

BUCKS COUNTY COMMISSIONERS

June 6, 2018

The Regular Meeting of the Bucks County Board of Commissioners was held today at 10:00 am, in the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Charles H. Martin, Vice Chairman, and Commissioner Diane M. Ellis-Marseglia. Commissioner Chairman Robert G. Loughery was not present. Commissioner Martin opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

PROCLAMATIONS

The Commissioners proclaimed the week of June 4 – 8, 2018 as “CHILD WELFARE PROFESSIONALS APPRECIATION WEEK”, recognizing the efforts of child services agencies across the county for their dedicated efforts in protecting children. The Commissioners extended special thanks to the Bucks County Children and Youth employees who are the champions of Bucks County children.

The Commissioners proclaimed June 4, 2018 as “GRADUATE MONTH AND BUCKS FOR KIDS 27th ANNIVERSARY CELEBRATION,” congratulating the founders, board members, volunteers, and supporters of Bucks for Kids on this momentous occasion as they commemorate almost three decades of serving the children and adolescents in Bucks County. Accepting the proclamation was Frank Burstein, Board Chairman of Bucks for Kids, who thanked the Commissioners for their support and spoke briefly about their organization. Mr. Burstein introduced two of this year’s scholarship recipients, Denajah Dawson and Marissa Miller, both of whom are attending Bucks County Community College. Nancy Larkin Taylor, Executive Director of Bucks for Kids, spoke about House Bill 1745, which proposes free college tuition and expenses for children who are either in foster care or receiving services.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 2-0, the minutes for the regular meeting of May 16, 2018 were approved.

NEW BUSINESS

Commissioner Martin read through the agenda, addressing questions and comments.

RESOLUTIONS

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 2-0, the following Resolutions were approved:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. AccuFund Inc. Needham, MA	Approve contract to provide fiscal management and state reporting services. 6/11/18 – 6/10/19	\$15,102.80** (County 0%)
	b. Chandler Hall Health Services, Inc. Newtown, PA	Approve contract increase and extension to provide adult day services. 7/1/18 – 6/30/19	\$50,000** (County 0%)
	c. Lenape Valley Foundation Doylestown, PA	Approve contract increase to provide Senior Empowerment for Life Fulfillment demonstration program. 7/1/17 – 6/30/18	\$15,000** (County 0%)
	d. Snipes Farm and Education Center, Inc. Morrisville, PA	Approve contract to provide community nutritional services for seniors. 6/22/18 – 8/16/18	\$7,500** (County 0%)
	e. Virginia J. Watkins Perkasio, PA	Approve contract increase to provide services as Assistant Ombudsman. 7/1/17 – 6/30/18	\$1,000** (County 0%)
2. CHILDREN & YOUTH	a. Community Service Foundation Pipersville, PA	Approve contract renewal to provide various services for children. 7/1/17 – 6/30/18	\$2,219,000** (County 17%)

