

BUCKS COUNTY COMMISSIONERS PUBLIC MEETING

AUGUST 12, 2020

Commissioners' Meeting Room, Administration Building, 1st Floor, 55 East Court St., Doylestown, PA

(To be broadcast via livestream)

- I. PLEDGE OF ALLEGIANCE
- II. WELCOME / INTRODUCTIONS
- III. PROCLAMATIONS
 - A. NOVA – Not On My Watch Campaign
- IV. BRIEF PUBLIC COMMENTS – Agenda Items (accepted until 10:05 am)
- V. CONSENT AGENDA
 - A. Approve minutes from the July 15, 2020 meeting
 - B. Resolutions

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. Law Office of Karen M. Quinn Bristol, PA	Approve contract extension to provide legal services. 7/1/20 – 12/31/20	\$100/hour* (County 0%)
	b. Senior Care Centers of PA, Inc. d/b/a Active Day Inc. Trevose, PA	Approve contract increase and extension to provide adult day services for seniors. 7/1/20 – 6/30/21	\$50,000** (County 0%)
2. BEHAVIORAL HEALTH	a. Gaudenzia, Inc. Norristown, PA	Revise prior agenda description to “approve contract to fund renovations at Gaudenzia, Inc. Lower Bucks Drug and Alcohol rehabilitation treatment facility”. 1/1/20 – 12/31/20	\$200,000** (County 0%)
	b. Milliman, Inc. Wayne, PA	Approve contract to provide actuarial services. 7/1/20 – 6/30/21	\$50,000** (County 0%)
3. CHILDREN & YOUTH	a. Adelphoi Village, Inc. Latrobe, PA	Approve contract to provide placement and various services for children. 7/1/20 – 6/30/21	\$2,100,000** (County 32%)
	b. Bethany Christian Services of the Greater Delaware Valley Jenkintown, PA	Approve contract increase to provide foster care services. 7/1/18 – 6/30/20	\$4,000** (County 13%)
	c. Bucks County Opportunity Council Doylestown, PA	Approve contract decrease to provide bridge and transitional housing services. 7/1/19 – 6/30/20	(\$40,000)

d. Diakon Child, Family, and Community Ministries Topton, PA	Approve contract increase to provide foster care services. 7/1/18 – 6/30/20	\$69,000** (County 20%)
e. Edison Court, Inc. Doylestown, PA	Approve contract to provide residential, case management, and therapy services. 7/1/20 – 6/30/22	\$3,300,000** (County 19%)
f. Family Care for Children and Youth, Inc. Milton, PA	Approve contract to provide foster care services. 7/1/19 – 6/30/21	\$52,000** (County 20%)
g. Haven Adoptions, Inc. Ambler, PA	Approve contract increase to provide foster care services. 7/1/18 – 6/30/20	\$46,000** (County 17%)
h. Karen Kreller Plumsteadville, PA	Approve contract to facilitate the Truancy Reduction and Curfew for Kids (TRACK) program. 7/1/20 – 6/30/22	\$32,004** (County 15%)
i. K/S Consultants, Inc. Warrington, PA	Approve contract decrease for the Truancy Prevention program. 7/1/18 – 6/30/20	(\$10,000)
j. K/S Consultants, Inc. Warrington, PA	Approve contract increase to provide intensive in-home therapy program. 7/1/18 – 6/30/20	\$10,000** (County 12%)
k. Network of Victim Assistance, Inc. Jamison, PA	Approve contract increase to provide counseling and support services to victims of abuse. 7/1/19 – 6/30/20	\$35,000** (County 20%)
l. Scantek, Inc. Willow Grove, PA	Approve contract to digitally scan, archive, and securely destroy files. 8/1/20 – 12/31/20	\$84,026** (County 20%)
m. The Children’s Aid Society of Franklin County Chambersburg, PA	Approve contract to provide residential, shelter, and foster care services to dependent children. 7/1/19 – 6/30/21	\$50,000** (County 10%)
n. University of Pittsburgh Pittsburgh, PA	Approve contract between Allyson Elizabeth Kleimenhagen and the University of Pittsburgh for Child Welfare Education program. 5/18/20 – Graduation	
o. Valley Youth House Committee, Inc. Bethlehem, PA	Approve contract decrease to provide Kids First Community Program. 7/1/19 – 6/30/20	(\$40,000)
p. Woods Services Langhorne, PA	Approve contract to provide residential and counseling services. 7/1/19 - 6/30/21	\$354,000** (County 33%)

