



THE COURT OF COMMON PLEAS OF BUCKS COUNTY  
**OFFICE OF PROTHONOTARY**

100 North Main Street  
Doylestown, PA. 18901  
(215) 348-6191

**Judith J. Reiss**  
*Prothonotary*

**Randall C. Flager, Esq.**  
*Solicitor*  
**Patricia Zimmerman**  
*First Deputy*  
**Saul A. Weiss**  
*Second Deputy*

**TRANSFER OF JUDGMENT**

***TO RECORD A JUDGMENT IN BUCKS COUNTY, PLEASE SEND:***

- ***PRAECIPE TO ENTER JUDGMENT (PLEASE STATE WHO JUDGMENT IS AGAINST AND EXACT DOLLAR AMOUNT)***
- ***CERTIFIED COPY OF DOCKET ENTRIES WITH AMOUNT CERTIFIED AT END IF IN STATE OR EXEMPLIFICATION IF OUT OF STATE (WITH ORIGINAL SEAL AND SIGNATURE) AND AN ADDITIONAL COPY FOR DEFENDANT(S)***
- ***ONE EXTRA COPY FOR YOUR RECORDS, TO BE TIME-STAMPED***
- ***CERTIFICATION OF ADDRESS, FOR BOTH PLAINTIFF AND DEFENDANT***
- ***A 236 NOTICE FOR EACH DEFENDANT (PA. RCP 236)***
- ***ENVELOPES, ADDRESSED AND STAMPED FOR EACH DEFENDANT***
- ***ENVELOPES, ADDRESSED AND STAMPED FOR YOU OR YOUR OFFICE***
- ***CHECK IN THE AMOUNT OF \$32.25 MADE OUT TO THE PROTHONOTARY***