	b.	Lyft, Inc. San Francisco, CA	Approve contract increase to provide transportation for parents to court ordered visits with their children. 11/1/17 – 12/31/18	\$2,000** (County 20%)
	c.	University of Pittsburgh Pittsburgh, PA	Approve contract between Elizabeth Sanville and the University of Pittsburgh for Child Welfare Education for Leadership program. 4/23/18 – Graduation	
3.	COMMISSIONERS	a.	Trustees of Fonthill	Approve extension of lease amendment for property maintenance and improvements to existing structure. 6/11/18 – 9/11/18
4.	COMMUNITY & ECONOMIC DEVELOPMENT	a.		Approve resolution authorizing division leaders of Community Services and Housing and Human Services to execute documents necessary to implement Bucks County First-Time Home Buyer Program, Homeowner and Rental Rehabilitation Program, or the Habitat for Humanity Homeownership Program.
5.	GENERAL SERVICES	a.	J.P.S. Construction Company, Inc. Glenside, PA	Approve contract for repairs to Bridge #209, located on Church Lane over Haycock Creek in Haycock and Nockamixon Townships. \$611,000* (County 100%)
		b.	PennDot Engineering District 6-0 Harrisburg, PA	Approve authorization for General Services Director of Operations to electronically sign Bridge Project Reimbursement Grant Agreement #R18060006 for Bridge #54 on King Road over Herkaken Creek in New Britain Township.
		c.	PQ Energy Services, Inc. Easton, PA	Approve contract to provide maintenance and support of HVAC system controls at the Justice Center. 6/15/18 – 6/14/19 \$23,000** (County 100%)
6.	HAZARDOUS MATERIALS	a.	Pennsylvania Emergency Management Agency Harrisburg, PA	Approve Commissioners' signature authorization for Hazardous Materials Emergency Preparedness grant to provide railway emergency plans and specialized training for county Hazmat team. 10/1/17 – 9/30/19 \$20,000 (Revenue)
7.	HEALTH	a.	Pennsylvania Department of Health, Bureau of Communicable Diseases Harrisburg, PA	Approve federal immunization grant. 7/1/18 – 6/30/19 \$356,712 (Revenue)
		b.	Pennsylvania Department of Health, Division of WIC Harrisburg, PA	Approve increase to the WIC (Women, Infant & Children) program grant. 10/1/17 – 9/30/18 \$50,000 (Revenue)
		c.	Pennsylvania Department of Health, Office of Public Health Preparedness Harrisburg, PA	Approve annual federal grant for the Pennsylvania Health Department's Public Health Preparedness Program. 7/1/18 – 6/30/19 \$484,643 (Revenue)
8.	MH/DP	a.	Children's Therapy Services, LLC Coopersburg, PA	Approve contract increase to provide early intervention services for children up to age three. 7/1/17 – 6/30/18 \$28,897** (County 10%)
		b.	Easter Seals of Southeastern Pennsylvania Philadelphia, PA	Approve contract increase to provide early intervention services for children up to age three. 7/1/17 – 6/30/18 \$32,794** (County 10%)

	c.	KenCrest Services Blue Bell, PA	Approve contract increase to provide early intervention services for children up to age three. 7/1/17 – 6/30/18	\$34,000** (County 9.8%)
	d.	LifePath, Inc. Bethlehem, PA	Approve contract increase to provide adult developmental training and supported living services. 7/1/17 – 6/30/18	\$26,658** (County 8.6%)
	e.	Shared Support, Inc. Sunbury, PA	Approve contract renewal to provide habilitation services. 7/1/17 – 6/30/18	\$23,465** (County 3.9%)
9.		NESHAMINY MANOR	a. Albireo Energy, LLC Newark, DE	Approve contract for upgrades to the building automation system. \$24,497 (County 1%)
10.		PLANNING COMMISSION	a. Delaware Valley Regional Planning Commission Philadelphia, PA	Approve contract increase to reimburse county for costs of design and engineering of the Upper Southampton Township portion of the Newtown Rail Trail. \$25,000 (Revenue)
	b.	Michael Baker International, Inc. Fort Washington, PA	Approve contract increase to add right-of-way acquisition assistance for the Newtown Rail Trail project. 7/20/16 – Completion	\$4,000 (County 100%)
	c.	Warrington Township	Approve contract to provide planning services. 1 year term from date of approval	\$27,976 (Revenue)
11.		PURCHASING	a. Cooper Remodeling Company Southampton, PA	Approve contract increase and extension to provide snow removal services. 5/15/18 – 5/14/19 \$39,200* (County 100%)
	b.	Jordan's Enterprise Inc. T/A Cutting Edge Total Lawn Care Plumsteadville, PA	Approve contract increase and extension to provide snow removal services. 5/15/18 – 5/14/19	\$24,450* (County 100%)
	c.	M&M Lawn Care East Inc. Churchville, PA	Approve contract increase and extension to provide snow removal services. 5/15/18 – 5/14/19	\$24,500* (County 100%)
	d.	Pitney Bowes Presort Services, Inc. Omaha, NE	Approve contract extension to provide pre-sort mail services. 6/15/18 – 6/14/19	
12.		SOLICITOR	a. Kathleen O'Donnell and Kraemer, Manes & Associates, LLC, her attorneys Pittsburgh, PA	Approve payment in the matter of <i>O'Donnell v. Bucks County et.al.</i> for settlement of litigation and general release of claims. \$52,207.50 (County 100%)
13.		YOUTH CENTER	a. County of Berks Reading, PA	Approve contract to provide temporary housing for detention of out-of-county juveniles. 7/1/18 – 6/30/19 \$300/day /resident (Revenue)
14.		OTHER CIVICS	a. Bucks for Kids Christmas Gala	Approve payment \$3,000 \$1,500

