

BUCKS COUNTY COMMISSIONERS

May 18, 2016

The Regular Meeting of the Bucks County Board of Commissioners was held this day at 10:00 am, at the Bucks County Commissioners’ Meeting Room, 55 E. Court Street, Doylestown, Pennsylvania. In attendance were Commissioner Robert G. Loughery, Chairman; Commissioner Charles H. Martin, Vice Chairman; and Commissioner Diane M. Ellis-Marseglia. Chairman Loughery opened the meeting with a moment of silence, followed by the Pledge of Allegiance.

INTRODUCTIONS

Chairman Loughery recognized county row officers who were present: Mary Smithson, Clerk of Courts; Kim Doran, Acting Controller; Joseph Szafran, Recorder of Deeds; Donald Petrille, Jr., Register of Wills; and Thomas Panzer, Treasurer.

PROCLAMATIONS

The Commissioners proclaimed May 5, 2016 as “FOSTER PARENT AND VOLUNTEER RECOGNITION DAY,” and urged all Bucks Countians to consider becoming a foster parent or volunteer, and to contact the Bucks County Children and Youth Social Services Agency for information about this opportunity. From Children and Youth, Executive Director Lynne Kallus-Rainey, accompanied by Roxanne Watkins Hall and Julia Lichty, accepted the proclamation. They were joined by foster parent Alissa Garrison, who recently adopted three children.

The Commissioners proclaimed May 2016 as “COMMUNITY ACTION MONTH,” and encouraged all Bucks Countians to join the Community Action movement to help implement programs to improve the lives of the impoverished and support to all citizens in need of assistance. Accepting the proclamation from the Bucks County Opportunity Council was Tammy Schoonover, Director of Community Services, accompanied by SaraJane Hamilton.

The Commissioners proclaimed May 15th through 21st as “EMERGENCY MEDICAL SERVICES WEEK,” and encouraged all Bucks Countians to observe this week with appropriate programs, ceremonies and activities while embracing the theme, “EMS Strong: Called to Care.” Emergency Health Services Director Jeryl DeGideo thanked the Commissioners for the recognition and spoke about the various changes that have been implemented over the past few years.

COMMENDATIONS

The Commissioners presented Letters of Commendation to Denise Bash of Animal Lifeline and Michele Miller of Rescue Purrfect/Bridge Clinic in appreciation of their efforts during the recent Core Creek Cat Collaboration. Commissioner Marseglia presented cat tiles from the The Moravian Pottery & Tile Works to several of the volunteers, including those from Animal Lifeline, Rescue Purrfect and Cat Tales. She also noted the participation of several animal control officers from Bensalem, Warminster, and Lower Makefield, in addition to the PASPCA, The Cat Shack, Mom's Veterinary Clinic, the Doylestown Animal Medical Clinic, and RedRover Relief program. Ms. Bash thanked the Commissioners for opening hearts, minds, and eyes to the issue of overpopulation of cats. Chairman Loughery thanked everyone involved with this effort, especially Commissioner Marseglia, for her efforts in getting the project underway.

PRESENTATIONS

Recorder of Deeds, Joseph Szafran, advised that they are approaching 13,000 veterans registered for the Veterans ID program.

Mr. Szafran, also spoke about the Bucks County Tour of Honor, and presented a plaque to the Road Warriors, for their assistance escorting the buses from the state line up to the Parx Casino. This was followed by a video presentation on the Tour of Honor program, including highlights and interviews with many of the veterans who took part in the bus trip to Washington, D.C.

PUBLIC COMMENT – Agenda Items

None

OLD BUSINESS

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the minutes for the regular meeting of May 4, 2016 were approved.

NEW BUSINESS

Chairman Loughery read through the agenda, providing clarification and addressing questions and comments.

Item 1a - Najja Orr, Director of Area Agency on Aging, responded to Commissioner Marseglia's question about complaints she has been receiving. Human Services Director Jon Rubin requested that the commissioner forward what she has received.

Items 15a & b - Open Space Coordinator Dave Johnson presented information on two Municipal Open Space Improvement grants; one at the Catawissa Nature Preserve and one at Albert Reese Park.

