

BUCKS COUNTY COMMISSIONERS

January 8, 2020

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Diane M. Ellis-Marseglia, Chair; Commissioner Robert J. Harvie, Vice Chair; and Commissioner Gene DiGirolamo. Upon Commissioner Marseglia’s request, Commissioner Harvie led the Pledge of Allegiance. This was followed by a moment of silence to remember former commissioner and Congressman Michael Fitzpatrick, as well as Manfred Marschweski, from the Agricultural Land Preservation Board, both of whom had recently passed away.

INTRODUCTIONS

Commissioner Marseglia welcomed Pennsylvania State Representative Meghan Schroeder, former Commissioner Andy Warren, and President of Visit Bucks County, Paul Bencivengo. The Commissioner also recognized county row officers who were present: Brian Munroe, Clerk of Courts; Neale Dougherty, Controller; Meredith Buck, Coroner; Robin Robinson, Recorder of Deeds; Linda Bobrin, Register of Wills; and Kristian Ballerini, Treasurer.

PROCLAMATION

The Commissioners proclaimed January 8, 2020 as “BUCKS COUNTY HUMAN TRAFFICKING AWARENESS DAY,” offering support to the Bucks County Coalition against Human Trafficking (BCAT) and its mission to eradicate human trafficking. The Commissioners wished the Coalition continued success in this endeavor on the occasion of its 6th anniversary. Penny Ettinger, Executive Director of NOVA, accepted the Proclamation and spoke about the Bucks Coalition Against Trafficking (BCAT).

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the minutes for the regular meeting of December 18, 2019 were approved.

NEW BUSINESS

Commissioner Marseglia presented the agenda, providing clarification and addressing questions and comments.

Item 6a – Former Commissioner Andy Warren voiced his support of this agenda item.

Item 10a – Commissioner DiGirolamo posed several questions regarding the selection of these law firms, initiating a discussion among the Commissioners and Solicitor Joe Khan.

RESOLUTIONS

Upon motion of Commissioner DiGirolamo seconded by Commissioner Harvie, with the vote being 3-0, the following Resolutions were approved:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. PurFoods LLC d/b/a Mom’s Meals Ankeny, IA	Approve contract increase to provide home-delivered meals. 1/1/19 – 12/31/19	\$5,417** (County 14%)
	b. PurFoods LLC d/b/a Mom’s Meals Ankeny, IA	Approve contract to provide home-delivered meals. 1/1/20 – 12/31/21	\$237,500** (County 14%)
2. CHILDREN & YOUTH	a. Bucks County Opportunity Council Doylestown, PA	Approve contract to provide bridge and transitional housing services. 7/1/19 – 6/30/20	\$177,500** (County 11%)
	b. Bucks County Opportunity Council Doylestown, PA	Approve contract to provide case management and financial assistance services. 7/1/19 – 6/30/20	\$86,187** (County 20%)

