

PUBLIC NOTICE
REQUEST FOR CONTRACTORS MEETING HUD SECTION 3,
MINORITY AND WOMEN OWNED BUSINESS REQUIREMENTS

Bucks County is updating its directory of Section 3 and Minority and Women Businesses. The directory is provided to recipients, contractor, and subcontractors of its Community Development Block Grant (CDBG), HOME programs, and other federal funding administered by the Bucks County Department of Community and Business Development.

SECTION 3

The recipients of HUD Community Development assistance are required to provide employment opportunity to low- and very low-income local residents, businesses that are either owned by them, or that employ these persons in projects supported with HUD funding. As a recipient of annual CDBG, HOME, and other federal grant awards in excess of \$200,000, Section 3 applies to all projects funded with said resources, as well as contractors and subcontractors implementing the projects. Examples of covered projects include housing construction, demolition, rehabilitation, or other public construction (e.g., roads, sewers, community centers). A person or a business can be eligible under Section 3, under one of the following criteria:

Section 3 Residents

Section 3 residents are those that live in public housing and/or individuals that earn less than 80 percent of median family income as published by HUD annually for the Philadelphia region. Please contact the Department (see below) for information on the maximum income (by family size) that can be earned to be eligible as a Section 3 resident.

Section 3 Businesses

A business can qualify as a Section 3 business if:

1. 51 percent of the business is owned by one or more Section 3 residents; or
2. A minimum of 30 percent of its full-time employees are current (or qualified within three years of first employment with the business) as Section 3 residents; or
3. It subcontracts in excess of 25 percent of all of its contracts to Section 3 businesses.

Section 3 residents and businesses must provide evidence to the funding recipient, contractor, subcontractor, attesting to the qualifications defined above. Such evidence may include proof of residency in public housing, proof of federal subsidies for housing, food stamps, unemployment benefits, payroll data, or other relevant business information.

MINORITY/WOMEN OWNED ENTERPRISES (MBEs/WBEs)

An MBE/WBE business meets one of the following:

1. a sole proprietorship, owned and controlled by a minority and/or woman; or
2. a partnership or joint venture controlled by a minority or woman in which 51 percent of the beneficial ownership interest is held by minorities or women; or
3. a Corporation or other entity controlled by minorities or women in which at least 51% of the voting interest and 51 percent of the beneficial ownership interest are held by minorities or women.

CONTACT INFORMATION

Those wishing to be included in the County’s directory of Section 3 and/or MBE/WBE businesses should contact Carole Janssens by phone (215/345-3843), e-mail (cajanssens@co.bucks.pa.us), or mail at Bucks County Department of Community and Business Development, Neshaminy Manor Center, 1260 Almshouse Road, Doylestown, PA 18901.

Bucks County is an Equal Opportunity Employer.