Items 17a, b & c - In response to Commissioner Marseglia's inquiry, Chief Operating Officer Brian Hessenthaler provided additional clarification.

RESOLUTIONS

Upon motion of Commissioner Martin seconded by Commissioner Marseglia, with the vote being 3-0, the following Resolutions were approved:

<u>DEPARTMENT</u>	<u>WITH</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
1. AREA AGENCY ON AGING	a. Bucks County Transport, Inc. Holicong, PA	Approve contract renewal to provide subsidized transportation services for seniors. 7/1/16 – 6/30/17	\$180,000** (County 0%)
	b. Food Management Services, Inc. d/b/a Linton's Managed Services, Inc. Blue Bell, PA	Approve contract increase for congregate and home delivered meals. 12/26/15 – 3/31/16	\$9,300** (County 0%)
2. CHILDREN & YOUTH	a. Affinity Psychological Services d/b/a PA Forensic Associates Reading, PA	Approve contract renewal to provide highly specialized foster care for at risk children. 7/1/15 – 6/30/16	\$60,000** (County 10%)
	b. Bethany Children's Home Womelsdorf, PA	Approve contract to provide residential, independent living, and shelter services. 7/1/15 – 6/30/16	\$22,000** (County 10%)
	c. Child & Family Focus Valley Forge, PA	Approve contract renewal to provide High Fidelity Wrap Around services for children with complex needs and their families. 7/1/15 – 6/30/16	\$589,000** (County 3%)
	d. Community Service Foundation Pipersville, PA	Approve contract renewal to provide restorative reporting centers, READY Program, foster care, home & community, and intensive program services. 7/1/15 – 6/30/16	\$1,897,500** (County 10%)
	e. The Bair Foundation of Pennsylvania, Inc. New Wilmington, PA	Approve contract renewal to provide foster care services. 7/1/15 – 6/30/16	\$22,000** (County 20%)
3. COMMISSIONERS	a. Cumberland County Municipal Authority Reading, PA	Approve resolution designating Chairman of the County Commissioners, solely for purposes of Section 147(f) of the Internal Revenue Code of 1986, as amended to approve bonds issued by the Cumberland County Municipal Authority for the benefit of Diakon Lutheran Social Ministries.	
4. COURTS	a. Thomson Reuters – West Payment Center Carol Stream, IL	Approve contract renewal to provide online access to Westlaw for judge's clerks and administrative personnel. 6/1/16 – 5/31/19	\$137,970** (County 100%)
5. DISTRICT ATTORNEY	a. Roberta Kostick New Britain, PA	Approve contract to provide consulting services for domestic violence investigations. 1/1/15 – 12/31/17	\$900/completed investigation* (County 0%)
6. EMERGENCY COMMUNICATIONS	a. Brendon Stanton, Inc., d/b/a BSI Electrical Contractors Montgomeryville, PA	Approve contract for Electrical Contractor for the installation of emergency generators at the 9-1-1 center.	\$626,700 (County 100%)

