

# General Petition Checklist

*Pursuant to the local and state Orphans' Court Rules*

Certificate of Compliance Form

AND/OR

Confidential Information Form

AND/OR

Confidential Document Form

Petition

- Complete with signature

Signed by Attorney or Petitioner

Verification signed by the Petitioner

Attorney Entry of Appearance

Order for Hearing or Citation (as applicable)

Certificate of Service

Preliminary Decree (if applicable)

Final Order or Decree

**\*\* Disclaimer \*\***

These checklists are for review of the Clerk of the Orphans' Court only, and do not constitute a full legal review of the filing. The Clerk of the Orphans' Court will not review filings for substantive compliance with statutes, court rules, court mandated forms, and other procedures. A full legal review will be conducted by the Senior Legal Review Officer. For checklists used by Court Administration, please go to <http://www.buckscounty.org/Courts/CourtAdministration> or call 215-348-6700. To ensure compliance with substantive law is adequate, the Clerk of the Orphans' Court recommends consulting with an attorney.