

BUCKS COUNTY COMMISSIONERS

February 1, 2017

The Regular Meeting of the Bucks County Board of Commissioners was held this day at 10:00 am, at the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Charles H. Martin, Chairman; Commissioner Robert G. Loughery, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Commissioner Martin opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

PROCLAMATIONS

The Commissioners proclaimed February 1, 2017, as “HISTORIC BRISTOL BOROUGH SMALL BUSINESS REVOLUTION GRANT SUPPORT DAY,” offering support to Historic Bristol Borough in its effort to win Small Business Revolution acclaim. They encourage all Bucks Countians and those in the region to vote for Bristol Borough in the event that balloting comes to pass. Bill Pezza, Chair of Raising the Bar of Bristol Borough, accepted the Proclamation. Mr. Pezza thanked the Commissioners for their support of numerous projects and said that all of Bucks County will benefit if they win. Commissioner Martin discussed permitting county employees access to vote from work and requested that Public Information Director Chris Edwards publicize the contest so people can also vote from their personal devices.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner Loughery, seconded by Commissioner Martin, with the vote being 2-0-1, the minutes for the regular meeting of January 18, 2017 were approved.

NEW BUSINESS

Chairman Martin read through the agenda, providing clarification and addressing questions and comments.

Items 2a & c - Human Services Director Jon Rubin responded to Commissioner Marseglia’s question about the need for multiple drug testing companies. Children and Youth Fiscal Officer Michelle Fronheiser advised that turnaround time and the associated costs vary with the different companies and these factor into their decisions about which to use. Additional discussion followed regarding the possibility of consolidating companies, the needs of various departments, and the services provided by the different companies. Also contributing to the conversation were Commissioner Loughery, Chief Clerk Lynn Bush, and District Attorney Matt Weintraub.

Item 6a - Mr. Weintraub provided additional information regarding the Bucks County Network Against Domestic Abuse Grant, which he advised will allow the District Attorney’s Office to continue their successful pre-trial investigations of domestic abuse offenders.

Item 7e - General Services Director Kevin Spencer provided additional information on this contract. He advised that he had a successful meeting recently at Schindler’s corporate headquarters and all issues have been addressed. In response to a question from Commissioner Martin, Mr. Spencer confirmed that it was the recommendation of the elevator consultant to move forward with this and the recommended changes have been incorporated into the contract. He noted that County Solicitor Michael Klimpl is working on a few final details.

Item 8a - Health Department Director Dr. David Damsker advised that the 2017 grant includes controlling mosquitos which may carry the Zika virus.

RESOLUTIONS

Upon motion of Commissioner Loughery seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. CHILDREN & YOUTH	a. Big Brothers/Big Sisters of Bucks County Jamison, PA	Approve contract renewal to provide counseling and Options case management services. 7/1/14 – 6/30/15	\$462,704** (County 20%)
1. ADULT PROBATION	a. Pennsylvania Commission on Crime & Delinquency Harrisburg, PA	Approve and authorize acceptance of grant to implement risk/needs assessment tool. 12/1/16 – 6/30/17	\$129,450 (Revenue)