4. CORRECTIONS	a. Anthony Lewis Philadelphia, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/20 – 6/30/21	\$46,800** (County 0%)
	b. Bucks County Drug & Alcohol Commission Doylestown, PA	Approve reimbursement to Inmate Welfare Fund for therapeutic consultant expenses. 7/1/20 – 6/30/21	\$95,000 (Revenue)
	c. Bucks County Drug & Alcohol Commission Doylestown, PA	Approve contract to continue HEART program. 7/1/20 – 6/30/21	\$80,000** (County 25%)
	d. Bucks County Drug & Alcohol Commission Doylestown, PA	Approve contract to provide one employee to service the Vivitrol Medication Assisted Treatment (MAT) Program. 7/1/20 – 6/30/21	\$79,000** (County 0%)
	e. Helen Leatherman Sellersville, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/20 – 6/30/21	\$12,480** (County 0%)
	f. Keefe Commissary Network Edison, NJ	Approve contract extension to provide commissary services for inmates. 7/29/20 – 7/28/21	40% of all purchases (Revenue)
	g. Sonia Horwitz Newtown, PA	Approve contract to provide drug and alcohol intervention services to inmates. 7/1/20 – 6/30/21	\$37,440** (County 0%)
5. COURTS	a. Judicial Systems, Inc. Tyler, TX	Approve contract to replace jury software system. 8/12/20 – 8/11/21 (Subject to final approval by county solicitor)	\$176,266** (County 100%)
6. DOMESTIC RELATIONS	a. Pennsylvania Department of Human Services, Bureau of Child Support Enforcement Harrisburg, PA	Approve Commissioners signature authorization for the Title IV-D Cooperative Agreement for reimbursement and incentive earnings. 10/1/20 – 9/30/25	\$32,000,000 (Revenue)
	b. Bucks County Security Department	Approve cooperative agreement. 10/1/20 – 9/30/25	
	c. Bucks County Sheriff's Department	Approve cooperative agreement. 10/1/20 – 9/30/25	
7. EMERGENCY MANAGEMENT	a. Pennsylvania Emergency Management Agency Harrisburg, PA	Approve Radiological Emergency Response (Act 147) grant. 7/1/20 – 6/30/21	\$31,470 (Revenue)
	b. Polymershapes Trevose, PA	Approve contract to purchase PPE supplies for COVID-19 pandemic. 7/1/20 – 7/31/20	\$688,450* (County 0%)
	c. Safeware, Inc. Lanham, MD	Approve contract to purchase PPE supplies for COVID-19 pandemic. 7/1/20 – 7/31/20	\$81,176* (County 0%)

	d. Thrombolex	Approve contract to purchase PPE supplies for COVID-19 pandemic. 9/1/20 – 12/31/20 (Subject to final approval by county solicitor)	\$275,000* (County 0%)
	e. WB Mason Brockton, MA	Approve contract to purchase PPE supplies for COVID-19 pandemic. 7/1/20 – 7/31/20	\$55,290* (County 0%)
8. FINANCE	a. MAXIMUS Consulting Services, Inc. Harrisburg, PA	Approve contract to provide central services cost allocation plan. 7/1/20 – 6/30/23	\$45,900 (County 100%)
	b. Wright National Flood Insurance Company St. Petersburg, FL	Approve annual Flood Insurance Policy. 9/4/20 – 9/15/21	\$21,627 (County 100%)
9. GENERAL SERVICES	a. CMG of Easton Easton, PA	Approve contract increase for fire protection contractor for Phase 2B & 3 of 55 East Court Street renovations.	\$95,052.95 (County 100%)
	b. CMG of Easton Easton, PA	Approve contract increase for fire protection contractor for Phase 2B & 3 of 55 East Court Street renovations.	\$16,558.27 (County 100%)
	c. Dewberry Architects, Inc. Fairfax, VA	Approve contract increase to accommodate the Board of Elections mail sorter modifications for Phase 3 of administration building rehabilitation project due to COVID-19 pandemic.	\$11,424** (County 0%)
	d. Kencor, Inc. West Chester, PA	Approve contract increase for elevator maintenance and repair services.	\$13,058.50** (County 100%)
	e. New Britain Township Chalfont, PA	Approve increase to Memorandum of Understanding for reimbursement of bridge work. 4/15/20 – 12/31/20	\$25,655.97** (County 100%)
	f. Robert E. Little Inc. Hatboro, PA	Approve purchase of tractor equipment and parts. 1/1/20 – 12/31/20	\$28,500** (County 100%)
	g. Verizon Pennsylvania LLC, Right of Way Department New Castle, PA	Approve easement to grant access to establish fiber optic connectivity for fire alarm system at county property located at 7203 New Falls Road in Levittown.	
10. HEALTH DEPARTMENT	a. Council of Spanish Speaking Organizations, Inc. (“Concilio”) Philadelphia, PA	Approve contract to hire temporary staff to assist with COVID-19 contact tracing and investigations. 8/12/20 – Open	\$885,000* (County 0%)
11. HOUSING & COMMUNITY DEVELOPMENT	a. BARC Developmental Services Holicong, PA	Approve release of county mortgage recorded in 1997 for property on Pueblo Road in New Britain Township.	