	c.	University of Pittsburgh Pittsburgh, PA	Approve contract between Linda Joan McCann and the University of Pittsburgh for Child Welfare Education program. 5/23/19 – Graduation	
3.	COMMISSIONERS	a. Bucks County Transport, Inc. Holicong, PA	Approve appropriation of funds to provide shuttle services. 12/1/19 – 11/30/20	\$5,000 (County 100%)
		b. Family Service Association of Bucks County Langhorne, PA	Approve appropriation of funds to provide housing & emergency shelter services. 1/1/20 – 12/31/20	\$150,000 (County 100%)
4.	COMMUNITY & ECONOMIC DEVELOPMENT	a. Bucks County Community College Newtown, PA	Approve contract increase for 2018 CDBG funding for Metalworks Job Training Program. 9/1/18 – 5/31/20	\$6,960.70** (County 0%)
5.	CONTROLLER	a. Keymark IMR, Inc. Liberty, SC	Approve contract to provide maintenance and support services for Accounts Payable OnBase scanning system. 1/1/20 – 12/13/20	\$37,881.20 (County 100%)
6.	CORRECTIONS	a. Amy Visco-Na Ivyland, PA	Approve contract to provide chaplain services. 1/1/20 – 12/31/20	\$23,400** (County 0%)
		b. Honeywell Building Solutions Fort Washington, PA	Approve extension of fire alarm system contract for Women’s Correctional Facility expansion project. 1/1/20 – 12/31/21	
		c. Honeywell Building Solutions Fort Washington, PA	Approve extension of building HVAC management system contract for Women’s Correctional Facility expansion project. 1/1/20 – 12/31/21	
		d. Honeywell Building Solutions Fort Washington, PA	Approve extension of security management system contract for Women’s Correctional Facility expansion project. 1/1/20 – 12/31/21	
7.	GENERAL SERVICES	a. Continental Flooring Company Scottsdale, AZ	Approve contract for purchase and installation of vinyl flooring at Neshaminy Manor.	\$74,202 (County 0%)
		b. David G. and Jean A. Nolbit Quakertown, PA	Approve a Final Settlement Statement and Temporary Construction Easement for reconstruction of Bucks County Bridge #270, on Roudenbush Road in Haycock Township, in lieu of condemnation. Also, authorize General Services Director of Operations to sign the Settlement Statement on behalf of the County. (TMP 14-007-210)	\$500 (County 100%)
		c. Raymond E. III and Donna L. Soriano Quakertown, PA	Approve a Final Settlement Statement and Temporary Construction Easement for reconstruction of Bucks County Bridge #270, on Roudenbush Road in Haycock Township, in lieu of condemnation. Also, authorize General Services Director of Operations to sign the Settlement Statement on behalf of the County. (TMP 14-001-208)	\$800 (County 100%)
8.	NESHAMINY MANOR	a. Genesis ElderCare Rehabilitation Services, Inc. Kennett Square, PA	Approve contract revision to addendum and amendment reference number order & to add Schedule A services. 1/1/12 – 12/31/21	
		b. Manheim Medical Supply, Inc. Manheim, PA	Approve contract increase and extension to provide incontinence products. 1/1/20 – 12/31/20	\$93,896.72* (County 0%)

	c.	Medline Industries, Inc. Northfield, IL	Approve contract increase and extension to provide incontinence products. 1/1/20 – 12/31/20	\$115,990.02* (County 0%)	
9.	PLANNING COMMISSION	a.	Newtown Area Joint Zoning Council Newtown, PA	Approve contract to provide planning services. 1/8/20 – Completion	\$50,880 (Revenue)
		b.	Trumbauersville Borough	Approve contract to provide planning services. 1/8/20 – Completion	\$5,000 (Revenue)
10.	SOLICITOR	a.	Brennan Law Offices Doylestown, PA Cordisco & Saile LLC Feasterville-Treose, PA Curtin & Heefner Doylestown, PA Flager & Associates PC Feasterville-Treose, PA FisherBroyles LLP Yardley, PA Grim, Biehn & Thatcher Perkasie, PA Hangley Aronchick Segal Pudlin & Schiller Philadelphia, PA Hill Wallack LLP Yardley, PA Kilkenny Law LLC Norristown, PA Law Offices of Gregory McCarthy Doylestown, PA Law Office of Karen M. Quinn Bristol, PA Montgomery McCracken Walker & Rhoads LLP Philadelphia, PA Obermayer Rebmann Maxwell & Hippel LLP Philadelphia, PA Parlow & Lang, LLC Bensalem, PA Repko Law, LLC Doylestown, PA Rudolph Clarke, LLC Feasterville-Treose, PA Semonoff Ormsby Greenberg & Torchia LLC Huntingdon Valley, PA Stuckert & Yates Newtown, PA Wisler Pearlstine, LLP Blue Bell, PA	Approve list of law firms to provide legal services for the County. (Subject to approval by County Solicitor) 1/8/20 - Open	
11.	OTHER CIVICS	a.	Bucks County Community College Foundation (Life in a Jar Project) Christmas Gala Drummers with Attitude	Approve Payment	\$2,000 \$1,500 \$4,000

GOAL
Peace Center

\$2,000
\$2,000

*Unit Cost/Estimated for operational purposes only. ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

Commissioner Marseglia introduced Carol Shelly, who spoke about the Life in a Jar Project. She advised that, to commemorate Holocaust Remembrance Month, events will be held at Delaware Valley College on April 6th and at Bucks County Community College on April 22nd.