*Unit Cost/Estimated for operational purposes only. ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BUDGET ADJUSTMENTS

David Boscola, Finance Director, provided additional clarification on the following budget adjustments:

2017 BUDGET ADJUSTMENTS

Agenda Description

June 6, 2018

BUDGET ADJUSTMENTS - Adjust operating budget to cover additional expenditures

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #58	Health General Fund	32,000 (32,000)
Adjustment #59	Human Services Admin General Fund	5,000 (5,000)
Adjustment #60	Children & Youth (Revenue) Children & Youth (Transfers) General Fund (Transfers)	308,000 (308,000) 308,000
Adjustment #61	Neshaminy Manor (Revenue) Neshaminy Manor (Transfers) General Fund (Transfers)	350,000 (350,000) 350,000
Adjustment #62	2013 Bond 2013 Bond (Revenue)	747,000 (747,000)
Total Adjustment to General Fund Balance		(658,000)

Upon motion of Commissioner Marseglia seconded by Commissioner Martin, with the vote being 2-0, these budget adjustments were approved.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Marseglia, seconded by Commissioner Martin, with the vote being 2-0, the following Personnel Actions were approved:

COMMISSIONERS LIST June 6, 2018								
As recommended by the Department of Human Resources								
Item numbers 1 through 56								
APPOINTMENTS								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
1	3835	Melanie A. Blason	EPS I	Health Department	46	40.0	6/11/2018	24.38 PH
2	3860	James A. Brady	Laundry Machine Operator	General Services	02	40.0	6/11/2018	21.69 PH
3	3777	Kyle R. Cody	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/26/2018	8.25 PH
4	3777	Robert A. DiCrosta	Seasonal Help - PD	Parks Recreation Services	00	40.0	6/2/2018	9.18 PH
5	3799	Gavin M. Fuller	General Services - PD	General Services	00	40.0	6/18/2018	11.50 PH
6	3777	Shane H. Griffies	Seasonal Help - PD	Parks Recreation Services	00	40.0	5/26/2018	8.25 PH
7	N/A	Andrew D. Harvey	Public Information Intern - PD	Public Information	00	28.0	6/7/2018	8.50 PH
8	3777	Steffen R. Horwath	Seasonal Help - PD	Parks Recreation Services	00	40.0	6/2/2018	8.25 PH
9	3809	Bryn-Erin Kerr	Planner	Planning Administrative	46	40.0	6/11/2018	25.39 PH
10	N/A	Daniel P. Mainieri III	Human Resources Intern - PD	Human Resources	00	28.0	6/11/2018	8.50 PH