	b.	University of Cincinnati Research Institute Cincinnati, OH	Approve contract to provide training in use of risk/needs assessment tool. 12/1/16 – 6/30/17	\$39,250** (County 0%)	
2.	CHILDREN & YOUTH	a.	Atlantic Diagnostic Laboratories Bensalem, PA	Approve contract increase for drug testing services. 4/20/16 – 4/19/17	\$15,000** (County 20%)
		b.	Linda Pasqua-Blaisse, M.Ed. Kintnersville, PA	Approve contract to provide foster parent evaluations and screening services. 1/1/17 – 12/31/17	\$10,000** (County 20%)
		c.	Redwood Biotech Inc. Santa Rosa, CA	Approve contract for drug testing services. 1/1/17 – 10/31/17	\$22,000** (County 20%)
3.	COMMISSIONERS	a.	Family Services Association of Bucks County Langhorne, PA	Approve resolution to appropriate funds for housing & emergency shelter services.	\$150,000 (County 100%)
4.	CORRECTIONS	a.	VITA Education Services Doylestown, PA	Approve contract to provide various workshops and programs at the correctional facilities. 1/1/17 – 12/31/17	\$68,858** (County 0%)
5.	COURTS	a.	Span Associates LLC f/k/a MGMark Inc. d/b/a Span Corporation Ann Arbor, MI	Approve contract amendment to reflect corporate name change.	
6.	DISTRICT ATTORNEY	a.	Department of Justice, Office of Violence Against Women Washington, DC	Approve application for the Bucks County Network Against Domestic Abuse Grant. 10/1/17 – 12/31/20	\$750,000 (Revenue)
7.	GENERAL SERVICES	a.	Doylestown Electric Doylestown, PA	Approve contract to provide repair and maintenance supplies for county buildings and properties. 1/1/17 – 12/31/17	\$22,250** (County 94.4%)
		b.	Lafferty Chevrolet Warminster, PA	Approve contract to provide repair parts for county vehicles. 1/1/17 – 12/31/17	\$21,000** (County 100%)
		c.	Lowe's Companies, Inc. Warrington, PA	Approve contract to provide repair and maintenance supplies for county buildings and bridges. 1/1/17 – 12/31/17	\$26,750** (County 95.3%)
		d.	Kevin B. Fitzgerald, M.D. c/o J. Carroll Molloy, Realtor Doylestown, PA	Approve change of closing date for sale of 89 E. Court Street in Doylestown to April 3, 2017.	
		e.	Schindler Elevator Corporation Downingtown, PA	Approve contract for preventive maintenance and service for elevators in the Justice Center. (Subject to final approval by County Solicitor.) 2/1/17 – 1/31/22	\$374,000* (County 100%)
8.	HEALTH	a.	Pennsylvania Department of Environmental Protection Harrisburg, PA	Approve Mosquito-Borne Disease Control Grant to provide continuation of mosquito control activities. 1/1/17 – 12/31/17	\$155,132 (Revenue)
9.	HOUSING & COMMUNITY DEVELOPMENT	a.	Brandon L. Strouse Perkasie, PA	Approve Mortgage Satisfaction of the County's second mortgage for property on W. Chestnut Street.	
10.	NESHAMINY MANOR	a.	BelMed Ambulance Inc. Warrington, PA	Approve contract to provide transportation services for residents. 2/1/17 – 1/31/18	\$20,000* (County 0%)
11.	PARKS & RECREATION	a.	Old School Aviation / George Taylor Ottsville, PA	Approve Airport Use Agreement for Van Sant Airport. 1/1/17 – 12/31/21	\$9,000/yr. (Revenue)

12. PLANNING COMMISSION	a. Clean Harbors Environmental Services LLC Bridgeport, NJ	Approve contract to provide collection of household hazardous waste materials. 1/1/17 – 12/31/17	\$195,000* (County 0%)
	b. Montgomery County Norristown, PA	Approve contract to split design and engineering costs for County Line Road crossing portion of the Newtown Trail Project. 7/20/16 – completion	\$12,413.35 (Revenue)
13. PURCHASING	a. W.B. Mason Co. Inc. York, PA	Approve purchase of office supplies for various departments. 3/1/17 – 2/28/18	\$59,299.94* (County 100%)
14. SOLICITOR	a. Andrew B. and Diane A. Cooney, and David W. and Cynthia S. Kern	Approve settlement in the matter of <i>Cooney et al v Dunner et al.</i>	\$7,500 (Revenue)
15. TREASURER	a. McGovern Consulting, LLC Doylestown, PA	Approve contract renewal for licensing and cash management system. 1/30/17 – 1/29/18	\$6,461 (County 100%)
16. OTHER CIVICS	a. American Red Cross Bucks County Special Equestrians Bristol Riverside Theater Rolling Harvest Food Rescue	Approve payment	\$1,000 \$2,400 \$30,000 \$2,500

*Unit Cost/Estimated for operational purposes only. ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

OTHER CIVICS

Chairman Martin noted that today's contribution to the Bristol Riverside Theater will be paid from Tourist Commission money.