	b.	Habitat for Humanity of Bucks County Chalfont, PA	Approve funding for Community Land Trust (CLT) feasibility assessment and business plan. 8/12/20 – 8/11/22	\$62,750** (County 0%)
12. HUMAN SERVICES	a.	Pennsylvania Department of Drug and Alcohol Programs Harrisburg, PA	Approve contract for Single County Authority designation and financing of alcohol and drug prevention, intervention and treatment services. 7/1/20 – 6/30/25	\$17,109,484 (Revenue)
	b.	Pennsylvania Department of Human Services Harrisburg, PA	Approve Human Services Block Grant Plan submission. 7/1/20 – 6/30/21	\$32,040,627 (Revenue)
13. INFORMATION TECHNOLOGY	a.	RELX Inc. d/b/a Lexis Nexis New York, NY	Approve contract to provide access for legal research. 8/3/20 – 6/30/25	\$124,086** (County 100%)
14. JUVENILE PROBATION	a.	Affinity Psychological Services d/b/a PA Forensic Associates Reading, PA	Approve contract to provide highly specialized foster care for at-risk children. 7/1/19 – 6/30/21	\$85,000** (County 10%)
	b.	Community Commitment, Inc. Doylestown, PA	Approve contract increase to provide intensive in-home counseling for juveniles. 7/1/19 – 6/30/20	\$100,000** (County 9%)
	c.	Pennsylvania Commission on Crime and Delinquency Harrisburg, PA	Approve grant application and subsequent award documents for the PCCD Victims of Juvenile Offenders grant. 1/1/21 – 12/31/22	\$254,422 (Revenue)
15. LAW DEPARTMENT	a.	Offit Kurman Philadelphia, PA	Expand scope of legal services to include insurance coverage matters 8/12/20 – Open	\$350/hour** + expenses (County 100%)
16. MH/DP	a.	CareLink Community Support Services Media, PA	Approve contract to provide maximum supervision residential rehabilitation service. 7/1/20 – 6/30/21	\$101,455** (County 3.9%)
	b.	Child & Family Focus, Inc. Valley Forge, PA	Approve contract to provide respite services to youth with mental health diagnoses. 7/1/20 – 6/30/21	\$339,451** (County 0.1%)
	c.	Elizabeth Gorski, LSW Doylestown, PA	Approve contract to provide consulting for mental health residential services. 7/1/20 – 6/30/21	\$25,000** (County 3.9%)
	d.	NetSmart Technologies, Inc. Overland Park, KS	Approve contract increase and extension for software maintenance and support for the myAvatar systems. 7/1/20 – 6/30/21	\$146,531.93 (County 3.9%)
	e.	NetSmart Technologies, Inc. Overland Park, KS	Approve contract increase and extension for software maintenance and support for the MS Dynamics product. 7/1/20 – 6/30/21	\$15,314.01 (County 3.9%)