BUDGET ADJUSTMENTS

None

PERSONNEL

Upon motion of Commissioner DiGirolamo, seconded by Commissioner Harvie, with the vote being 3-0, the following Personnel Actions were approved:

COMMISSIONERS LIST								
January 8, 2020								
As recommended by the Department of Human Resources								
Item numbers 1 through 64								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	4076	Violene Alphonse	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	1/13/2020	20.37 PH
2	N/A	Keith J. Bidlingmaier	Assistant Solicitor	Solicitor	77	40.0	1/6/2020	79,673.00 PA
3	N/A	Michael P. Clarke	Solicitor	Tax Claim	77	40.0	1/6/2020	6,000.00 PA
4	N/A	Victor Corsino	Assessment Board Member	Board of Assessment	77	40.0	1/6/2020	12,500.00 PA
5	4175	Zachary T. De Mara	Social Worker I	Children and Youth	04	37.5	1/27/2020	26.41 PH
6	N/A	Christina L. Gerhart	Assessment Board Member	Board of Assessment	77	40.0	1/6/2020	12,500.00 PA
7	4076	Sabine Germain	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	1/13/2020	20.37 PH
8	N/A	Alexander M. Glassman	Solicitor	Board of Assessment	77	40.0	1/6/2020	6,000.00 PA
9	4076	Toni Haley-Henry	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	1/13/2020	20.37 PH
10	N/A	Virginia Hardwick	Assistant Solicitor	Solicitor	77	40.0	1/6/2020	79,673.00 PA
11	N/A	Joseph Khan	County Solicitor	Solicitor	11	40.0	1/6/2020	145,000.00 PA
12	4077	Maudel Morgan	Nursing Assistant - Pool	NM Nursing Pool	30	14.0	1/13/2020	21.42 PH
13	N/A	Eric Nagy	Director Policy and Projects	Commissioners	00	40.0	1/6/2020	86,115.00 PA
14	4078	Khyra Phinizy	Food Service Attendant - PD	NM Dietary Services	03	24.0	1/11/2020	13.27 PH
15	4076	Ashly M. Prashc	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	1/13/2020	20.37 PH
16	4185	Christopher J. Roberts	Operations & Training Officer	Emergency Management Agency	00	40.0	1/20/2020	24.00 PH
17	4252	Tamika S. Scott	Caseworker	Children and Youth	04	37.5	1/13/2020	25.36 PH
18	N/A	Stephen P. Seufert	Commissioners Administrative Assistant	Commissioners	00	40.0	1/6/2020	69,857.00 PA
19	4267	Lillie A. Skalka	Social Worker I	Children and Youth	04	37.5	1/27/2020	26.41 PH
20	4076	Brittany Stephens	Nursing Assistant - PD	NM Nursing Assistants	03	24.0	1/13/2020	20.37 PH
21	4214	Carin A. Tinney	Deputy Administrator	Area Agency on Aging	00	40.0	2/3/2020	85,000.00 PA
22	N/A	Robyn Trunell	Assessment Board Member	Board of Assessment	77	40.0	1/6/2020	12,500.00 PA
23	N/A	Stuart Wilder	Assistant Solicitor	Solicitor	77	40.0	1/6/2020	79,673.00 PA
24	4242	Justin S. Wieder	Trades Level I	General Services	02	40.0	1/21/2020	28.91 PH
POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
25	N/A	Sean M. Corr	Assistant Solicitor TO Special Project Solicitor	Solicitor	00	40.0	1/6/2020	79,673.00 PA TO 6,000.00 PA
26	N/A	Deanna M. Giorno	Chief Clerk/Assistant to COO TO Deputy COO	Commissioners	00	40.0	1/6/2020	71,665.00 PA
27	4277	Jennifer E. Horn	Casework Manager TO Social Work Manager	Children and Youth	00	40.0	1/13/2020	91,800.00 PA