BUDGET ADJUSTMENTS

David Boscola, Finance Director, provided additional clarification on the following budget adjustments:

**2016 BUDGET ADJUSTMENTS
February 1, 2017**

BUDGET ADJUSTMENTS - Adjust operating budget to cover additional expenditures

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #67	Administration	(335,000)
	Commissioners	6,000
	Solicitor	7,000
	ERP	2,000
	Mail Room	4,000
	Coroner	10,000
	Clerk of Courts	17,000
	Guardian Ad Litem	4,000
	District Attorney	60,000
	Health	25,000
	General Services	-
	Neshaminy Manor	200,000
Adjustment #68	Domestic Relations	68,500
	Main Courts	(153,500)
	Court Stenographers	18,000
	Adult Probation	67,000
	Juvenile Probation	40,000
	Youth Center	80,000

	Juvenile Placements	(120,000)
Adjustment #69	Corrections Admin	(65,000)
	WCCC	(10,000)
	BCCF	250,000
	MCCC	(175,000)
Total Adjustment to General Fund Balance		-

**2017 BUDGET ADJUSTMENTS
February 1, 2017**

BUDGET ADJUSTMENTS - Adjust Budget for New PCCD Grant

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #1	Adult Probation	129,500
	Adult Probation (Revenue)	(129,500)
Total Adjustment to General Fund Balance		-

Mr. Boscola responded to Commissioner Loughery's questions regarding the adjustments for the correctional facilities.

Upon motion of Commissioner Marseglia, seconded by Commissioner Loughery, with the vote being 3-0, these budget adjustments were approved.

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Loughery, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:

APPOINTMENTS

	<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
1.	Tahshaye Connor J.R. #3382	Nursing Assistant – Pool Unit 30	NM Nursing Pool 14.0 hrs/wk	02/06/17	21.00 PH
2.	Robert Curran J.R. #3307	Caseworker Unit 04	Children & Youth 37.5 hrs/wk	02/21/17	24.47 PH
3.	Natalie A. Goff J.R. #3347	Nursing Assistant – Pool Unit 30	NM Nursing Pool 14.0 hrs/wk	02/06/17	21.00 PH
4.	Joseph Raphael J.R. #3345	LPN – Pool Unit 31	NM Nursing Pool 14.0 hrs/wk	02/06/17	29.13 PH
5.	Jacquelyn R. Wiest J.R. #3394	Human Resources Intern Unit 00	Human Resources 28.0 hrs/wk	02/02/17	9.00 PH

POSITION CHANGE

	<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
6.	Holly J. Tuttle	Aging Care Manager Unit 04 To Information Specialist Unit 84	Area Agency on Aging 37.5 hrs/wk To Area Agency on Aging 37.5 hrs/wk	02/04/17	32.78 PH To 33.34 PH

TRANSFER

	<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
7.	Joseph C. Bockin III J.R. #3332	Corrections Officer Unit 01 To Corrections Officer Unit 01	MCCC 40.0 hrs/wk To Main Jail 40.0 hrs/wk	02/04/17	24.21 PH To 24.21 PH
8.	Juan Quiles J.R. #3332	Corrections Officer Unit 01 To Corrections Officer Unit 01	MCCC 40.0 hrs/wk To Main Jail 40.0 hrs/wk	02/04/17	27.14 PH To 27.14 PH

OUT OF CLASS/TEMP ASSIGNMENT

	<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
9.	Clifton S. Mitchell	Warden Unit 11 To Warden Unit 11	Main Jail 40.0 hrs/wk To Main Jail 40.0 hrs/wk	01/01/17	104,074.00 PA To 106,155.00 PA

10. Lauren M. Smith	Asst Human Resources Director Unit 00 To Asst Human Resources Director Unit 00	Human Resources 40.0 hrs/wk To Human Resources 40.0 hrs/wk	01/01/17	60,250.00 PA To 61,455.00 PA
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END OUT OF CLASS/TEMP ASSIGNMENT

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
11. Clifton S. Mitchell	Warden Unit 11 To Deputy Warden Security Unit 00	Main Jail 40.0 hrs/wk To Main Jail 40.0 hrs/wk	02/05/17	106,155.00 PA To 94,582.00 PA

SALARY ADJUSTMENT

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
12. Ara Jay Kimbrough	Hearing Officer Unit 00 To Hearing Officer Unit 00	Corrections Administration 40.0 hrs/wk To Corrections Administration 40.0 hrs/wk	02/04/17	65,795.00 PA To 70,795.00 PA