11	3856	Edward S. McFillin Jr.	LPN	NM Licensed Practical Nurses	33	40.0	6/11/2018	26.82 PH
12	3619	Olimise P. Noisette	Nursing Assistant - PD	NM Nursing Assistant	03	24.0	6/11/2018	20.37 PH
13	3813	Caroline S. Smink	Caseworker	Children and Youth	04	37.5	6/11/2018	24.38 PH
14	3813	Darrell B. Thomas	Caseworker	Children and Youth	04	37.5	7/5/2018	24.38 PH
TITLE CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
15	N/A	Diane S. Bochenek	Financial Analyst III TO Budget Analyst	Finance	00	37.5	5/12/2018	30.87 PH
16	N/A	Kelly S. Emanuele	HR Benefits Administrator TO Benefits Manager	Human Resources	99	40.0	5/12/2018	53,443.00 PA
17	N/A	Amy E. Iden	Administrative Assistant - Fiscal TO Fiscal Administrator	Finance	00	30.0	5/12/2018	26.76 PH
18	N/A	Christine McMonagle	GAL Deputy Attorney TO GAL Chief Deputy Attorney	Guardian Ad Litem	99	40.0	5/12/2018	88,691.00 PA
19	N/A	Lesley Petrilli	HR Generalist TO HR Office Coordinator	Human Resources	00	30.0	5/12/2018	16.13 PH
20	N/A	Jeannette C. Weaver	Financial Analyst II TO Budget Analyst	Finance	00	37.5	5/12/2018	29.66 PH
POSITION CHANGE								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
21	3845	Claudia Barton	Buyer TO Bid Manager	Purchasing	03 TO 00	40.0	6/9/2018	23.55 PH TO 28.85 PH
22	N/A	Frederick C. Blunt	Superintendent Operations TO Superintendent of Training	911 Emergency Response	00	40.0	6/11/2018	79,726.00 PA
23	N/A	Daniel A. Caprio	EPS I TO EPS II	Health Department	46	40.0	6/5/2018	24.38 PH TO 26.57 PH
24	3867	Keith B. Pell	Custodian - NMH TO Custodian	General Services	02	40.0	6/11/2018	22.82 PH
25	3827	Brian J. Rickabaugh	Custodian - NMH TO Maintenance	General Services	02	40.0	6/11/2018	22.82 PH
26	N/A	Jacquelyn R. Wiest	HR Generalist TO HR Generalist	Human Resources	00	40.0	6/9/2018	37,731.00 PA TO 39,249.00 PA
27	3803	Donna L. Wiggins	Caseworker TO Social Worker	Children and Youth	04	37.5	6/11/2018	33.43 PH TO 34.77 PH
TRANSFER								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
28	3840	Jeffrey A. Buckwalter Jr.	Food Service Attendant TO Aide - NMC	NM Dietary Services TO NM Admin	03	40.0	6/9/2018	18.80 PH
29	3685	Christina L. Delgado	Dispatcher I TO Deputy Sheriff	911 Emergency Response TO Sheriff	03 TO 05	40.0	5/14/2018	26.73 PH TO 22.08 PH
30	3685	Scott Nakhjavan	Corrections Officer TO Deputy Sheriff	Main Jail TO Sheriff	01 TO 05	40.0	5/14/2018	24.69 PH TO 22.08 PH