	f. PMHCC, Inc. Philadelphia, PA	Approve contract to provide funding to support the Southeast Regional Mental Health Office. 7/1/20 – 6/30/21	\$91,539** (County 3.9%)
17. NESHAMINY MANOR	a. National Health Rehabilitation LLC Edgewater, NJ	Approve contract to provide therapy services for residents. 8/1/20 – 7/31/21	
18. PROTHONOTARY	a. Paperless Solutions, Inc. Bensalem, PA	Approve contract increase to scan and index additional cases into existing system. 10/1/19 – 9/30/22	\$12,250** (County 0%)
19. PUBLIC DEFENDER	a. Allan M. Tepper, J.D. Psy.D. Philadelphia, PA	Approve contract to provide forensic and psychological services. 1/1/20 – 12/31/20	\$60,000** (County 100%)
	b. Bucks County Court Reporters, LLC Bensalem, PA	Approve contract to provide court stenographic services. 1/1/20 – 12/31/20	\$60,000** (County 100%)
20. VOTING MACHINES	a. Matheson Transfer Company Forty Fort, PA	Approve contract increase to provide payment for hauling of voting machines for the March 17, 2020 Special Election.	\$2,184.57 (County 100%)
21. WORKFORCE & ECONOMIC DEVELOPMENT	a. Form Assembly Bloomington, IN	Approve contract to build and monitor on-line form to manage the second round of Bucks Back to Work grants in response to the COVID-19 pandemic. 8/12/20 – 2/12/21	\$20,054.72** (County 0%)
	b. Pennsylvania Department of Human Services Harrisburg, PA	Approve contract to provide grant services for the Employment, Advancement, and Retention Network (EARN) program. 7/1/20 – 6/30/23	\$1,735,506 (Revenue)
22. YOUTH CENTER	a. County of Luzerne Wilkes Barre, PA	Approve contract to provide temporary housing for detention of out-of-county juveniles. 1/1/20 – 12/31/20	\$350/day* /resident (Revenue)

*Unit Cost/Estimated for operational purposes only ** Unit Cost/Not to Exceed

Items of business and matters listed under the Consent Agenda are considered by the Board of Commissioners to be routine and non-controversial and are expected to be enacted by one motion and one vote. Public Comment is equally available for items on the Consent Agenda and Regular Agenda.

VI. REGULAR AGENDA

A. Resolutions

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
23. BOARD OF ELECTIONS	a. Clear Ballot Group Inc. Boston, MA	Approve purchase of two on-demand ballot printers needed due to COVID-19 pandemic.	\$37,200 (County 0%)

	b.	Clear Ballot Group Inc. Boston, MA	Approve purchase of six high speed ballot scanners needed due to COVID-19 pandemic.	\$295,328 (County 0%)
	c.	OPEX Corporation Moorestown, NJ	Approve purchase of four rapid extraction desks for mail opening needed due to COVID-19 pandemic.	\$135,150* (County 0%)
24.	COMMISSIONERS	a.	Approve resolution extending the Declaration of Disaster Emergency of March 13, 2020 relative to a pandemic outbreak through September 3, 2020.	
25.	HUMAN RESOURCES	a.	Approve increase of medical contribution rate for non-union county and court employees. Effective 1/1/21	0.25% of base salary
26.	TAX CLAIM BUREAU	a.	Rudolph Clarke, LLC Trevose, PA Authorize Tax Claim Bureau to collect delinquent taxes under Real Estate Tax Sale Law (RETSL) and PA Municipal Claims and Tax Lien Act (MCTLA), appoint attorney for such collections, and set related attorney fees at 1% of the total delinquent tax revenue collected under RETSL and MCTLA. 1/1/21 – Open	5% of delinquent tax amount (Revenue)
27.	WORKFORCE & ECONOMIC DEVELOPMENT	a.	Visit Bucks County Bensalem, PA Approve allocation of COVID -19 stimulus funds to help increase and revive local tourism, support local businesses, and attract external businesses to the county. 7/1/20 – 3/31/21 (Subject to final approval by county solicitor)	\$3,726,716** (County 0%)

B. Budget Adjustments

2019 BUDGET ADJUSTMENTS

Agenda Description

August 12, 2020

BUDGET ADJUSTMENTS - Adjust Operating Budget to cover additional expenditures

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #74	Self Insurance	7,000,000
Total Adjustment to General Fund Balance		(7,000,000)

2020 BUDGET ADJUSTMENTS

Agenda Description

August 12, 2020

BUDGET ADJUSTMENTS - Adjust Operating Budget for additional expenditures

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #6	Insurance	75,000
	General Fund	(75,000)
Adjustment #7	Liquid Fuels	250,500
	Liquid Fuels (Revenue)	(250,500)
Total Adjustment to General Fund Balance		-

- C. Personnel Actions
- D. Board Appointments
- E. Other Civics

- VII. CHIEF OPERATING OFFICER REPORT
- VIII. SOLICITOR REPORT
- IX. COMMISSIONERS' COMMENTS
- X. BRIEF PUBLIC COMMENTS – All Items
- XI. ADJOURNMENT