28	4285	David L. Kratz	Associate Director TO Deputy Director of Corrections	Main Jail	00	40.0	1/9/2020	98,357.00 PA TO 103,520.00 PA
29	4232	Ann Russavage-Faust	Administrative Deputy Public Defender TO Public Defender	Public Defender	00 TO 11	40.0	1/6/2020	116,811.00 PA TO 125,129.00 PA
30	N/A	Donald E. Williams	County Solicitor TO Assistant Solicitor	Solicitor	11 TO 77	40.0	1/6/2020	129,540.00 PA TO 82,000.00 PA
SALARY ADJUSTMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
31	N/A	Elizabeth A. Carleo	Veterans Assistant TO Veteran's Service Officer	Military Affairs	03	40.0	1/4/2020	27.81 PH TO 29.47 PH
32	N/A	Lynn Marie Hanes	Veterans Assistant TO Veteran's Service Officer	Military Affairs	03	40.0	1/4/2020	27.81 PH TO 29.47 PH
33	N/A	Diane M. Ellis-Marseglia	Commissioners	Commissioners	77	40.0	1/6/2020	95,955.00 PA TO 96,955.00 PA
34	N/A	Anna K. Payne	Commissioners Administrative Assistant	Commissioners	00	40.0	1/6/2020	69,857.00 PA TO 70,857.00 PA
35	2% cost of living increase for non-union employees effective 01/01/2020 with the exception of Exhibit A.							
TRANSFER								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
36	N/A	Susan Ross Denard	Human Services Policy - Planning Specialist TO Special Programs Administrator	Human Services TO Housing	00	40.0	1/6/2020	84,373.00 PA TO 60,000.00 PA
37	N/A	Amy S. Druce	Commissioners Administrative Assistant TO Senior Judges' Assistant	Commissioners TO Main Courts	00 TO 96	40.0	1/6/2020	69,857.00 PA TO 28.85 PH
38	N/A	Christina M. Finello	Deputy Director of Housing & Human Services TO Solicitor	Human Services TO Clerk of Courts	00	40.0	1/20/2020	96,607.00 PA TO 6,000.00 PA
39	4284	Andrea L. Grazioso	Restorative Aide TO HIM Secretary	NM Nursing Assistants TO NM Physician Services	03	40.0	1/18/2020	21.20 PH TO 22.86 PH
40	N/A	Gail A. Humphrey	1st Deputy Recorder of Deeds TO Chief Clerk	Recorder of Deeds TO Commissioners TO	00	40.0	1/6/2020	87,840.00 PA TO 88,000.00 PA
41	N/A	Karen M. Nagy	Commissioners Administrative Assistant TO Administrative Assistant/Scheduling	Commissioners TO Main Courts	00 TO 96	40.0	1/6/2020	70,897.00 PA TO 26.44 PH
END OUT OF CLASS/TEMP ASSIGNMENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
42	N/A	Peter Hall	Public Defender TO First Deputy Public Defender	Public Defender	00	40.0	1/3/2020	122,241.00 PA TO 116,809.00 PA
TITLE CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
43	N/A	Jeffrey W. Gouldrey	Emergency Management Specialist TO Deputy Special Operations Coordinator	Hazardous Materials Emergency Response	00	40.0	1/4/2020	24.48 PH
44	N/A	Anne M. Letizio	Assistant Admissions Director TO Administrative Office Supervisor	NM Business Office	00	40.0	1/4/2020	25.40 PH
45	N/A	Patricia A. McGovern	Switchboard Operator TO Clerk I	Children & Youth	04	37.5	1/4/2020	17.08 PH
46	N/A	George E. Wilson	H.I.R.T. Administrative Coordinator TO Special Operations Coordinator	Hazardous Materials Emergency Response	00	40.0	1/4/2020	29.63 PH

