 6/30/21	\$5,500** (County 3.9%)
10. NESHAMINY MANOR	a. Manheim Medical Supply, Inc. Manheim, PA	Approve increase and extension of contract to provide personal care items for residents. 10/1/20 – 9/30/21	\$17,094.05* (County 0%)
	b. McKesson Medical-Surgical Minnesota Supply, Inc. Plymouth, MN	Approve extension of contract to provide personal care items for residents. 10/1/20 – 9/30/21	

	c.	McKesson Medical-Surgical Minnesota Supply, Inc. Dallas, TX	Approve extension of contract to purchase mattresses. 9/1/20 – 8/31/21	
11. PURCHASING	a.	ATD-American Company Wyncote, PA	Approve increase and extension of contract to provide bedding and linens. 10/1/20 – 9/30/21	\$2,320.80* (County 0%)
	b.	Standard Textile Company, Inc. Cincinnati, OH	Approve increase and extension of contract to provide bedding and linens. 10/1/20 – 9/30/21	\$1,143.36* (County 31.5%)
	c.	Tabb Textiles Company, Inc. Opelika, AL	Approve increase and extension of contract to provide bedding and linens. 10/1/20 – 9/30/21	\$40,686.75* (County 52.6%)
	d.	Victory Supply Inc. Mount Pleasant, TN	Approve increase and extension of contract to provide bedding and linens. 10/1/20 – 9/30/21	\$3,582.90* (County 0%)
12. VOTING MACHINES	a.	Matheson Transfer Company Forty Fort, PA	Approve contract to provide hauling of voting machines. 10/1/20 – 9/30/22	\$80,715.52 (County 100%)

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

V. REGULAR AGENDA

A. Resolutions

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
13. BOARD OF ELECTIONS	a. Kutco Printing a Division of Single Point Sourcing LLC Harrisburg, PA	Rescind contract to provide printing and mailing of election forms. 9/1/20 – 11/30/21 (Subject to final approval by county solicitor)	(\$726,688.08)
	b. Kutco Printing a Division of Single Point Sourcing LLC Harrisburg, PA	Approve contract to provide printing and mailing of precinct, mail-in, & absentee ballots for the 2020 General Election. 9/16/20 – 11/30/20 (Subject to final approval by county solicitor)	\$422,076.66* + postage (County 100%)
14. COMMISSIONERS	a.	Approve resolution for Tax Claim Bureau to be overseen by the office of Treasurer, and to add the title of Tax Director to the position of County Treasurer.	

- 15. HEALTH DEPARTMENT a. Approve change of the Bucks County Title II ADA Coordinator from Dr. David Damsker to Virginia L. Hardwick, Esq.
- 16. DISTRICT ATTORNEY a. Higher Information Group Harrisburg, PA Approve contract to provide backfile conversion due to COVID-19 pandemic. (Subject to final approval by county solicitor) 9/16/20 – 12/30/20 \$0.065/image* (County 0%)

B. Budget Adjustments

2020 BUDGET ADJUSTMENTS

Agenda Description

September 16, 2020

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

Adjustment	Department	Amount
Adjustment #9	Board of Elections	912,200
	Board of Elections (Revenue)	(912,200)
Total Adjustment to General Fund Balance		-

C. Personnel Actions

D. Board Appointments

E. Other Civics

VI. CHIEF OPERATING OFFICER REPORT

VII. SOLICITOR REPORT

VIII. COMMISSIONERS' COMMENTS

IX. BRIEF PUBLIC COMMENTS – All Items

X. ADJOURNMENT

Items listed on the Consent Agenda are considered by the Board of Commissioners to be routine or non-controversial. Typically, the Commissioners' comments are focused on Regular Agenda items and questions raised during public comment. The Commissioners will receive public comment on "Agenda Items" (which includes items on either the Consent or Regular Agendas) for up to thirty minutes, with a per person maximum of five minutes. Afterwards, the Commissioners will receive public comment on "All Items" for up to thirty minutes, with a per person maximum of two minutes. Bucks County residents who appear in person may make brief public comment, beginning with their name and township or municipality of residence.

Note: due to the COVID-19 pandemic, the Commissioners' Meeting Room will have reduced seating capacity and guests must wear a face covering. Instructions for reserving a seat, viewing the meeting online via livestream, and e-mailing public comment on "Agenda Items" are available at the County website at: <http://www.buckscounty.org/government/administration/PublicMeetings/MeetingInstructions>