	b.	MBR Construction Services Reading, PA	Approve contract for Plumbing Contractor for the installation of emergency generators at the 9-1-1 center.	\$38,000 (County 100%)
	c.	NICE Systems, Inc. Reston, VA	Approve contract increase and extension to provide maintenance for the 9-1-1 voice recorder. 5/29/16 – 11/30/16	\$50,680 (County 100%)
	d.	Northrop Grumman Systems Corporation McLean, VA	Approve purchase of software application for CAD system.	\$55,818 (County 100%)
7.	EMERGENCY COMMUNICATIONS Narrowbanding	a. SBA Towers III, LLC Boca Raton, FL	Approve amendment to lease for increased footprint of concrete generator pad at the New Britain Township site. 1/1/15 – 12/31/17	\$1,200** (County 100%)
8.	EMERGENCY MANAGEMENT	a. Guard911 LLC Collinsville, IL	Approve contract to purchase smartphone application for pilot project in Neshaminy School District.	\$93,894** (County 0%)
9.	GENERAL SERVICES	a. Dewberry Architects, Inc. Fairfax, VA	Approve contract increase for Phase 2 & 3 construction design for administration building rehabilitation project.	\$1,927,842** (County 100%)
		b. STV Incorporated Philadelphia, PA	Approve contract increase for the design of Bridge #30 on Clay Ridge Road over Beaver Creek in Tincum Township.	\$5,742.92** (County 5%)
10.	HEALTH	a. A. Mastrocco Jr. Moving and Storage, Inc. Warminster, PA	Approve contract for storage of public health preparedness equipment. 7/1/16 – 6/30/18	\$61,536** (County 0%)
11.	HOUSING & COMMUNITY DEVELOPMENT	a. Bucks County Redevelopment Authority Bristol, PA	Approve contract extension to complete rehabilitation of Interfaith Housing Visions housing units. 1/1/16 – 9/30/16	
12.	HUMAN RESOURCES	a. Pennsylvania State Education Association, Union 06 Montgomeryville, PA	Approve renewal of Contract Agreement with PSEA, Union 06, for 50 registered nurses in the Health Department and at Neshaminy Manor. 1/1/17 – 12/31/20	
		b. Pennsylvania State Education Association, Union 86 Montgomeryville, PA	Approve renewal of Contract Agreement with PSEA, Union 86, for 10 First Level Supervisors in the Health Department and at Neshaminy Manor. 1/1/17 – 12/31/20	
13.	LAW LIBRARY	a. Thomson Reuters – West Payment Center Carol Stream, IL	Approve contract renewal for public access to online legal research in Law Library. 6/1/16 – 5/31/19	\$157,302.72** (County 100%)
		b. Thomson Reuters – West Payment Center Carol Stream, IL	Approve contract to provide print products and subscriptions for Court departments. 6/1/16 – 5/31/19	\$756,251** (County 100%)
14.	MH/DP	a. Children’s Therapy Services, LLC Coopersburg, PA	Approve contract increase to provide therapy services. 7/1/15 – 6/30/16	\$50,000** (County 10%)
		b. Community Options, Inc. Princeton, NJ	Approve contract increase to provide supported employment and living services. 7/1/15 – 6/30/16	\$2,500** (County 4.1%)
		c. Easter Seals of Southeastern Pennsylvania Philadelphia, PA	Approve contract increase to provide mandated therapy services for children up to age three. 7/1/15 – 6/30/16	\$10,000** (County 10%)
		d. Growing Children With Challenges, Inc. Huntingdon Valley, PA	Approve contract increase to provide various mandated services for children. 7/1/15 – 6/30/16	\$20,000** (County 10%)

	e.	Horsham Clinic Ambler, PA	Approve contract increase for hospital inpatient services. 7/1/15 – 6/30/16	\$15,000** (County 4.1%)
15. OPEN SPACE	a.	Langhorne Borough	Approve Municipal Open Space Improvement Grant for additional trails and stream bank rehabilitation at the Catawissa Nature Preserve. Amount represents 75% of estimated project costs. (TMP 18-004-001)	\$230,397 (County 100%)
	b.	Silverdale Borough	Approve Municipal Open Space Improvement Grant for tennis and basketball court renovations at Albert Reese Park. Amount represents 75% of estimated project costs. (TMP 40-006-003-001)	\$77,550 (County 100%)
16. PRINTING & REPRODUCTION	a.	Lindenmeyr Munroe King of Prussia, PA	Approve contract extension to purchase envelopes. 7/1/16 – 6/30/17	
17. PURCHASING	a.	All American Poly Piscataway, NJ	Approve contract to purchase bags and can liners. 6/1/16 – 5/31/19	\$5,763.76* (County 100%)
	b.	Calico Industries, Inc. Annapolis Junction, MD	Approve contract to purchase bags and can liners. 6/1/16 – 5/31/19	\$66,174.99* (County 100%)
	c.	Interboro Packaging Corporation Montgomery, NY	Approve contract to purchase bags and can liners. 6/1/16 – 5/31/19	\$20,237.96* (County 100%)
18. OTHER CIVICS	a.	Doylestown Fire Co #1 Bucks County Tour of Honor	Approve Payment	\$3,500 \$3,000