SEPARATIONS

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
13. Melanie L. Bush	LPN	NM Licensed Practical Nurses	01/25/17	Separation
14. Shirley M. Butler	Manager App Systems Development	Information Technology	01/13/17	Separation
15. Susan Lee Conrad	Business Manager	Information Technology	01/13/17	Separation
16. Anikka D. Grange	Registered Nurse	NM Registered Nurses	01/31/17	Separation
17. Norman W. Hottensen	Custodian Leadman – NMH	General Services	01/16/17	Separation
18. Deirdre C. Hottinger	Nursing Assistant – Pool	NM Nursing Pool	12/27/16	Separation**
19. Latasha J. Williams	LPN – Pool	NM Nursing Pool	01/25/17	Separation

Correction:

20. Caitlin M. Hiller	New Hire	Nursing Assistant – Pool to NM Nursing Pool	10/18/16	16.65 PH to 21.00 PH
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*estimated date **Never Started ***Agreement ****Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BOARD APPOINTMENTS

Chief Clerk Lynn Bush responded to the Commissioners’ inquiries about the Bicycle Advisory Task Force.

Upon motion of Commissioner Marseglia, seconded by Commissioner Loughery, with the vote being 3-0, the following appointments were approved:

Children & Youth Advisory Board

James Beerer	New Appointment
Brian Doyle	New Appointment
Nancy LaPlace	New Appointment
Rebecca Van Dine	New Appointment
Katherine Schweiker	New Appointment
Steven Rasul Mobley	Reappointment
Beth Montanari	Reappointment
John Toller	Reappointment

Upon motion of Chairman Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following appointments were approved:

Mental Health/Developmental Programs Advisory (MH/DP)

Charles Bechtel	Reappointment
Richard Garcia	Reappointment

Emergency Health Council

Jacqueline Howenstein	New Appointment
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EXECUTIVE REPORTS

Lynn T. Bush, Chief Clerk, reported on the following:

Planning and Economic Development – The County has recently been recognized by CCAP for its efforts to integrate planning and development, and Ms. Bush advised that she will be giving a presentation to her colleagues in State College on Friday. Ms. Bush also noted that Bristol Borough was one of the County’s first economic development initiatives, and Raising the Bar President Bill Pezza has recently indicated that he was grateful for the help the County had provided.

COMMISSIONER COMMENTS

Commissioner Loughery spoke about the recent death of his college football coach, Ed Sweeney, and the impact he had on so many lives.

Chairman Martin advised that the move to 30 E. Court Street went very well last weekend and he thanked the employees from General Services and Information Technology that worked hard to make it happen.

As an example of the types of emails the Commissioners receive from all over the world, Chairman Martin advised that in the last week he had received in excess of fifty emails regarding South Korea’s dog meat industry.

Chairman Martin referenced a recent newspaper article that quoted Health Department Director Dr. Damsker, and said they are in the process of crafting a letter to federal officials suggesting an appropriate approach to address the legitimate concerns of people regarding the water problems. Dr. Damsker elaborated on the issues with the water and provided his professional opinion on the next steps that should be taken.

PUBLIC COMMENT

Karen Carr spoke on behalf of her son, an inmate in the Bucks County jail with mental health issues, and said she was an advocate for people with mental health issues in the jail and prison system. She presented information on this issue and requested assistance in getting her son out of jail and into a treatment facility. Chairman Martin commended Ms. Carr for coming to the meeting and suggested she direct any specific questions regarding her son to Bill Plantier, Director of Corrections. Commissioner Marseglia encouraged Ms. Carr to continue her efforts and advised that the Commissioners had sent letters to the state and federal government supporting the Helping Families in Mental Health Crisis Act.

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, February 15, 2017, at 10:00 a.m. in the Bucks County Commissioners’ Meeting Room.

ADJOURNMENT

Upon motion of Commissioner Loughery, with the vote being 3-0, the meeting was adjourned.

Approved: February 15, 2017

BUCKS COUNTY COMMISSIONERS

BY:

Charles H. Martin
Chairman

Robert G. Loughery
Vice Chairman

Diane M. Ellis-Marseglia
Commissioner

Lynn T. Bush, *Chief Clerk*