SEPARATION					
	NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE	REMARKS
47	Morgan N. Croak	Caseworker	Children and Youth	12/23/2019	Separation
48	Michael DiMaio	Administrative Assistant	Public Defender	1/10/2020	Separation
49	Judith A. Faunce	Executive Secretary to COO	Commissioners	1/3/2020	Separation
50	Sean M. Gresh	Assessment Board Member	Board of Assessment	1/3/2020	Separation
51	Nancy W. Hale	Clerk Typist II	Children and Youth	2/4/2020	Separation
52	Julia L. Hall	Caseworker	Children and Youth	1/17/2020	Separation
53	Tanae Jones	Nursing Assistant - PD	NM Nursing Assistants	1/1/2020	Separation
54	Russell M. Kavana	Assessment Board Member	Board of Assessment	1/3/2020	Separation
55	Emilyann M. Maialetti	Sergeant Corrections	Main Jail	12/15/2019	Separation
56	Tina Mazaheri	Litigation Solicitor	Solicitor	1/3/2020	Separation
57	Ashley M. McCabe	Corrections Officer	Main Jail	12/15/2019	Separation
58	Vincent E. Morris	Corrections Officer	Main Jail	12/27/2019	Separation
59	Lawrence J. Roberts	Assessment Board Member	Board of Assessment	1/3/2020	Separation
60	Edward Rudolph	Solicitor	Board of Assessment	1/3/2020	Separation
61	Donna L. Snyder	Senior Assistant Solicitor	Solicitor	3/29/2020	Separation
62	John A. Torrente	Solicitor	Tax Claim	1/3/2020	Separation
63	Katharine J. Weeder	Senior Assistant Solicitor	Solicitor	1/3/2020	Separation
64	Felecia S. Williams	L P N	NM Licensed Practical Nurses	1/18/2020	Separation
*Estimated Date **Never Started ***Agreement ****Reinstatement					

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BOARD APPOINTMENTS

Commissioner Harvie spoke briefly about the county’s various Boards and Authorities and the application process. He encouraged people to take a look at the website to see what might interest them and submit an application to be considered for any openings.

Commissioner Marseglia responded to some questions posed by Commissioner DiGirolamo regarding the selection process for the Boards and Authorities.

Upon motion of Commissioner Harvie, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

Bucks County Conference & Visitor’s Bureau

James Humphreys	reappointment	term expires 12/31/23
Paul A. Licetra	reappointment	term expires 12/31/23
Ronald C. Gilbert	reappointment	term expires 12/31/23
Sharon Rossi	reappointment	term expires 12/31/23
Dr. Charles E. Tweedy III	reappointment	term expires 12/31/23
Albert Giagnacova	reappointment	term expires 12/31/23
Michael Gorman	new appointment	term expires 12/31/23

Bucks County Planning Commission

Tom Tosti	new appointment	term expires 1/1/24
Richard Donovan	new appointment	term expires 1/1/24

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

CHIEF OPERATING OFFICER REPORT

Brian Hessenthaler, Chief Operating Officer, reported on the following:

Congratulations to the new commissioners and row officers who were inaugurated this past Monday. Thanks to all those behind the scenes that worked to make that happen, such as General Services, Randy Miller, and Public Information, especially Vickie Tasher and Larry King.

COMMISSIONER COMMENTS

Commissioner Harvie thanked everyone for welcoming him, especially Brian Hessenthaler and Deanna Giorno for helping with the transition. Mr. Harvie advised that he intends to visit with many of the department heads and row officers over the next several weeks.

Commissioner DiGirolamo thanked everyone for the hospitality and the warm welcome he has received. He promised to do all he can to work together to make Bucks County the best it can be.

PUBLIC COMMENT

Former Commissioner Andy Warren commented on Begley Carlin not being appointed as one of the law firms, and on former Commissioner Sandra Miller not being reappointed to the Conference and Visitors’ Bureau.

ADJOURNMENT

Upon motion of Commissioner Harvie, seconded by Commissioner DiGirolamo, the meeting was adjourned at 10:44 am.

Approved: January 22, 2020

BUCKS COUNTY COMMISSIONERS

BY:

Diane M. Ellis-Marseglia
Commissioner, Chair

Robert J. Harvie, Jr.
Commissioner, Vice-Chair

Gene DiGirolamo
Commissioner

ATTEST:

Gail Humphrey, *Chief Clerk*