*Unit Cost/Estimated for operational purposes only. ** Unit Cost/Not to Exceed

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BUDGET ADJUSTMENTS

Upon motion of Chairman Loughery, seconded by Commissioner Marseglia, with the vote being 3-0, the following Budget Adjustments were adopted:

**2016 BUDGET ADJUSTMENTS
Agenda Description
May 18, 2016**

BUDGET ADJUSTMENTS - Adjust Capital Budget for UASI Grant

<u>Adjustment</u>	<u>Department</u>	<u>Amount</u>
Adjustment #5	Miscellaneous Capital Projects	93,900
	Miscellaneous Capital Projects (Revenue)	(93,900)
Total Adjustment to General Fund Balance		-

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

PERSONNEL

Upon motion of Commissioner Martin, seconded by Commissioner Marseglia, with the vote being 3-0, the following Personnel Actions were approved:

APPOINTMENTS

<u>NAME</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>DATE*</u>	<u>REMARKS</u>
1. Steven J. Columbia J.R. #3038	Corrections Officer Unit 01	Main Jail 40.0 hrs/wk	06/13/16	20.04 PH

2.	Edward Creamer, II J.R. #3038	Corrections Officer Unit 01	Main Jail 40.0 hrs/wk	06/13/16	20.04 PH
3.	Sean T. Ebert J.R. #3156	Public Information Intern – PD Unit 00	Public Information 28.0 hrs/wk	05/30/16	8.00 PH
4.	Mia J. Gasparovic J.R. #3164	Human Resources Intern – PD Unit 00	Human Resources 16.0 hrs/wk	05/19/16	9.00 PH
5.	Raymond A. Gawronski J.R. #3108	Seasonal Help Unit 00	General Services 40.0 hrs/wk	05/31/16	11.56 PH
6.	Carly L. Jaspan J.R. #3164	Human Resources Intern – PD Unit 00	Human Resources 12.0 hrs/wk	05/19/16	8.50 PH
7.	Gerald Kozlansky J.R. #3072	Residential Naturalist Unit 44	Parks Recreation Services 40.0 hrs/wk	05/21/16	28.15 PH
8.	Joseph M. Mahaffey J.R. #3038	Corrections Officer Unit 01	Main Jail 40.0 hrs/wk	06/13/16	20.04 PH
9.	Tyji Mays J.R. #3108	Seasonal Help Unit 00	General Service 40.0 hrs/wk	05/31/16	11.56 PH
10.	Riley L. McDevitt J.R. #3058	Seasonal Help Unit 00	Parks Recreation Services 40.0 hrs/wk	05/21/16	8.09 PH
11.	Cristobal Morales J.R. #3108	Seasonal Help Unit 00	General Services 40.0 hrs/wk	7/11/16	11.56 PH
12.	Nicholas Ratschof J.R. #3038	Corrections Officer Unit 01	Main Jail 40.0 hrs/wk	06/13/16	20.04 PH
13.	Juliet Roller J.R. #3040	Activities Assistant – PD Unit 03	NM Activities 20.0 hrs/wk	05/24/16	13.26 PH
14.	Amy Schreiber J.R. #3167	Commissioners Admin Assistant Unit 00	Commissioners 40.0 hrs/wk	05/17/16	64,536.00 PA
15.	Brittney M. Walsh J.R. #3038	Corrections Officer Unit 01	Main Jail 40.0 hrs/wk	06/13/16	20.04 PH
16.	Kady E. Wuagon J.R. #3058	Seasonal Help Unit 00	Parks Recreation Services 20.0 hrs/wk	05/28/16	8.37 PH

REHIRE

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
17.	Richard J. Adams J.R. #3038 Sep Date: 05/21/12	Corrections Officer Unit 01	Main Jail 40.0 hrs/wk	06/13/16	20.04 PH
18.	Stephanie L. Shantz J.R. #3143 Sep Date: 04/02/11	County Caseworker II Unit 04	Children & Youth 37.5 hrs/wk	06/13/16	23.43 PH