PER DIEM TO PERMANENT								
REQUISITION #	NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
31	N/A	Zachary J. Cooperman	Distpatcher Trainee - PD TO Distpatcher I	911 Emergency Response	03	30.0 TO 40.0	6/7/2018	13.52 PH TO 26.21 PH
32	N/A	William E. Davis	Distpatcher Trainee - PD TO Distpatcher I	911 Emergency Response	03	30.0 TO 40.0	6/7/2018	13.52 PH TO 26.21 PH
33	N/A	Melissa K. Leonhardt	Distpatcher Trainee - PD TO Distpatcher I	911 Emergency Response	03	30.0 TO 40.0	6/7/2018	13.52 PH TO 26.21 PH
34	N/A	Chanelle M. Lyons	Distpatcher Trainee - PD TO Distpatcher I	911 Emergency Response	03	30.0 TO 40.0	6/7/2018	13.52 PH TO 26.21 PH
35	N/A	Caitlin P. Platenecky	Distpatcher Trainee - PD TO Distpatcher I	911 Emergency Response	03	30.0 TO 40.0	6/7/2018	13.52 PH TO 26.21 PH
36	N/A	Nicole M. Riley	Distpatcher Trainee - PD TO Distpatcher I	911 Emergency Response	03	30.0 TO 40.0	6/7/2018	13.52 PH TO 26.21 PH
SEPARATION								
NAME	POSITION TITLE	DEPARTMENT	EFFECTIVE DATE	REMARKS				
37	Dwayne L. Alexander	Custodian	6/1/2018	Separation				
38	Felisha S. Atkinson	LPN - Pool	5/16/2018	Separation**				
39	Dawson J. Belmont	Seasonal Help - PD	5/22/2018	Separation				
40	Erica L. Carroll	Social Worker	5/21/2018	Separation**				
41	Jolene L. Cochran	Seasonal Help - PD	4/30/2018	Separation				
42	Hailey A. Davis	Seasonal Help - PD	4/30/2018	Separation				
43	Helen V. Glover	Corrections Officer	5/16/2018	Separation				
44	Kevin P. Hughes Jr.	General Services - PD	5/9/2018	Separation				
45	Anthony M. Jones	Dispatcher Trainee - PD	5/9/2018	Separation				
46	Steven M. Kumke Jr.	Food Service Attendant - PD	6/21/2018	Separation				
47	Richard P. Lipsack	Corrections Officer	7/4/2018	Separation				
48	Lynn Malander	Clerk Typist II	5/21/2018	Separation**				
49	Tyjl J. Mays	General Services - PD	5/9/2018	Separation				
50	Cristina M. Mejia	Caseworker	5/25/2018	Separation				
51	William M. Nace	Corrections Officer	7/5/2018	Separation				
52	Christopher A. Shaffer	Corrections Officer	5/16/2018	Separation**				
53	Maureen Wheatley	Senior Planner	6/1/2018	Separation				
54	Debra L. Williams	Assistant Training Coordinator	6/1/2018	Separation				
55	Nicholas J. Williamson	Deputy Public Defender	6/6/2018	Separation				
CORRECTION								
REQUISITION #	NEW HIRE NAME	POSITION TITLE	DEPARTMENT	UNION CODE	HOURS	EFFECTIVE DATE	COMPENSATION	
56	3777	Nathan J. Killian	Seasonal Help - PD	Parks Recreation Services	00	40	5/19/2018 TO 5/12/2018	9.18 PH

*estimated date **Never Started ***Agreement ****Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BOARD APPOINTMENTS

None

CHIEF OPERATING OFFICER REPORT

Brian Hessenthaler, Chief Operating Officer, reported on the following:

Household Hazardous Waste – The 2nd of five collections scheduled for this year was held this past Saturday at the Upper Bucks Technical School. 549 vehicles came through representing 628 households. This is slightly less than last year’s event which saw 574 vehicles, and comparable to the event held in April which had 646. The next collection is scheduled for June 23rd at Central Bucks High School South.

Information Technology Governance Committee – The purpose of this committee, which was approved at the February 7th Commissioners’ meeting, is to review at any new IT initiatives to make sure they are in compliance and meet the standards of technology within the county - from both a technology and budgetary standpoint. The first project to go through this process is the AccuFund item approved today for Area Agency on Aging. The next meeting of the committee is scheduled for this Thursday.

COMMISSIONER COMMENTS

Commissioner Martin discussed an article in today’s issue of the Intelligencer titled, “They Work for You,” which is a prelude to an exposé about salaries of local government employees.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held at 10:00 a.m. on Wednesday, June 20, 2018 at the Bristol Wharf in Bristol. There will be no meeting on July 4th and the July 11th meeting will be an evening meeting.

ADJOURNMENT

Commissioner Martin adjourned the meeting at 10:29 a.m.

Approved: June 20, 2018

BUCKS COUNTY COMMISSIONERS

BY:

Charles H. Martin
Vice Chairman

Diane M. Ellis-Marseglia
Commissioner

ATTEST:

Deanna M. Giorno
Chief Clerk