POSITION CHANGE

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
19.	Andrew Heimark	GIS Technician Unit 46 To GIS Analyst Unit 46	Planning Administrative 40.0 hrs/wk To Planning Administrative 40.0 hrs/wk	05/28/16	31.62 PH To 32.23 PH

TRANSFER

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
20.	James Gavin	Cook Unit 03 To Central Supply-O-P.T. Assistant Unit 03	NM Dietary Services 40.0 hrs/wk To NM Physician Services 40.0 hrs/wk	05/19/16	21.12 PH To 19.57 PH

SEPARATIONS

	NAME	TITLE	DEPARTMENT	DATE*	REMARKS
21.	Diane M. Bello	RN Assessment Crd	NM Admin	05/05/16	Separation
22.	Justin J. Bongarzone	Food Service Attendant – PD	NM Dietary Services	05/20/16	Separation
23.	Dashina T. Brabham	Nursing Assistant – PD	NM Nursing Assistants	05/10/16	Separation
24.	John F. Colton	Business Analyst	Information Technology	05/03/16	Separation
25.	Ryan A. Fitzpatrick	Public Information Intern	Public Information	05/05/16	Separation
26.	Nicole M. Hamann Prayson	County Caseworker II	Children & Youth	06/03/16	Separation
27.	Diane H. Lee	County Caseworker II	Children & Youth	06/10/16	Separation
28.	Susan Lebar	Registered Nurse	NM Registered Nurses	06/02/16	Separation
29.	Michael Lindmeier	Chauffeur – PD	Military Affairs	05/27/16	Separation
30.	Ebony Honey H. Reid Ransom	Nursing Assistant – Pool	NM Nursing Pool	05/10/16	Separation

Correction:

31.	Shane R. Hensel	New Hire	Seasonal Help	Parks Recreation Services	Effective: 05/07/16
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*estimated date **Never Started ***Agreement ****Reinstatement

AND the proper officers are authorized to execute all documents necessary to carry this Resolution into effect.

BOARD APPOINTMENTS

None

EXECUTIVE REPORTS

Brian Hessenthaler, Chief Operating Officer, reported on the following:

Blizzard Reimbursements – The Office of Emergency Management recently facilitated a series of meetings for applicants to apply for reimbursement of the additional costs incurred from the blizzard this past winter. In addition to the county, the seventy-one applicants included municipalities, hospitals, and school districts.

Lynn T. Bush, Chief Clerk, reported on the following:

Household Hazardous Waste - The first of five collections for the year will be held on Saturday, May 28th at Harry S. Truman High School on Green Lane in Bristol Township.

Memorial Day Flags – The County is responsible for providing flags for the veterans’ graves and the Military Affairs Department is working hard on doing so, in addition to other activities associated with Memorial Day.

Primary Election Results – The election results were formally certified on May 11th.

COMMISSIONER COMMENTS

Commissioner Martin commented on the hard work and effort by Recorder of Deeds Joe Szafran and 1st Deputy Christine Ferrara with regard to the Veteran ID program and the Tour of Honor film, as well as Dan Fraley from the Department of Military Affairs. With regard to the upcoming trip, Mr. Szafran advised that they are taking six busses and they have three and a half filled so far.

Commissioner Martin introduced his new assistant, Amy Schreiber.

Chairman Loughery commented on the variety of topics covered during the course of these meetings, with proclamations and presentations, including cats, emergency medical services, veterans, foster care, and community action. He thanked everyone involved and said through their efforts, they are able to positively impact the lives of many citizens.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next public meeting of the Bucks County Board of Commissioners will be held on Wednesday, June 1st, at 10:00 a.m. in the Bucks County Courthouse Community Room.

ADJOURNMENT

Chairman Loughery adjourned the meeting at 11:10 a.m.

Approved: June 1, 2016

BUCKS COUNTY COMMISSIONERS

BY:

Robert G. Loughery
Chairman

Charles H. Martin
Commissioner

Diane M. Ellis-Marseglia
Commissioner

Lynn T. Bush, *Chief Clerk*